COMMITTEE OF THE WHOLE
AGENDA PACKAGE

Wednesday, June 21, 2023
4:00 p.m.

Pages

1. CALL TO ORDER

1.1 Territorial Acknowledgement
We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

1.2 Roll Call

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda
Recommended Motion:
THAT the agenda be approved with the following Deletions/Additions:

DELETE 4.7 - Poverty Reduction Advisory Committee Strategic Plan

DELETE 4.10 - Wallace Request for Area Rate Information

ADDITION 4.12 - July Meeting Dates

2.2 Approval of Minutes 6 - 11
Recommended Motion:
THAT the minutes of the May 17th, 2023 Regular Committee of the Whole meeting be approved as presented.

2.3 Business Arising 12 - 13
The CAO will review the Business Arising with Council.

2.4 Public Hearing(s)/Presentations

2.4.1 Afghanistan Memorial - Justin McKay 14 - 21
Mr. McKay will provide information to Council regarding a proposed Afghanistan Memorial.

2.4.2 Public Hearing re: Rezoning of Bragg Lumber Sutherlands Lake - Glen Boone, Director of Development and Planning 22 - 24

Information on this item is included and forms part of your meeting materials.

2.4.3 Public Hearing re: Rezoning Urquhart-Victoria/Hansford Road PID 25166851 - Glen Boone, Director of Development and Planning 25 - 27

Information on this item is included and forms part of your meeting materials.

2.4.4 Signage Petition - Glen Boone, Director of Development and Planning 28 - 28

Information on this item is included and forms part of your meeting materials. Staff are requesting Council accept this petition.

Recommended Motion:

THAT Council accept the signage petition of residents and business of Cumberland County.

3. ORGANIZATIONAL POLICY/BYLAW ITEMS

3.1 Land Use By-Law Setbacks - Glen Boone, Director of Development and Planning 29 - 29

Information on this item will be circulated prior to the meeting.

3.2 Low Income Tax Exemption Policy - Aimee Hirtle, Director of Finance 30 - 33

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT the approval of the Low-Income Tax Exemption Policy be unchanged and that the income cut-off and exemption amounts be increased by the change in the Consumer Price Index of Nova Scotia of 7.5% to $34,400 and $505 be forwarded to the June 28th, 2023 Council meeting.

3.3 Tax Reduction and Exemption Policy - Aimee Hirtle, Director of Finance 34 - 44

Information on this item is included and forms part of your meeting materials.

Councillor Gilroy declared a conflict on this item. (Councillor Gilroy declared a conflict at 4:44 p.m. and moved to the Gallery until completion of discussion and vote.)

Recommended Motion:

THAT Council forward approval of the amendments to the Tax Reduction and Exemption Policy to the June 28th, 2023 Council meeting.

4. BUSINESS ISSUES

4.1 Cobequid Fun-Tones - Christie Smith Foundation, Peter McCracken, Deputy Chief Administrative Officer 45 - 67

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT the request by the Cobequid Fun-Tones for the Municipality to receive up to $5,000 from the Christie Community Foundation, if approved by the Foundation, and disburse those funds to the Cobequid Fun-Tones to assist with the costs for registration fees and professional coaching session expenses, be forwarded to the June 28th, 2023, Regular Council meeting for consideration.

4.2 Meadow Park Recreation Group - Christie Smith Foundation, Peter McCracken, Deputy Chief Administrative Officer 68 - 77

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT the request by the Meadow Park Recreation Group for the Municipality to receive up to $15,000 from the Christie Community Foundation, if approved by the Foundation, and disburse those funds to the Meadow Park Recreation Group to assist with the costs for the revamping of their playground, be forwarded to the June 28th, 2023, Regular Council meeting for consideration.

4.3 Springhill Water Meter Contract Award Justin Waugh-Cress, Director of Public Works 78 - 79

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT Council forward to the June 28th, Council session a motion to award RFP-MCC- Supply and Installation of Water Meters, Springhill NS, to Neptune Technology Group Canada Co. for a value of $1,024,667.92 including non-recoverable HST.

4.4 Appointment of Building Officials - Glen Boone, Director of Development and Planning 80 - 81

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT Council, at the June 28 Council meeting, appoint the following as a Building Official for the Municipality of the County of Cumberland; Mr. Pat Boyce, Mr. Mike McKenzie and Mr. Avery Withrow.

4.5 Biggs Drive Water - Aimee Hirtle, Director of Finance 82 - 83

Information on this item is included and forms part of your meeting materials.

Recommended Motion:

THAT Council forward a motion to adjust $24,919.34 to eliminate the historical deficit at March 31, 2023 from Biggs Drive Water Association to the June 28th, 2023 Council meeting, and further

Recommended Motion:

THAT Council forward a motion to set the rates for 2023/2024 Biggs Drive water at an annual flat rate of $910 and the consumption rate at 0.5283 per meters cubed, to the June 28th, 2023 Council meeting.

4.6 Requests for Sewer Extension - Pugwash - Justin Waugh-Cress, Director of Public Works 84 - 89
Information on this item is included and forms part of your meeting materials.

4.7 Poverty Reduction Advisory Committee Strategic Plan - Peter McCracken, Deputy Chief Administrative Officer 90 - 112
Information on this item is included and forms part of your meeting materials.

4.8 Request for Indigenous Education/Awareness - Councillor Houghtaling 113 - 113
Information on this item is included and forms part of your meeting materials.

Recommended Motion:
THAT staff be directed to contact a service provider and request educational training/information sessions for staff and Council on indigenous cultural awareness.

4.9 Property Valuation Services Corporation Inc. Status of Appeals - Mayor Scott 114 - 114
Information on this item is included and forms part of your meeting materials.

Recommended Motion:
THAT staff correspond with PVSC to request an update on the number of outstanding appeals related to the Municipality of Cumberland, their status, and statistics on the number of files being resolved internally, at the Nova Scotia Assessment Appeals Tribunal, the Nova Scotia Utility And Review Board and the eventual disposition of those files.

4.10 Wallace Request for Area Rate Information - Greg Herrett, Chief Administrative Officer 115 - 117
Information on this item is attached and forms part of your meeting materials.

4.11 East Cumberland Lodge By-Law Amendment - Councillor Houghtaling 118 - 134
Information on this item is included and forms part of your meeting materials.

Recommended Motion:
THAT Council forward approval of East Cumberland Lodge's By-Law amendment regarding the date of the annual meeting, to the June 28th, 2023 Council session.

4.12 July Meeting Dates - Mayor Scott

5. EXTERNAL REPORTS/COMMITTEE MINUTES/PROCLAMATIONS

5.1 Solid Waste Management Report May 2023 135 - 149
Information on this item is attached and forms part of your meeting materials.

6. INTERNAL UPDATES/REPORTS/COMMITTEE MINUTES

6.1 Cumberland County Youth Council Annual Report June 2023, Councillor Jennifer Houghtaling 150 - 150
Information on this item is included and forms part of your meeting materials.

6.2 Status Report on Orders for Dangerous or Unsightly Premises - Allen Cole, Director of Protective Services 151 - 151
Information on this item is included and forms part of your meeting materials.

6.3 Administration Department Monthly Report - Peter McCracken, Deputy CAO 152 - 153
Information on this item is included and forms part of your meeting materials.

6.4 Development and Planning Department Monthly Report - Glen Boone, Director of Development and Planning 154 - 160
Information on this item is included and forms part of your meeting materials.

6.5 Finance Department Monthly Report - Aimee Hirtle, Director of Finance 161 - 162
Information on this item is included and forms part of your meeting materials.

6.6 Protective Services Department and Community Facilities Monthly Report - Allen Cole, Director of Protective Services 163 - 167
Information on this item is included and forms part of your meeting materials.

6.7 Public Works Department Monthly Report - Justin Waugh-Cress, Director of Public Works 168 - 172
Information on this item is included and forms part of your meeting materials.

6.8 Recreation Monthly Report - Peter McCracken, Deputy CAO 173 - 174
Information on this item is included and forms part of your meeting materials.

7. INFORMATION ITEMS

7.1 NSUARB Boundary Review Order 175 - 175
Attached is the "Board" Order regarding the Municipality of Cumberland's Boundary Review application.

8. ADJOURNMENT

REGULAR COMMITTEE OF THE WHOLE

Meeting Minutes

May 17, 2023, 4:00 p.m.
E. D. Fullerton Municipal Building
1395 Blair Lake Road
Amherst, N.S. B4H 3Y1

Members Present: Mayor Scott, Councillor Houghtaling, Councillor Redmond, Councillor Gould, Deputy Mayor Joseph, Councillor McCormick, Councillor Porter, Councillor Goodwin

Members Absent: Councillor Gilroy

Staff Present: CAO - Greg Herrett, Municipal Clerk - Shelley Hoeg, Director of Public Works - Justin Waugh-Cress, Director of Recreation & Community Services - Allie McCormick, Administrative Assistant to Administration - Amanda Kinnear, Corporate Communications Officer - Darrell Cole, Deputy CAO - Peter McCracken, Director of Finance - Aimee Hirtle, Director of Planning - Glen Boone

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1. CALL TO ORDER

The Mayor called the May 17th, 2023 Regular Committee of the Whole session of the Municipality of the County of Cumberland to Order at 4:02 p.m.

1.1 Territorial Acknowledgement

1.2 Roll Call

2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 Approval of Agenda

IT WAS MOVED by Councillor Gould
Seconded by Councillor Houghtaling

THAT the agenda be approved as presented.

MOTION CARRIED

2.2 Approval of Minutes

IT WAS MOVED by Deputy Mayor Joseph
Seconded by Councillor McCormick

THAT the minutes of the April 19th, 2023 Regular Committee of the Whole meeting be approved as presented.

MOTION CARRIED

2.3 Business Arising - Greg Herrett, Chief Administrative Officer

The CAO reviewed the Business Arising from the last Committee of the Whole.

2.4 Public Hearing(s)/Presentations

2.4.1 Autumn House - Dawn Ferris

Ms. Dawn Ferris gave a presentation on the Cumberland County Transition House Association and the programs they offer.

3. ORGANIZATIONAL POLICY/BYLAW ITEMS

3.1 First Reading re: Rezoning of Bragg Lumber Westchester/Sutherlands Lake - Glen Boone, Director of Development and Planning

IT WAS MOVED by Councillor Porter
Seconded by Councillor Redmond

THAT Council forward the approval of first reading of an amendment to Schedule A of the Land Use Bylaw; to rezone PID 25267543 from *Rural Resource* (Rsrc) to *Recreational Residential* (RRec) to the May 24th, 2023 Regular Council meeting, AND to schedule a Public Hearing for the proposed amendment at a future Council Meeting.

MOTION CARRIED

3.2 First Reading re: Rezoning Urquhart-Victoria/Hansford Road PID 25166851 - Glen Boone, Director of Development and Planning

IT WAS MOVED by Councillor Redmond
Seconded by Councillor Houghtaling

THAT Council forward the approval of first reading of an amendment to Schedule A of the Land Use Bylaw; to rezone PID 25166851 from *Agricultural* (AG) to *Recreational Residential* (RRec) to the May 24th, 2023 Regular Council meeting, AND to schedule a Public Hearing for the proposed amendment at a future Council Meeting.

MOTION CARRIED

3.3 Land Use By-Law Setbacks - Councillor Kathy Redmond

IT WAS MOVED by Councillor Redmond
Seconded by Councillor Gould

THAT staff bring a report describing the setbacks in the RREC zone and options available for amending those setbacks, for discussion at the June Committee of the Whole meeting.

MOTION CARRIED

4. BUSINESS ISSUES

4.1 Hastings Road Recreation Society Christie Foundation Funding Request - Peter McCracken, Deputy CAO

IT WAS MOVED by Councillor Gould
Seconded by Deputy Mayor Joseph

THAT the request by Hastings Road Recreation Society for the Municipality to receive up to $25,000 from the Christie Community Foundation and disburse the funds to the Recreation Society to assist with the costs of completing a playground be forwarded to the May 24th, 2023, Regular Council meeting for consideration.

MOTION CARRIED

4.2 Road Maintenance Agreement Pier Rd - Justin Waugh-Cress, Director of Public Works

IT WAS MOVED by Councillor Goodwin
Seconded by Councillor McCormick

THAT Council forward the decision to renew the Road Maintenance Agreement with the Parrsboro and Area Harbour Commission to the May 24th, 2023 Regular Council meeting.

MOTION CARRIED

4.3 By-Law Enforcement Policies Jurisdictional Scan - Mayor Murray Scott

Information on this item is included and forms part of your meeting materials.

IT WAS MOVED by Councillor Houghtaling
Seconded by Councillor McCormick

THAT Council request staff to undertake a jurisdictional review of By-Law Enforcement Policies including dangerous or unsightly properties and provide a draft Policy for review.

MOTION CARRIED

4.4 Request for Service Extension - Greg Herrett, Chief Administrative Officer

IT WAS MOVED by Councillor Houghtaling
Seconded by Councillor Goodwin

THAT Council direct staff to acknowledge the letter and engage with the Village of Pugwash to determine the exact bounds of the service extension request and bring a preliminary report outlining a rough estimate of cost, estimated per property contribution and process for project approval and financing back to Committee of the Whole.

MOTION CARRIED

5. EXTERNAL REPORTS/COMMITTEE MINUTES/PROCLAMATIONS

5.1 Cumberland RCMP Quarterly Report - January to March 2023

The Cumberland RCMP Quarterly Report was included for information purposes.

5.2 Community Navigator May 2023 Update

The Community Navigator Report was included for information purposes.

5.3 Solid Waste Management Report

The Solid Waste Management report was included for information purposes.

6. INTERNAL UPDATES/REPORTS/COMMITTEE MINUTES

6.1 Administration Department Monthly Report April, 2023 - Peter McCracken, Deputy CAO

The Administration Department report for April was included and reviewed.

6.2 Development and Planning Department Monthly Report April, 2023 - Glen Boone, Director of Development and Planning

The Development and Planning Department report for April was included and reviewed.

6.3 Finance Department Monthly Report, April 2023 - Aimee Hirtle, Director of Finance

The Finance Department report for April was included and reviewed.

6.4 Protective Services Department Monthly Report April, 2023 - Allen Cole, Director of Protective Services

The Protective Services Department report for April was included and reviewed.

6.5 Public Works Department Monthly Report, April 2023

The Public Works Department report for April was included and reviewed.

6.6 Recreation and Community Facilities Department Monthly Report - April, 2023

The Recreation and Community Facilities Department report for April was included and reviewed.

7. INFORMATION ITEMS

7.1 Signage By-Law Update - Glen Boone, Director of Development and Planning

The Director of Development and Planning gave an update on the Public Highway Signage By-Law.

8. ADJOURNMENT

Moved by Councillor Gould to adjourn the meeting at 5:18 pm.

Mayor Murray Scott

Municipal Clerk Shelley Hoeg

BUSINESS ARISING
Committee of the Whole
May 17, 2023

May 17th, 2023 Committee of the Whole	**Responsibility**	**Status**
1. Hold First Reading of an amendment to Schedule A of the Land Use Bylaw for Westchester/Sutherlands Lake, at the May 24th, 2023 Council meeting.	Dir of Dev & Planning	Completed
2. Hold First Reading of an amendment to Schedule A of the Land Use Bylaw for Urquhart-Victoria Hansford Road, at the May 24th, 2023 Council meeting.	Dir of Dev & Planning	Completed
3. Bring a report describing the setbacks in the RREC zone and options available for amending those setbacks, for discussion at the June Committee of the Whole meeting.	Dir of Dev & Planning	In Progress
4. Add the request by the Hastings Road Recreation Society for the Municipality to receive up to $25,000 from the Christie Community Foundation and disburse the funds to the Recreation Society to assist with the costs of completing a playground to the May 24th, 2023, Regular Council meeting for consideration.	Deputy CAO	Completed
5. Forward the decision to renew the Road Maintenance Agreement with the Parrsboro and Area Harbour Commission to the May 24th, 2023 Regular Council meeting.	Dir. Of Public Works	Completed
6. Undertake a jurisdictional review of By-Law Enforcement Policies including dangerous or unsightly properties and provide a draft Policy for review.	Dir of Protective Services	In Progress Will be on the July COW agenda
7. Staff to acknowledge the letter and engage with the Village of Pugwash to determine the exact bounds of the service extension request and bring a preliminary report outlining a rough estimate of cost, estimated per property contribution and process for project approval and financing back to Committee of the Whole.	Dir of Public Works	In Progress Awaiting further clarification from Pugwash Village Commission

municipality of cumberland

ONGOING ACTION LIST
(Committee of the Whole Meetings)

Ongoing Action Lists from Previous Committee of the Whole Meetings	**Responsibility**	**Completion**
1. Surplus Municipal Policy Strategy Draft a strategy for Council's consideration on the use, classification and potential sale of surplus municipal property.	Director Development & Planning	In Progress Currently drafting RFP for Consultants
2. Marketing Levy Enter into discussions with the Town of Amherst and area tourism stakeholders to explore the creation and implementation of a marketing levy.	Director of Development & Planning	In Progress
3. Biggs Drive Water Facilitate future discussions with the Biggs Drive Registered Private Water Association and write down the past unrecovered costs of approximately $30,000 to be used as precursor to discussions.	Director of Public Works	Completed

Legion

Branch 10
Amherst

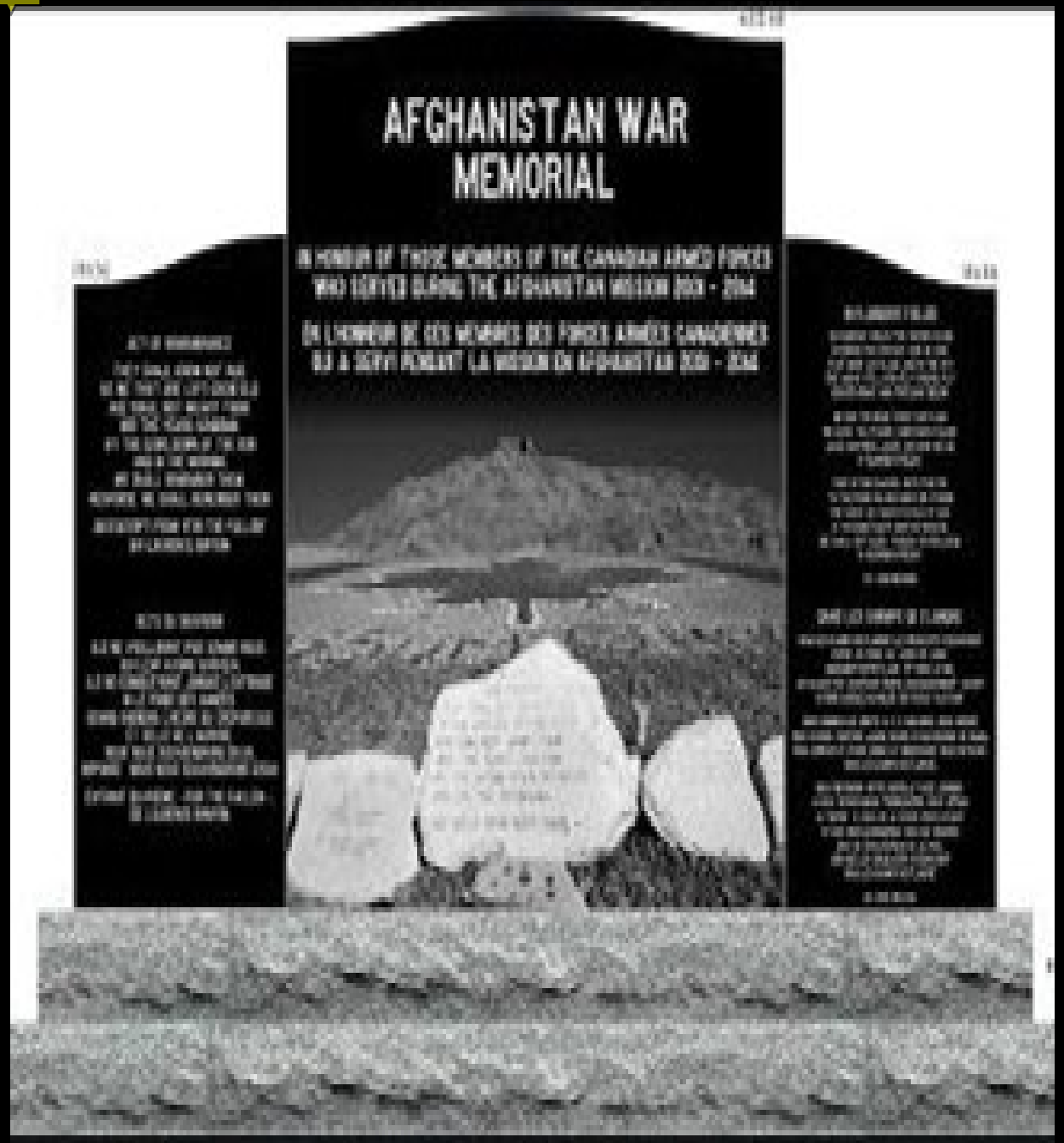
AFGHANISTAN WAR MEMORIAL PROJECT

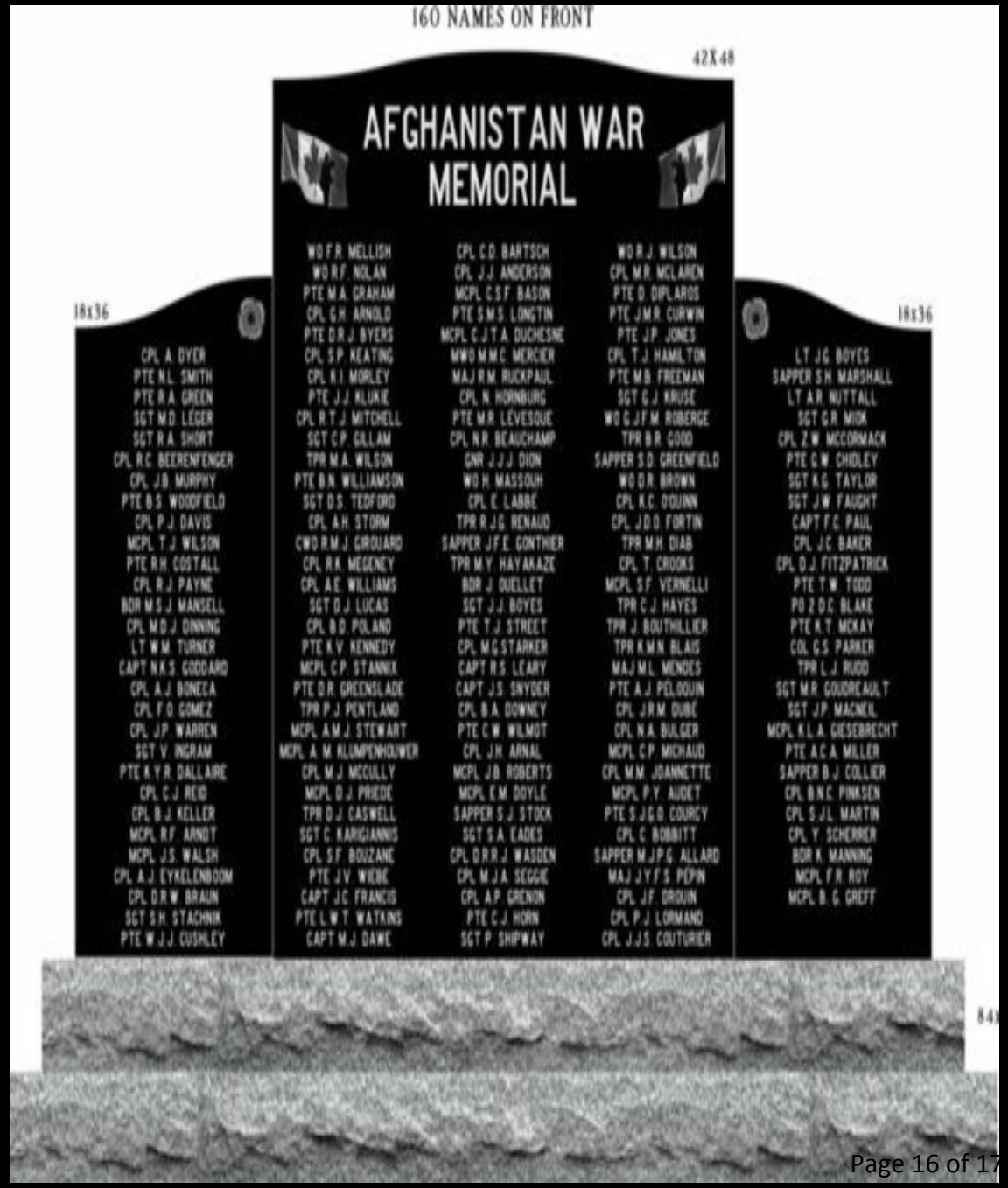
AIM:

TO "RECOGNIZE" AFGHANISTAN WAR VETERANS AND THEIR SACRIFICES

THE WAR IN AFGHANISTAN

- Sept 11, 2001 terrorist attack on U.S. resulting in war on terror
- October 2001 - Canada joins U.S. and NATO Coalition to neutralize Al Qaeda and the taliban Regime in Afghanistan
- 2003 – 2005: Op Athena – 1,900 Canadian soldiers deployed to city of Kabul
- 2006: Op Archer – 2,300 Canadian soldiers operate out of city of Kandhar.
- 2006-2009: Taliban Resurgence – Op Mountain Thrust/ Op Medusa/op Falcon Summit
- 2010-2011: U.S. surge. Canadians remain active in the Panjwai, Kandahar, zhari and daman districts
- 2011-2014: Op Attention. Canadians training the Afghan army and police in Kabul and Mazar-i-sharif
- 15 March 2014: last Canadian soldiers leave Afghanistan


AFGHANISTAN WAR
MEMORIAL


160 NAMES ON FRONT
42X48
AFGHANISTAN WAR
MEMORIAL
18x36
CPL A. DYER
PTE N.L. SMITH
PTE R.A. GREEN
SGT M.D. LÉGER
SGT R.A. SHORT
CPL R.C. BEERENFENGER
CPL J.B. MURPHY
PTE B.S. WOODFIELD
CPL P.J. DAVIS
MCPL T.J. WILSON
PTE R.H. COSTALL
CPL R.J. PAYNE
BDR M.S.J. MANSELL
CPL M.D.J. DINNING
LT W.M. TURNER
CAPT N.K.S. GODDARD
CPL A.J. BONECA
CPL F.O. GOMEZ
CPL J.P. WARREN
SGT V. INGRAM
PTE K.Y.R. DALLAIRE
CPL C.J. REID
CPL B.J. KELLER
MCPL R.F. ARNOT
MCPL J.S. WALSH
CPL A.J. EYKELENBOOM
CPL D.R.W. BRAUN
SGT S.H. STACHNIK
PTE W.J.J. CUSHLEY
WO F.R. MELLISH
WO R.F. NOLAN
PTE M.A. GRAHAM
CPL G.H. ARNOLD
PTE D.R.J. BYERS
CPL S.P. KEATING
CPL K.I. MORLEY
PTE J.J. KLUKIE
CPL R.T.J. MITCHELL
SGT C.P. GILLAM
TPR M.A. WILSON
PTE B.N. WILLIAMSON
SGT D.S. TEDFORD
CPL A.H. STORM
CWO R.M.J. GIROUARD
CPL R.K. MEGENEY
CPL A.E. WILLIAMS
SGT D.J. LUCAS
CPL B.D. POLAND
PTE K.V. KENNEDY
MCPL C.P. STANNIX
PTE D.R. GREENSLADE
TPR P.J. PENTLAND
MCPL A.M.J. STEWART
MCPL A.M. KLUMPENHOUWER
CPL M.J. MCCULLY
MCPL D.J. PRIEDE
TPR D.J. CASWELL
SGT C. KARIGIANNIS
CPL S.F. BOUZANE
PTE J.V. WIEBE
CAPT J.C. FRANCIS
PTE L.W.T. WATKINS
CAPT M.J. DAWE
CPL C.D. BARTSCH
CPL J.J. ANDERSON
MCPL C.S.F. BASON
PTE S.M.S. LONGTIN
MCPL C.J.T.A. DUCHESNE
MWO M.M.C. MERCIER
MAJ R.M. RUCKPAUL
CPL N. HORNBURG
PTE M.R. LÉVESQUE
CPL N.R. BEAUCHAMP
GNR J.J.J. DION
WO H. MASSOUH
CPL E. LABBÉ
TPR R.J.G. RENAUD
SAPPER J.F.E. GONTHIER
TPR M.Y. HAYAKAZE
BDR J. OUELLET
SGT J.J. BOYES
PTE T.J. STREET
CPL M.G. STARKER
CAPT R.S. LEARY
CAPT J.S. SNYDER
CPL B.A. DOWNEY
PTE C.W. WILMOT
CPL J.H. ARNAL
MCPL J.B. ROBERTS
MCPL E.M. DOYLE
SAPPER S.J. STOCK
SGT S.A. EADES
CPL D.R.R.J. WASDEN
CPL M.J.A. SEGGIE
CPL A.P. GRENON
PTE C.J. HORN
SGT P. SHIPWAY
WO R.J. WILSON
CPL M.R. MCLAREN
PTE D. DIPLAROS
PTE J.M.R. CURWIN
PTE J.P. JONES
CPL T.J. HAMILTON
PTE M.B. FREEMAN
SGT G.J. KRUSE
WO G.J.F.M. ROBERGE
TPR B.R. GOOD
SAPPER S.D. GREENFIELD
WO D.R. BROWN
CPL K.C. DOUINN
CPL J.D.D. FORTIN
TPR M.H. DIAB
CPL T. CROOKS
MCPL S.F. VERNELLI
TPR C.J. HAYES
TPR J. BOUTHILLIER
TPR K.M.N. BLAIS
MAJ M.L. MENDES
PTE A.J. PELOQUIN
CPL J.R.M. DUBÉ
CPL N.A. BULGER
MCPL C.P. MICHAUD
CPL M.M. JOANNETTE
MCPL P.Y. AUDET
PTE S.J.G.D. COURCY
CPL C. BOBBITT
SAPPER M.J.P.G. ALLARD
MAJ J.Y.F.S. PÉPIN
CPL J.F. DROUIN
CPL P.J. LORMAND
CPL J.J.S. COUTURIER
18x36
LT J.G. BOYES
SAPPER S.H. MARSHALL
LT A.R. NUTTALL
SGT G.R. MIOK
CPL Z.W. MCCORMACK
PTE G.W. CHIDLEY
SGT K.G. TAYLOR
SGT J.W. FAUGHT
CAPT F.C. PAUL
CPL J.C. BAKER
CPL D.J. FITZPATRICK
PTE T.W. TODD
PO 2 D.C. BLAKE
PTE K.T. MCKAY
COL G.S. PARKER
TPR L.J. RUDD
SGT M.R. GOUDREAULT
SGT J.P. MACNEIL
MCPL K.L.A. GIESBRECHT
PTE A.C.A. MILLER
SAPPER B.J. COLLIER
CPL B.N.C. PINKSEN
CPL S.J.L. MARTIN
CPL Y. SCHERRER
BDR K. MANNING
MCPL F.R. ROY
MCPL B.G. GREFF

CANADIAN CASUALTIES IN AFGHANISTAN
LEST WE FORGET · Collage: David Lepage · Source: Royal Canadian Legion, rcl-bc.ca/lestweforget/afghanistancasualties.asp

What we have done so far on the Project:

- Put a 9.7 K deposit from Legion Funds on the Monument
- Obtained 12.7k in corporate donations with more promised
- Casey Concrete providing all concrete for project
- No Federal Funding (MP Hon Dr Stephen Ellis – looking into)
- Requested funding from Provincial Government - amount yet to be determined (MLA Hon Tory Rushton)

What we need to complete the Project

- Community grant or funding assistance for the Dedication Stone.

In Conclusion:

- We have over 100 Afghanistan War Veterans in our area deserving of recognition for their service.
- Our goal is to provide these veterans, their families, and our community a venue for remembrance.
- This Memorial will be yet another testament to the respect this community has for its veterans

Legion

Branch 10
Amherst

QUESTIONS???

PUBLIC HEARING OUTLINE

FOR

AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY

AND/OR LAND USE BY-LAW

1. This Public Hearing is being held as per the provisions of the Municipal Government Act.

2. The purpose of the Public Hearing is to provide the public with the opportunity to express their views on the proposed amendments before Council makes its final decision.

3. The Public Hearing is hereby called to order.

4. We will begin with a staff presentation of the proposed amendment.

5. The Public Hearing will now hear from staff if there are any written submissions.

6. The Public Hearing will now entertain comments from the public regarding the issue.
   - Speakers are permitted to speak one time only
   - Presentations will be limited to 10 minutes

   Questions of clarification are permitted when asked through the chair.

7. The Public Hearing will now conclude with final questions from council and comments from staff.

8. The Public Hearing is Now Closed.

municipality of cumberland

COMMITTEE OF THE WHOLE

CDR

Date: June 21st, 2023

TO: Mayor and Council

FROM: Glen Boone, Director of Development and Planning, Municipality of Cumberland

DATE: June 8, 2023

SUBJECT: **Public Hearing of an Amendment to Schedule A of the Land Use By-Law to rezone PID 25267543 – Bragg Lumber Company Ltd. - Sutherland Lake**

ORIGIN: On March 28, 2023, planning staff received an application to rezone a property near North End Road in the community of Sutherland Lake – PID 25267543 (the "subject property") from *Rural Resource* (Rsrc) to *Recreational Residential* (RRec) to facilitate the development of approximately 27 lots and a private road corridor.

LEGISLATIVE AUTHORITY: MGA PART VIII PLANNING AND DEVELOPMENT

MGA Section 205: Requirements for Adoption of Planning Documents

Municipal Planning Strategy Policy 5-35:

> *Council shall consider proposals to rezone lands in the Resource Designation to any other zone permitted in that designation. Council shall not approve such a rezoning unless Council is satisfied:*
>
> > *(a) if the proposed zone is the Highway Commercial Zone, the lands are located at an interchange of Highway 104;*
> > *(b) the proposed change is not prohibited by any other policy in this Plan;*
> > *(c) the purpose of the proposed zone, as described in the respective policy creating that zone, is consistent with the location and characteristics of the lands and with the proposed use of the lands; and*
> > *(cA) the proposal is not premature due to impacts on wildlife corridors or due to the presence of geohazards; and [CHG-506]*
> > *(d) the proposal meets the general criteria for amending the Land Use By-law, set out in Policy 6-19.*

BACKGROUND: The subject property is located east of North End Road and nearby Residential Recreational lots on Maple Drive, Wyllies Lane, and Hardwood Drive. To the east, the property is bordered by Little Dead Lake and a stream that runs towards Purdy Pond in the northeast. These adjacent lands are zoned *Rural Resource* (Rsrc) and contain a mix of woodland and wetland areas. The application is to rezone the subject property to *Recreational Residential* to develop residential building lots on a private road.

DISCUSSION: The subject property is designated as *Resource* on Schedule A of the Municipal Planning Strategy (MPS). Rezoning the subject property to *Recreational Residential* (RRec) would allow the development of residential building lots.

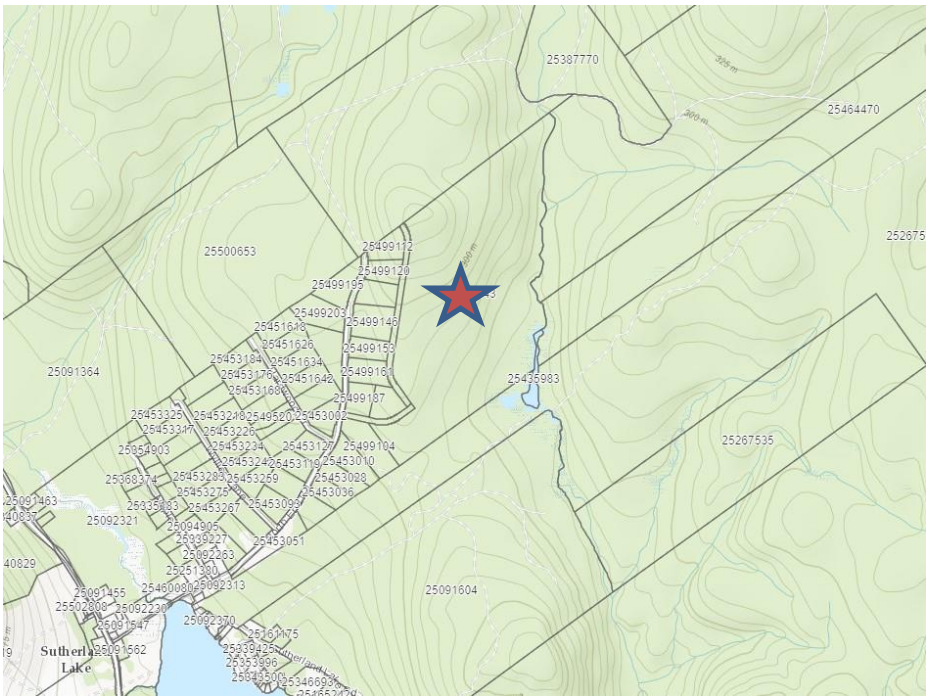
FINANCIAL IMPLICATIONS: None have been identified at this time.

ENVIRONMENTAL IMPLICATIONS: Increased septic load for the property.

COMMUNITY ENGAGEMENT: If Council approves, a public hearing could be held on the above matter at a date of Council's choosing. In accordance with MGA Section 206, notices will be placed in a locally circulated newspaper.

ALTERNATIVES: Council can defer the issue to a later date, request further information or reject the proposed amendment based on conflict with a policy in the Municipal Planning Strategy.

ATTACHMENTS: Map (below)



Report prepared by: Darren Shupe. Senior Planner, BCP
Report and Financial approved by:

PUBLIC HEARING OUTLINE

FOR

AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY

AND/OR LAND USE BY-LAW

1. This Public Hearing is being held as per the provisions of the Municipal Government Act.

2. The purpose of the Public Hearing is to provide the public with the opportunity to express their views on the proposed amendments before Council makes its final decision.

3. The Public Hearing is hereby called to order.

4. We will begin with a staff presentation of the proposed amendment.

5. The Public Hearing will now hear from staff if there are any written submissions.

6. The Public Hearing will now entertain comments from the public regarding the issue.
   - Speakers are permitted to speak one time only
   - Presentations will be limited to 10 minutes

   Questions of clarification are permitted when asked through the chair.

7. The Public Hearing will now conclude with final questions from council and comments from staff.

8. The Public Hearing is Now Closed.

municipality of cumberland

COMMITTEE OF THE WHOLE

CDR

Date: June 21st, 2023

TO: Mayor and Council

FROM: Glen Boone, Director of Development and Planning, Municipality of Cumberland

DATE: June 08, 2023

SUBJECT: **Public Hearing of an Amendment to Schedule A of the Land Use By-Law to rezone PID 25166851 - Chester and Elaine Urquhart – Victoria – Hansford Road**

ORIGIN: On March 28, 2023, planning staff received an application to rezone a property near Hansford Road in the community of Victoria – PID 25166851 (the "subject property") from *Agricultural (AG)* to *Recreational Residential (RRe*c) to facilitate the development of approximately 10 lots and a private road corridor.

LEGISLATIVE AUTHORITY: MGA PART VIII PLANNING AND DEVELOPMENT

MGA Section 205: Requirements for Adoption of Planning Documents

Municipal Planning Strategy Policy 5-35:

> *Council shall consider proposals to rezone lands in the Resource Designation to any other zone permitted in that designation. Council shall not approve such a rezoning unless Council is satisfied:*
> *(a) if the proposed zone is the Highway Commercial Zone, the lands are located at an interchange of Highway 104;*
> *(b) the proposed change is not prohibited by any other policy in this Plan;*
> *(c) the purpose of the proposed zone, as described in the respective policy creating that zone, is consistent with the location and characteristics of the lands and with the proposed use of the lands; and*
> *(cA) the proposal is not premature due to impacts on wildlife corridors or due to the presence of geohazards; and [CHG-506]*
> *(d) the proposal meets the general criteria for amending the Land Use By-law, set out in Policy 6-19.*

BACKGROUND: The subject property is located north of Hansford Road, bordering on the southeastern portion of McPherson Lake and bordered to the north, east and west by properties zoned *Agricultural (AG)*. Adjacent properties to the south of Hansford Road are zoned *Recreational Residential (RRec)*. The application is to rezone the subject property to *Recreational Residential (RRec)* to develop residential building lots on a private road.

DISCUSSION: The subject property is designated as *Resource* on Schedule A of the Municipal Planning Strategy (MPS). Rezoning the subject property to *Recreational Residential (RRec)* would allow the development of residential building lots.

FINANCIAL IMPLICATIONS: None have been identified at this time.

ENVIRONMENTAL IMPLICATIONS: Increased septic load for the property.

COMMUNITY ENGAGEMENT: If Council approves, a public hearing could be held on the above matter at a date of Council's choosing. In accordance with MGA Section 206, notices will be placed in a locally circulated newspaper.

ALTERNATIVES: Council can defer the issue to a later date, request further information or reject the proposed amendment based on conflict with a policy in the Municipal Planning Strategy.

ATTACHMENTS: Map (below)

Report prepared by: Darren Shupe. Senior Planner, BCP
Report and Financial approved by:

Dear,

Cumberland County Council,

We, the residents and business owners of Cumberland County, herby petition the

county council to revisit the signage at the Exit 1 entrance from the Trans Canada Highway into Amherst.

At present, the first thing tourists see when they arrive in our town via that entrance is unkempt roads, ditches and signage.

Amherst is the first stop in Nova Scotia via the Trans Canada Highway, and the hereby petitioned would like to see differences made in the way of new signage, cleanup, and revitalization.

We have a large tourism industry which takes this exit, and we feel the state it is in currently does not represent us as a community.

We, as businesses, work very hard to promote tourism around the county, and in return we request the help of the county to help promote us - and signage would be the first step.

We do expect the county to meet on this issue and come up with an action plan preferably before the tourism Season starts.

Thank you and we look forward to hearing from you soon.

Karen McKinnon

(Owner Maritime Mosaic}

Maritimemosaic@Gmail.com

129 Victoria St. E. Amherst

N.S. B4H 1X9

902-661-2137

municipality of cumberland

MEMORANDUM

TO: Council

FROM: Councillor Kathy Redmond

DATE: May 10, 2023

RE: **Setbacks in the Land Use By-Law**

Although we have reviewed and approved the Land Use Bylaw (LUB) in recent years, Council continues to receive complaints regarding tight setbacks In areas zoned as Recreational Residential (RRec).

Due to the ongoing complaints from residents, I make the following motion:

> **THAT staff bring a report describing the setbacks in the RREC zone and options available for amending those setbacks, for discussion at the June Committee of the Whole meeting.**

Regards,

Councillor Redmond

REGULAR COUNCIL MEETING

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Aimee Hirtle
DATE:	June 8, 2023
SUBJECT:	**Low-Income Exemption Policy**

ORIGIN: Each year Council reaffirms the Low-Income Tax Exemption Policy.

LEGISLATIVE AUTHORITY: Municipal Government Act Section 69 (2) gives Council the authority to, by policy, grant an exemption from taxation for persons whose income is below the amount set out in the policy.

RECOMMENDATION: **THAT the approval of the Low-Income Tax Exemption Policy be unchanged and that the income cut-off and exemption amounts be increased by the change in the Consumer Price Index of Nova Scotia of 7.5% to $34,400 and $505 be forwarded to the June 28th, 2023 Council meeting.**

BACKGROUND: In May 2022 Council approved revisions to the Low-Income Tax Exemption Policy to provide a property tax exemption of $470 on residents' primary residences if household income was under $32,000. In 2022/23 there were 446 tax exemptions granted for a total of $202,148.

DISCUSSION: The current policy states the income cut off levels and exemption amounts shall increase by an amount equal to the annual average percentage change in the Consumer Price Index, all-items, for the Province of Nova Scotia for the previous calendar year, as determined by Statistics Canada. If that index is negative in any given year, the amount of the increase will be zero.

FINANCIAL IMPLICATIONS: Based on last year results and the 7.5% increase, we estimate the total cost of the low-income tax exemption program to be $218,000. This has been included in the draft operating budget.

ENVIRONMENTAL IMPLICATIONS: None have been identified at this time.

HOW WILL IT BE COMMUNICATED? In addition to our normal channels, applications will be mailed to all that applied last year. Information about the program to be included with annual tax bills.

ALTERNATIVES:

1. Do not change Policy and increase income cut-off and exemption amounts by 7.5%
2. Change Policy to increase/decrease income cut-off and exemption amounts.

ATTACHMENTS: Low-income Tax Exemption Policy

Report prepared by: Aimee Hirtle, Director of Finance
Report and Financial approved by:

Municipality of Cumberland 22-02

Low Income Tax Exemption Policy

Section 69 of the Municipal Government Act allows Council to establish a Policy for granting an exemption from tax for a person whose income is below a specified amount. This policy will establish the amount of the tax exemption, who is eligible and the process for applying for the exemption.

"Income" means a person's total income from all sources for the calendar year preceding the fiscal year of the Municipality, and includes the income of all other members of the same family residing in the same household, but does not include an allowance paid pursuant to the *War Veterans Allowance Act* (Canada) or pension paid pursuant to the *Pension Act* (Canada).

1. **Amount of Exemption**

When the income of the person, spouse and other household members combined is $~~32,000~~34,400 or less the exemption shall be $~~470~~505.

Income cut off levels and exemption amounts shall increase by an amount equal to the annual average percentage change in the Consumer Price Index, all-items, for the Province of Nova Scotia for the previous calendar year, as determined by Statistics Canada. If that index is negative in any given year, the amount of the increase will be zero.

2. **To Qualify for the Exemption**

The exemption shall apply only to property of a ratepayer occupied by him or her as his or her principal residence.

The applicant shall complete the application regarding the household income for the previous calendar year. A Councillor, a Commissioner of Oaths or the Municipal Clerk must witness the applicant's signature on the application.

3. **To receive the Exemption**

An application for a fiscal year shall be submitted by December 31st of that fiscal year.

General

(1) County Staff shall annually send out a reminder letter and an application form to all persons who received the exemption the previous year.

(2) The operating budget shall make allowance for this exemption on a yearly basis.

(3) Should a person's total tax bill for that year be less than the exemption for that year, then the exemption will be equal to the full amount of the tax bill for that year.

(4) The Municipality requires a copy of the prior year's Canada Revenue Agency Notice of Assessment for all household members prior to approving an application.

(5) The deadline for applications and any other pertinent information shall be advertised, at least once, in the local paper.

(6) Total income is based on Line 150 of the T1 Income Tax and Benefit return for all household members.

4. This Policy is effective upon adoption and replaces any previous Low Income Exemption Policies.

Clerk's Annotation for Official Policy Book

Date of Notice to Council Members of Intent to consider (7 days minimum): ~~June 15,2022~~

Date of Passage by Council: ~~June 22, 2022~~

I certify that this Policy was adopted by Council as indicated above.

_____ _____

Municipal Clerk Date

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Aimee Hirtle
DATE:	June 7, 2023
SUBJECT:	**Tax Reduction and Exemption Policy**

ORIGIN: This policy is reviewed annually to determine if properties listed in Schedules A and B still qualify for a tax reduction or exemption and to update for any new applicants.

LEGISLATIVE AUTHORITY: Municipal Government Act Section 71

RECOMMENDATION: **That Council forward approval of the amendments to the Tax Reduction and Exemption Policy to the June 28th, 2023 Council session.**

BACKGROUND: Section 71 of the Municipal Government Act (MGA) provides authority to Council to provide full tax exemptions for:

- Property of a registered Canadian Charitable Organization that is used solely for charitable purposes;
- Property of a non-profit community, charitable, fraternal, education, religious, cultural or sporting organization if, in the opinion of Council, the organization provides a service that might otherwise be a responsibility of Council;
- The buildings pump stations, deep wells, main transmission lines, distribution lines, meters, and associated equipment of a municipal water utility.

Section 71 of MGA also allows Council to provide a tax reduction from commercial to residential for all or part of the tax payable with respect to any non-profit community, charitable, fraternal, education, religious, cultural if sporting organization.

Tax exemptions and reductions must be done through policy and eligible properties must be named in the policy.

Attached is a copy of the current Tax Exemption and Reduction Policy with proposed changes highlighted in yellow. Schedule A of the Policy list properties receiving full tax exemption and Schedule B list properties receiving a tax reduction.

municipality of cumberland

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

DISCUSSION:

Add to Schedule A – the following application has been received.

Property	Owner	Extent of reduction	2023 tax levy
Account 11015972	Tidnish Crossroads Community Association	Whole	$528.45

FINANCIAL IMPLICATIONS: Total of tax exemptions and reductions included in the 2023/24 Budget is $225,025.

ENVIRONMENTAL IMPLICATIONS: None identified at this time

HOW WILL IT BE COMMUNICATED? Through normal channels

ALTERNATIVES: Approve the policy as amended or deny the addition and approve the original policy.

ATTACHMENTS: Tax Reduction and Exemption Policy
The Tidnish Crossroads Community Association Application for Tax Reduction or Exemption

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Report prepared by:
Report and Financial approved by:

Municipality of Cumberland Policy 19-03

Tax Reduction and Exemption Policy
Amended May 2023

1. This Policy ls entitled the "Tax Reduction and Exemption Policy".

2. This Policy shall apply to the properties listed in Schedules "A" and "B[11] commencing April 1, **2023.**

3. Pursuant to section 71(1) of the Municipal Government Act, the properties listed in Schedule "A" to this Policy shall be, subject to sections 4 and 7 of this Policy, exempt from real property taxation.

4. The tax exemption provided in section 3 shall apply to general tax and **community areas rates** in **Springhill and Parrsboro** only; shall not apply to any fire, sewer, or streetlight, village or area rates or charges; and shall only apply to the portion of the property specified in Schedule "A".

5. Pursuant to section 71(2) of the Municipal Government Act, the real property tax payable with respect to the properties listed in Schedule "B" to this Policy shall be, subject to sections 6 and 7 of this Policy, reduced to the tax that would otherwise be payable if the property were residential property, inclusive of area rates.

6. The tax reduction provided in Section 5 shall apply only to that portion of the property specified in Schedule "B".

7. When a property listed in Schedule "A" or "B" ceases to be owned or occupied by the owner indicated in the schedule, or if the property ceases to be occupied for the purpose, which pursuant to section 71(1) and 71(2) of the Municipal Government Act enabled the Municipality of Cumberland to include the property in this Policy, the tax exemption or reduction shall cease and the owner(s) of the property shall immediately be liable for the normal real property tax on such property for the portion of the taxation year then unexpired.

8. All previous Tax Reduction and Exemption Policies for the Municipality are hereby repealed.

9. This Policy comes into force upon adoption.

Tax Reduction and Exemption Policy 19-03 (Amended May 2023)

SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account #889032 Upper Linden Community Hall	1	Upper Linden Community Hall Association	Whole
Account #4479807 Northport Community Hall	2	Northport Community Organization	Whole
Account #4716329 Tidnish Community Hall	3	Tidnish Crossroads Community Association	Whole
Account #7516215 Building & Land Tidnish	**4**	Tidnish Crossroads Community Association	Whole
Account #889156 Hall, Wallace	5	Waltace Community Association	Whole
Account #889164 Hall, Wallace Station	6	Wallace Station Community Association	Whole
Account #2999633 Hall & Lot, Malagash Mines	7	Trustees of the Malagash Mine Community Club	Whole
Account# 5673119 Monument Lot, North Wallace	8	North Cumberland Historical Society	Whole
Account #889113 Old School, Streets Ridge	9	Streets Ridge Community Hall Association	Whole
Account #889628 Community Hall, Wentworth	10	Wentworth Community Hall Association	Whole
Account 04968808 Land, Malagash Mine	11	Trustees of the Malagash Mine Community Club	Whole
Account #3402916 Old School, Westchester Station	**12**	Westchester Community Hall Association	Whole
Account #4864859 Recreation Centre, Wentworth	13	Wentworth Recreation Hall Association	Whole
Account #3403092 Recreation Centre Springhill Junction	14	Springhill Junction Community Recreation Centre	Whole

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account #28851 Fossil Display & Information Centre, Joggins	15	Municipality of Cumberland c/o Fossil & Display Centre	Whole
Account #889091 Hall, Minudie	16	Minudie Community Hall Association	Whole
Account #2298198 Recreation Hall &Lot River Hebert	17	River Hebert Citizens Association	Whole
Account #2650991 Old School, Maccan	18	Maccan Community Centre Society	Whole
Account #100749 Hall & Lot, Apple River	19	Apple River Community Association	Whole
Account #889202 Hall & Lot, Spencer's Island	20	Spencer's Island Community Hall Association	Whole
Account #889237 Community Hall, Fraserville	21	Fraserville Community Hall Association	Whole
Account #889253 Community Hall, Greenhill	22	Greenhill Community Hall Association	Whole
Account #1231456 Building & Lot, Diligent River	23	Diligent River Recreation Committee	Whole
Account #5388082 Building & Land, Advocate	24	Advocate District Development Association	Whole
Account #2582694 Hall, Wallace	25	Wallace Masonic Lodge	Whole
Account #3075885 Masonic Lodge & Community Hall, River Philip	26	River Phillip Masonic Lodge Hall and Community Hall Association	Whole
Account #687561 Building and Lands Smith Road	27	Springhill & District LA Animal Shelter Society Registered Charity	Whole
Account# 3187616 Recreation Park Meadow Park	28	Meadow Park Recreation Society	Whole

SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account # 889016 Community Hall & Lot, Fenwick	29	Fenwick Community Hall Association	Whole
Account #889652 Community Hall &Lot, Brookdale	30	Brookdale Community Hall Association	Whole
Account #889024 Community Hall Lower Shinimicas	31	Sunrise Citizens Club of Northport	Whole
Account #73962 Lot & Building King St., Pugwash	32	Pugwash Ground Search & Rescue Inc.	Whole
Account #889121 Community Hall (Old School) Conn's Mills	33	Conns Mills Community Hall Association	Whole
Account#2582635 Hall & Land Water Street, Pugwash	34	Silver Spray Rebecca Lodge No. 1	Whole
Account #2999617 House, Buildings & Land Malagash Mines	35	Malagash Christian Fellowship Registered Charity	Whole
Account #4394526 Building/Land, Miller Road	36	Sport Pugwash	Whole
Account #4796543 Land, Wallace	37	Wallace Recreation Committee	Whole
Account #889059 Lot, Oxford Junction	38	Oxford Junction Community Hall Association	Whole
Account #2582589 Masonic Hall River Hebert	39	A F & A M lodge No. 86	Whole
Account #3210677 Medical Centre, River Hebert	40	The Dr. D.M. Cochrane Memorial Medical Centre	Whole
Account #3263754 Museum, Minudie	41	Minudie Tourist Association	Whole

Tax Reduction and Exemption Policy 19-03 SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account #3403068 Display Centre & Land River Hebert	42	Municipality of Cumberland Heritage Models Association	Whole
Account #3383121 Light House No. 186 Spencer's Island	43	Spencer's Island Community Association	Whole
Account #5377269 Building & Lot, Port Greville	44	Greville Bay Ship building Museum Society	Whole
Account#03970949 Land	45	Trustees of Masonic Lodge c/o Bruce Stewart	Whole
Account#02647443 Land	46	Pugwash Volunteer Fire Department	Whole
Account#04864883 Land	47	Wentworth Voluntary Fire Brigade	Whole
Account#09687351 Land	48	Wallace & Area Recreation Committee	Whole
Account#02613875 Building & Lot	49	Tidnish Crossroads Community Association	Whole
Account# 10007526 Land (Lot 2007-3) Pugwash	50	Northumberland Community Curling Club	Whole
Account# 02246309 Land	51	Malagash Heritage Association	Whole
Account # 02698293 Land	52	Malagash Heritage Association	Whole
Account#05562066 Land	53	Wallace Museum Society	Whole
Account #07515294 Land	54	River Hebert Athletic Association	Whole
Account#02010275 Land	55	Southampton and Area Ball Association	Whole

Tax Reduction and Exemption Policy 19-03 SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account# 04530357 Building & Land	56	Between the Hearts Renewal Centre	Whole
Account # 00209929 Pugwash	57	Camp Pagweak	Whole
Account# 00487112	58	River Hebert/Joggins and Area Dev Assoc.	Whole
Account# 04839773. Land	59	Friends of the Pugwash Estuary 2169 Crowley Road	Whole
Account # 10200067 Crowley Rd Pugwash Junction, land	60	Friends of the Pugwash Estuary	Whole
Account# 03403424 Campground, 95 Mills Road Advocate Harbour	61	Advocate District Development Association	Whole
Account # 00889733 Land/Fellowship Hall, 625 Thompson Rd, Millvale	62	Community Hall of Trustees	Whole
Account# 07517688 Land, Hwy 366 Northport	63	Northport Harbour Authority	Whole
Account# 09213015 Land, Hwy 366 Northport	64	Northport Harbour Authority	Whole
Account# 10536766 Land/Lease, Northport	65	Northport Harbour Authority	Whole
# 09360565 Lease, 7765 Hwy 366 Parcel 96-1Northport	66	Northport Harbour Authority	Whole
Account# 04395786 Land/Museum 36 Main Street, Springhill	67	Anne Murray Centre Society	Whole
Account#10873150 Visitor Center 1115 West Bay Road	68	Fundy Ocean Research Center for Energy Limited (FORCE) c/o Arlene Smith	Whole

Tax Reduction and Exemption Policy 19-03 SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account # 1008692 Land	69	Lions Club of Parrsboro	Whole
Account# 04683323 Land/ Arena 210 King St., Parrsboro	70	lions Club of Parrsboro	Whole
Account#10599202 Land 210 King St, Parrsboro	71	Lions Club of Parrsboro	**Whole**
Account#04283546 Theatre, 18 Main Street Lot 02-XYZ, Parrsboro	72	The Ships Company Theatre Society	Whole
Account#03382702 Lighthouse41 Lobster Cove Lane Lot 1 Amherst Shore	73	Coldspring Heritage Society	Whole
Account# 10678668 Land Educational 13371 Hwy4, Wentworth Centre	74	Wentworth Learning Centre Cooperative Ltd.	Whole
Account # 03668835 Land/ Fellowship Hall Parrsboro **Band** Hall 44 King Street	75	Parrsboro Band Association	Whole
Account#00640883 Lot 249A and Dwelling Hostel 245 Wentworth Station Road	76	Canadian Youth Hostel Association	**Whole**
Account 03309363 Land/walking trail	77	Greville Bay Citizens for Health and Fitness	Whole
Account# 04634977 Land, Black River Road	78	Oxford and Area Trails Association	Whole
Account#10743941 Land, Black River Road	79	Oxford and Area Trails Association	Whole

Tax Reduction and Exemption Policy 19-03 SCHEDULE A

PROPERTY	#	OWNER	EXTENT OF EXEMPTION
Account#05644488 292 Eddy Road Lot 15 Fort Lawrence	80	Fundy Winds Association	Whole
Account#3181596 87 Whitehall Road Parrsboro	81	Parrsboro Shore Historical Society	Whole
Account#10952611 Lot 21-1 Pugwash Retail/Office	82	North Cumberland Memorial Hospital Auxiliary	Whole
Account# 10271 Durham Street Pugwash	83	Sunset Community Inc.	Whole
Account#11015972 Lot 22-1 Tidnish	84	Tidnish Crossroads Community Association	Whole

SCHEDULE B

PROPERTY	]!	OWNER	EXI_ENT OF REDUCTION
Account #9361944 Building & Land Sutherland's Lake	1	Bragg Lumber Company Ltd. c/o Sutherland's lake Trail Groomers Association (leased)	Partial
Account#2152592 Building & Lot Southampton	2	Irving Oil Ltd. c/o Glooscap Trail Snowmobile Club (Leased)	Partial
Account#00759147 Buildings & Land	3	Church of the Nazarene Big Lake Camp	Partial
Account#l0345057 Land	4	Wentworth Ski Race Club	Partial
Account#0l031074 Land	S	Cumberland Snowmobile Club	Partial
Account# 03769437 Land/Fellowship Hall 8 Pioneer Street, Springhill	6	Pioneer Street Club	Partial
Account# 02582678 Land **Main** Street, Springhill	7	Governing Council of the Salvation Army	Partial
Account# 03260577 Res/Com Mix 159 Main Street, Parrsboro	8	Masonic Lodge No 17	Partial
Account#03042561 Land Industrial 3874 Hwy 302, Nappan	9	Cumberland Marksman Association	Partial

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Peter McCracken, Deputy CAO
DATE:	May 18, 2023
SUBJECT:	**The Cobequid Fun-Tones – Request for Assistance, Christie Foundation Application**

ORIGIN: A request was received from the Cobequid Fun-Tones for the Municipality to receive money on their behalf from the Christie Community Foundation.

LEGISLATIVE AUTHORITY: Income Tax Act – Canada Revenue Agency Charity Guideline
Registered municipalities are considered qualified donees by the Canada Revenue Agency and therefore can issue official donation receipts and are eligible to receive gifts from registered charities.

RECOMMENDATION: THAT the request by the Cobequid Fun-Tones for the Municipality to receive up to $5,000 from the Christie Community Foundation, if approved by the Foundation, and disburse those funds to the Cobequid Fun-Tones to assist with the costs for registration fees and professional coaching session expenses, be forwarded to the June 28, 2023, Regular Council meeting for consideration.

BACKGROUND: The funding will be used to assist the organization with registration fees and professional coaching session expenses in preparation for the Atlantic Provinces Contest and Convention schedule from June 1-4th, 2023 at Mount Allison University

The Municipality has accepted donations of this nature in the past and has provided receipts to the donor and disbursed funds to the requested recipient. The disbursement is contingent on approval by Council and is for an expenditure which the municipality has the authority to spend.

DISCUSSION: The Municipality received correspondence from the Cobequid Fun-Tones advising that because the Christie Foundation cannot donate and receive a charitable donation receipt from the Cobequid Fun-Tones, they are requesting the Municipality accept the funds and then disperse them to the Fun-Tones and then provide the Foundation with a charitable donation receipt.

FINANCIAL IMPLICATIONS: No financial impact to the Municipality, grant would be fully offset by donation.

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

ENVIRONMENTAL IMPLICATIONS: None have been identified at this time.

HOW WILL IT BE COMMUNICATED? Staff will communicate Council's decision to the Cobequid Fun-Tones and the Christie Foundation.

ALTERNATIVES: Council may choose to not receive and disburse the funds.

ATTACHMENTS: Correspondence from the Cobequid Fun-Tones to the Christie Foundation
Correspondence from the Cobequid Fun-Tones to the Municipality.

Report prepared by: Peter McCracken, Deputy CAO
Report and Financial approved by:

The Cobequid Fun – Tones
C/O Helen Reade Co-President
P.O. Box 442, Oxford, Nova Scotia
B0M 1P0

RECEIVED
MAY 0 9 2023

May 2, 2023

Municipality of Cumberland
Upper Nappan Service Centre
1395 Blair Lake Road
Upper Nappan, NS B4H 3Y4
Attention: Peter McCracken

SCANNED
MAY 0 9 2023

Re: The Dr. & Mrs. H.E. Christie Community Foundation

Dear Mr. McCracken:

Thank you for returning my recent phone call regarding the above noted.

As mentioned, we are writing to gain approval from the Municipality of the County of Cumberland, as a qualified done, to receive a grant from the Foundation and make a corresponding grant to the Cobequid Fun Tones.

We understand that with written approval from the County, the Foundation could then proceed with consideration of our recent application.

I have attached a copy of your recent correspondence to the Cobequid Fun Tones, approving our grant application by Faye Langille.

Also attached, please find The Cobequid Fun Tones application to the Foundation and Mr. John Matthews, Administrator's kind response.

We appreciate your assistance.

I understand that there may be further documents that are required in order to support established processes, and we therefore welcome your response.

Respectfully,

Helen Reade

Helen Reade
Co-President, Cobequid Fun Tones

Enclosures

municipality of cumberland

March 22, 2023

Cobequid Fun Tones
Attn: Faye Langille
6618 Wentworth-Collingwood Road
Wentworth, NS B0M 1Z0

Dear Faye:

Re: Grant Approval

The Municipality of Cumberland recognizes the important contribution that volunteer organizations make to the sustainability of our communities and our County and wishes to support their efforts by providing financial assistance when necessary.

We are pleased to inform you that your request has been processed and your cheque in the amount of $1,500.00 is included.

We wish you the best of luck with the contest!

Best Regards,

Peter McCracken
Deputy CAO

Enclosure: 1

Gmail

Margie McClelland <margiemcclelland@gmail.com>

Application to Christie Community Foundation

5 messages

TCC Foundation <tccf@eastlink.ca>
To: Margie McClelland <margiemcclelland@gmail.com>

Wed, Feb 15, 3:23 PM

Hello Margie,

I received today your completed application for funding for The Cobequid Fun-Tones.

An issue is the fact your organization is not a registered charity with Canada Revenue Agency and therefore do not have a CRA Registration Number, which is distinct from the Business Number.

The by-laws of the Christie Foundation requires grants be given only to 'qualified donees' as defined by the *Income Tax Act of Canada*, defined as those organizations that are registered charities with CRA.

We are bound by the *Income Tax Act of* Canada, therefore, your application does not qualify for funding by the Foundation.

However, it may be possible for you to gain approval from the Municipality of the County of Cumberland, as a qualified donee, to receive a grant from the Foundation and make a corresponding grant to your organization.

I suggest you contact your representative to enquire if this is a possibility. If you get written approval from the County, then we can proceed with consideration of your application.

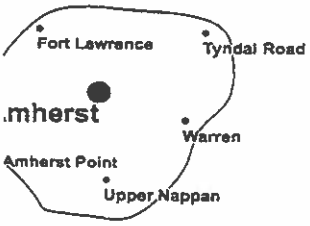
Best regards,

John Matthews, Administrator

The Dr. & Mrs. H.E. Christie Community Foundation

(902) 667-3209 (office)

(902) 664-9779 (cell)



Christie Fund

Christie - Smith Community Fund

consisting of

The Hugh E. Christie Fund and the Michael D. Smith Fund

administered by

The Dr. & Mrs. H.E. Christie Community Foundation

P.O Box 986, Amherst, Nova Scotia B4H 4E1
Phone:(902)667-9650 E-mail: TCCF@eastlink.ca

Smith Fund

Funding Application

Trustees:

David H. Christie
Morris J. Haugg
Jennifer Brennan
Barry MacLeod
Donna Fitzpatrick
Mark Carter
Linda Macleod

Application Date: February 15th, 2023

Name of Applicant Organization: The Cobequid Fun-Tones

Mailing Address: P.O. Box 235, Oxford, Nova Scotia, B0M1P0

Canada Revenue Agency Business Number 806338018RC0001

Contact Person (s): Mrs. Margie McClelland - President

Email: margiemcclelland@gmail.com

Telephone/Fax #: 902-447-2345

Please Provide:

Internal use only

Date Received:_____
Received By:_____

(1) a description of your organization. This may include the objects of your memorandum of incorporation (not the By-Laws), your mission/vision statement and a brief history of your activities and accomplishments. (This information is optional, if it has been previously supplied.)

(2) a description of the geographic area of operation and the geographic impact of the project applied for.

(3) a copy of your most recent annual financial statements. If these cannot be made available, please explain and enclose as much financial information as may be relevant to the application.

(4) the amount of assistance you are requesting including the scope and nature of the proposed project. This should include a financial report showing cost break-down for the project, including funds already available or committed to the project.

All applications must be sent to the above contact information, by mail or email.
The Dr. & Mrs. H.E.Christie Foundation is a society incorporated under the Societies Act Of Nova

The Cobequid Fun-Tones

C/o Margie McClelland, President

PO Box 235, Oxford Nova Scotia

B0M 1P0

February 15th, 2023

Dear Board of Directors, Christie-Smith Community Fund:

The Cobequid Fun-Tones is an A Cappella chorus with a 40 year history of empowering women through music, education, friendship and performance. The chorus makes beautiful harmony while learning musical techniques, providing community service and having fun. In February of 2020, The London Singing Institute describes music as "One of the most amazing forms of self-expression and communication available to us" and scientists have identified a range of benefits singing has on both physical and mental health.

The Fun-Tones is based in Oxford and includes members from Amherst, Springhill, Pugwash, Wallace, Mount Pleasant, Oxford, Oxford Junction and Wentworth. This chorus has assisted many County organizations with their community and cultural events including, the Blueberry Harvest Festival and The Cumberland County Exhibition (Oxford), Light the Way Campaign (CCRHCC Foundation, Amherst), Gathering of the Clans (Pugwash), Blessing of the Ships, (Advocate Harbour), entertainment for residents in Nursing Homes, school and church fund raisers and numerous concerts within Cumberland County.

The Fun-Tones expenses include yearly membership dues to Harmony Incorporated, rental fees, legal music purchases, Contest and Convention fees, costuming fees and travelling expenses. Revenue includes monthly membership fees and fund raising efforts i.e. yard sales, concert ticket sales, silent auctions etc. Similar to other organizations, Covid has had a negative impact on our ability to publically perform and fund raise plus the challenge of keeping our members engaged when in-person rehearsals were prohibited. Fortunately our membership is loyal and we are still a viable organization.

The Cobequid Fun-Tones would appreciate The Board of the Christie-Smith Community Fund to consider a request for a $5000.00 grant that will assist our organization the Fun-Tones with registration fees, professional coaching session expenses as we prepare to attend represent Cumberland County in the Atlantic Provinces Contest and Convention scheduled for June 1st-4th, 2023 at Mount Allison University. This event brings together harmony singers from all four Atlantic Provinces and provides education classes, two public concerts held at Convocation Hall and the opportunity to enhance performance and musical techniques.

Thank you in advance for considering this grant request and The Fun-Tones look forward to hearing from you in the near future.

Yours in harmony,

Margie McClelland

Margie McClelland,

President, Cobequid Fun-Tones

COBEQUID FUN-TONES

Balance Sheet April 1, 2021 -March 31,2022

ASSETS	
Cash	*$1,895.92*
Equipment (TV)	*261.60*
Equipment (chorus risers)	*221.19*
	$ 2,378.71
TOTAL LIABILITIES	*0.00*
Total Equity	*$2,378.71*
Beginning of the Year	*$2,355.49*
Surplus, End of Year	*$2,378.71*

Prepared by Jane Brookins *Treasurer,*
Cobequid Fun-Tones

Cobequid Fun-Tones
Oxford, NS

INCOME STATEMENT April 1, 2021 -March 31, 2022

INCOME—Dues **$2466.00**

EXPENDITURES:

Harmony Incorporated Dues	$1335.36	
Area One Dues	140.00	
Rent (see below*)	600.00	* Rent increased to $1000.00
Bank Fees	47.50	April 1,2022
Donations	120.00	
Supplies	113.58	
Joint Stock	31.15	
Capital cost Allow.	55.29	***$2442.78***

NET INCOME: ***$ 23.22***

eptember 29, 2022

Canada Revenue Agency / Agence du revenu du Canada

T2 Short Return (2019 and later tax years)

YE 2022

200 S
Code 1901
Protected B
when completed

- This form serves as a federal and provincial or territorial corporation income tax return, unless the corporation is located in Quebec or Alberta. If the corporation is located in one of these provinces, you have to file a separate provincial corporation return.
- All legislative references in this return are to the Income Tax Act. This return may contain changes that had not yet become law at the time of publication.
- Send one completed copy of this return, including schedules, and the General Index of Financial Information (GIFI) to your tax centre or tax services office. You have to file the return within six months after the end of the corporation's tax year.
- For more information, see canada.ca/taxes or guide T4012, T2 Corporation – Income Tax Guide.

055 Do not use this area

Identification

Business number (BN) 001 8 0 6 3 3 8 0 1 8 R C 0 0 0 1

Corporation's name 002 Cobequid Fun Tones

Address of head office

Has this address changed since the last time we were notified? 010 Yes ☐ No ☑

If yes, complete lines 011 to 018.

011
012
City 015 | Province, territory, or state 016
Country (other than Canada) 017 | Postal or ZIP code 018

Mailing address (if different from head office address)

Has this address changed since the last time we were notified? 020 Yes ☐ No ☑

If yes, complete lines 021 to 028.

021 c/o
022
023
City 025 | Province, territory, or state 026
Country (other than Canada) 027 | Postal or ZIP code 028

Location of books and records (if different from head office address)

Has the location of books and records changed since the last time we were notified? 030 Yes ☐ No ☐

If yes, complete lines 031 to 038.

031
032
City 035 | Province, territory, or state 036
Country (other than Canada) 037 | Postal or ZIP code 038

040 **Type of corporation at the end of the tax year** (tick one)

- ☐ 1 Canadian-controlled private corporation (CCPC)
- ☐ 2 Other private corporation
- ☐ 3 Public corporation
- ☐ 4 Corporation controlled by a public corporation
- ☑ 5 Other corporation (specify) Non Profit Chorus

085 **If the corporation is exempt from tax under section 149, tick one of the following boxes:**

- ☐ 1 Exempt under paragraph 149(1)(e) or 149(1)(l)
- ☐ 2 Exempt under paragraph 149(1)(j)
- ☑ 4 Exempt under other paragraphs of section 149

To which tax year does this return apply?

	Tax year start (Year Month Day)		Tax year-end (Year Month Day)
060	2021-04-01	061	2022-03-31

Has there been an acquisition of control resulting in the application of subsection 249(4) since the tax year start on line 060? 063 Yes ☐ No ☑

If yes, provide the date control was acquired 065 Year Month Day

Is the date on line 061 a deemed tax year-end according to subsection 249(3.1)? 066 Yes ☑ No ☐

Is the corporation a professional corporation that is a member of a partnership? 067 Yes ☐ No ☑

Is this the first year of filing after:

Incorporation? 070 Yes ☐ No ☑
Amalgamation? 071 Yes ☐ No ☑

If yes, complete lines 030 to 038 and attach Schedule 24.

Has there been a wind-up of a subsidiary under section 88 during the current tax year? 072 Yes ☐ No ☑

If yes, complete and attach Schedule 24.

Is this the final tax year before amalgamation? 076 Yes ☐ No ☑

Is this the final return up to dissolution? 078 Yes ☐ No ☑

Net income (loss) for income tax purposes from Schedule 1, financial statements, or GIFI 300 23

Provincial/territorial jurisdiction 750 Nova Scotia

Tax instalments paid 840

If there are excess payments in this year's instalment account, indicate the refund code 894 ☐

Do not use this area
095
096

Protected B when completed

Attachments

Financial statement information: Use GIFI schedules 100, 125, and 141.

Schedules – Answer the following questions. For each **yes** response, attach the schedule that applies to the T2 Short Return, unless otherwise instructed.

		Yes	Schedule
Is the net income/loss shown on the financial statements different from the net income/loss for income tax purposes?	201	☐	1
Is the corporation claiming any type of loss?	204	☐	4
Has the corporation realized any capital gains or incurred any capital losses during the tax year?	206	☐	6
Does the corporation have any property that is eligible for capital cost allowance?	208	☑	8
Is the corporation related to any other corporations?	150	☐	9
Has the corporation had any transactions, including section 85 transfers, with its shareholders, officers, or employees, other than transactions in the ordinary course of business? Exclude non-arm's length transactions with non-residents	162	☐	11
Is the corporation claiming deductible reserves?	213	☐	13
Has the corporation paid any royalties, management fees, or other similar payments to residents of Canada?	164	☐	14
Is the corporation claiming a deduction for payments to a type of employee benefit plan?	165	☐	15
Is the corporation an associated CCPC?	160	☐	23
For private corporations: Does the corporation have any shareholders who own 10% or more of the corporation's common and/or preferred shares?	173	☐	50

Additional information

Is the corporation inactive? 280 Yes ☐ No ☑

Specify the principal products mined, manufactured, sold, constructed, or services provided, giving the approximate percentage of the total revenue that each product or service represents.

284		285	%
286		287	%
288		289	%

If the corporation's major business activity is construction, did you have any subcontractors during the tax year? 295 Yes ☐ No ☐

If this return was prepared by a tax preparer for a fee, provide their EFILE number 920

Certification

I, 950 Brookins (Last name) 951 Jane (First name) 954 Treasurer (Position, office, or rank),

am an authorized signing officer of the corporation. I certify that I have examined this return, including accompanying schedules and statements, and that the information given on this return is, to the best of my knowledge, correct and complete. I also certify that the method of calculating income for this tax year is consistent with that of the previous tax year except as specifically disclosed in a statement attached to this return.

955 2022-09-29 (Date (yyyy/mm/dd)) Jane Brookins (Signature of the authorized signing officer of the corporation) 956 902-447-2100 (Telephone number)

Is the contact person the same as the authorized signing officer? If no, complete the information below 957 Yes ☑ No ☐

958 (Name of other authorized person) 959 (Telephone number)

Language of correspondence – Langue de correspondance

Indicate the language of correspondence by entering **1** for English or **2** for French. 990 1

Indiquez votre langue de correspondance en inscrivant **1** pour anglais ou **2** pour français.

Privacy statement

Personal information is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the Privacy Act, individuals have the right to access their personal information, request correction, or file a complaint to the Privacy Commissioner of Canada regarding the handling of the individual's personal information. Refer to Personal Information Bank CRA PPU 047 on Info Source at canada.ca/cra-info-source.

Canada Revenue Agency / Agence du revenu du Canada

Balance Sheet Information (1998 and later tax years)

Schedule 100
Code 0803
Protected B
when completed

Corporation's name	Business number	Tax Year End Year Month Day
Cobequid Fun Tones	806338018 RC 0001	2022 03 22

- Use this schedule to report the corporation's balance sheet information.
- For more information, see Guide RC4088, General Index of Financial Information (GIFI) and T4012, T2 Corporation – Income Tax Guide
- If you need more space, attach additional schedules.

Assets

Field code	Amount
1000	1,896
1787	483
* 2599	2,379

Liabilities

Field code	Amount
* 3499	

Shareholder equity

Field code	Amount
3600	2,379
* 3620	2,379
3640	

Retained earnings

Field code	Amount
* 3849	

* This field code must be reported.

Commonly used fields codes

The following list contains some commonly used GIFI balance sheet field codes. You are not limited to using just these codes. For a complete listing of the GIFI codes, please refer to Appendix A of Guide RC4088 You must complete the bolded field codes.

Current assets

Account description	Field code
Cash and deposits	1000
Cash	1001
Accounts receivable	1060
Trade accounts receivable	1062
Taxes receivable	1066
Inventories	1120
Short-term investments	1180
Canadian term deposits	1181
Prepaid expenses	1484
Total current assets	1599

Capital assets

Account description	Field code
Land	1600
Buildings	1680
Accumulated amortization of buildings	1681
Motor vehicles	1742
Accumulated amortization of motor vehicles	1743
Computer equipment/software	1774
Accumulated amortization of computer equipment/software	1775
Furniture and fixtures	1787
Accumulated amortization of furniture and fixtures	1788
Leasehold improvements	1918
Accumulated amortization of leasehold improvements	1919
Total tangible capital assets	2008
Total accumulated amortization of tangible capital assets	2009
Goodwill	2012
Accumulated amortization of goodwill	2013
Incorporation costs	2018
Accumulated amortization of incorporation costs	2019

Long-term assets

Account description	Field code
Due from/investment in related parties	2240
Long-term investments	2300
Long-term loans	2360
Total long-term assets	2589
Total assets	**2599**

Current liabilities

Account description	Field code
Bank overdraft	2600
Trade payables	2621
Wages payable	2624
Bonuses payable	2626
Taxes payable	2680
Due to shareholder(s)/director(s)	2780
Current portion of long term liability	2920
Total current liabilities	3139

Long-term liabilities

Account description	Field code
Long-term debt	3140
Future (deferred) income taxes	3240
Due to shareholder(s)/director(s)	3260
Due to related parties	3300
Total long-term liabilities	3450
Total liabilities	**3499**

Shareholder equity

Account description	Field code
Common shares	3500
Preferred shares	3520
Contributed surplus	3541
Retained earnings/deficit	3600
Total shareholder equity	**3620**
Total liabilities and shareholder equity	3640

Retained earnings

Account description	Field code
Retained earnings/deficit – start	3660
Net income/loss	3680
Dividends declared	3700
Retained earnings/deficit – end	**3849**

Canada Revenue Agency / Agence du revenu du Canada

Schedule 1 S
Code 1901
Protected B when completed

Net Income (Loss) for Income Tax Purposes

Corporation's name	Business number	Tax year-end Year	Month	Day
Cobequid Fun Tones	806338018 RC 0001	2022	03	31

- Use this schedule to reconcile the corporation's net income (loss) as reported on the financial statements with its net income (loss) for tax purposes. For more information, see guide T4012, T2 Corporation – Income Tax Guide.
- All legislative references are to the Income Tax Act.

Net income (loss) after taxes and extraordinary items from line 9999 of Schedule 125			2,466	A
Add:				
Provision for income taxes – current	101			
Provision for income taxes – deferred	102			
Amortization of tangible assets	104			
Amortization of intangible assets	106			
Recapture of capital cost allowance from Schedule 8	107			
Loss on disposal of assets	111			
Charitable donations and gifts from Schedule 2	112			
Taxable capital gains from Schedule 6	113			
Depreciation in inventory – end of year	117			
Non-deductible meals and entertainment expenses	121			
Other reserves on lines 270 and 275 from Schedule 13	125			
Income or loss for tax purposes – partnerships	129			
Income or loss for tax purposes – joint ventures	132			

Other additions (if you need more space, attach additional schedules):

Description 605	Amount 295
Total of column 2	

	296			
Total of lines 101 to 132 and line 296	500			
Subtotal (amount A plus line 500)			2,466	B
Deduct:				
Bad debt	304			
Equity in income from subsidiaries or affiliates	306			
Book income of joint venture	348			
Book income of partnership	349			
Gain on disposal of assets per financial statements	401			
Capital cost allowance from Schedule 8	403	55		
Terminal loss from Schedule 8	404			
Allowable business investment loss from Schedule 6	406			
Holdbacks	408			
Other reserves on line 280 from Schedule 13	413			
Contributions to deferred income plans from Schedule 15	417			
Incorporation expenses under paragraph 20(1)(b)	418			

Other deductions (if you need more space, attach additional schedules):

Description 705	Amount 395
Harmony Inc Dues	1,475
Rent	600
Other	313
Total of column 2	2,388

	396	2,388		
Total of lines 304 to 418 and line 396	510	2,443	2,443	
Net income (loss) for income tax purposes – amount B minus line 510			23	C

Enter amount C on line 300 on page 1 of the T2 Short Return. If the amount on line C is a positive amount, and the corporation is not exempt from tax under section 149, file a regular T2 Corporation – Income Tax Return.

Canada Revenue Agency | Agence du revenu du Canada

The T2 Short Return

Who can use the T2 Short Return?

The T2 Short Return is a simpler version of the T2 Corporation Income Tax Return. There are two categories of corporations that are eligible to use this return. You can use this return if the corporation is:

- a Canadian-controlled private corporation throughout the tax year and has either a loss or a nil net income for income tax purposes this year
- exempt from tax under section 149 of the Income Tax Act (such as a non-profit organization)

In addition, the corporation must meet **all** of the following conditions to use this return:

- it has a permanent establishment in only one province or territory
- it is not claiming any refundable tax credits (other than a refund of instalments paid)
- it did not receive or pay out any taxable dividends
- it is reporting in Canadian currency
- it does not have an Ontario transitional tax debit
- it does not have an amount calculated under section 34.2 of the Income Tax Act

File a regular T2 Corporation Income Tax Return if the corporation does not fit into either of the above categories or does not meet all of the above conditions.

Except for Quebec and Alberta, the T2 Short Return also serves as a provincial or territorial income tax return.

What should you attach to the T2 Short Return?

There are three General Index of Financial Information (GIFI) schedules you have to attach to this return*:

- Schedule 100, Balance Sheet Information, showing the financial position of the corporation at the end of the tax year
- Schedule 125, Income Statement Information, showing the corporation's income and expenses for the year (if the corporation did not earn any income or incur any expenses, simply state "no income" or "no expenses")
- Schedule 141, Notes Checklist, for any notes to the financial statement information and to indicate the involvement of an accountant

For more information, see guide RC4088, General Index of Financial Information (GIFI).

* If your corporation is inactive (you answered **yes** on line 280) and there is no balance sheet or income statement information to report, you do not have to attach these schedules.

Depending on the circumstances, you may have to attach other forms or schedules, like Schedule 1, Schedule 8 and Schedule 50. For more information, see page 2 of the T2 Short Return and the T2 Guide. For your convenience, this package includes the short version of Schedule 1.

Note
If you need a copy of guide T4012, T2 Corporation – Income Tax Guide, or other schedules, go to **canada.ca/cra-forms** or call **1-800-959-5525**. If you need any additional information to help you complete this return, call Business Enquiries at **1-800-959-5525**.

(Ce formulaire est disponible en français.)

Canada

September 29, 2022

Canada Revenue Agency | Agence du revenu du Canada

Schedule 141
Code 1004
Protected B
when completed

Notes Checklist
(2010 and later tax years)

Corporation's name	Business number	Tax Year End (Year Month Day)
Cobequid Fun Tones	806338018 RC 0001	2022 03 31

- Parts 1, 2, and 3 of this schedule must be completed from the perspective of the person (referred to in these parts as the **accountant**) who prepared or reported on the financial statements. If the person preparing the tax return is not the accountant referred to above, they must still complete Parts 1, 2, 3, and 4, as applicable.
- For more information, see Guide RC4088, General Index of Financial Information (GIFI) and T4012, T2 Corporation – Income Tax Guide.
- Complete this schedule and include it with your T2 return along with the other GIFI schedules.

Part 1 – Information on the accountant who prepared or reported on the financial statements

Does the accountant have a professional designation? 095 Yes ☐ No ☑

Is the accountant connected* with the corporation? 097 Yes ☑ No ☐

Note
If the accountant does not have a professional designation or is connected to the corporation, you do not have to complete Parts 2 and 3 of this schedule. However, you **do have to** complete Part 4, as applicable.

* A person connected with a corporation can be: (i) a shareholder of the corporation who owns more than 10% of the common shares; (ii) a director, an officer, or an employee of the corporation; or (iii) a person not dealing at arm's length with the corporation.

Part 2 – Type of involvement with the financial statements

Choose the option that represents the highest level of involvement of the accountant: 198

- Completed an auditor's report ..... 1 ☐
- Completed a review engagement report ..... 2 ☐
- Conducted a compilation engagement ..... 3 ☐

Part 3 – Reservations

If you selected option 1 or 2 under **Type of involvement with the financial statements** above, answer the following question:

Has the accountant expressed a reservation? 009 Yes ☐ No ☐

Part 4 – Other information

If you have a professional designation and are not the accountant associated with the financial statements in Part 1 above, choose one of the following options: 110

- Prepared the tax return (financial statements prepared by client) ..... 1 ☐
- Prepared the tax return and the financial information contained therein (financial statements have not been prepared) ..... 2 ☑

Were notes to the financial statements prepared? 101 Yes ☐ No ☐

If **yes**, complete lines 104 to 107 below:

- Are subsequent events mentioned in the notes? 104 Yes ☐ No ☐
- Is re-evaluation of asset information mentioned in the notes? 105 Yes ☐ No ☐
- Is contingent liability information mentioned in the notes? 106 Yes ☐ No ☐
- Is information regarding commitments mentioned in the notes? 107 Yes ☐ No ☐
- Does the corporation have investments in joint venture(s) or partnership(s)? 108 Yes ☐ No ☐

Protected B when completed

Part 4 – Other information (continued)

Impairment and fair value changes

In any of the following assets, was an amount recognized in net income or other comprehensive income (OCI) as a result of an impairment loss in the tax year, a reversal of an impairment loss recognized in a previous tax year, or a change in fair value during the tax year? 200 Yes ☐ No ☑

If yes, enter the amount recognized:

		In net income Increase (decrease)		In OCI Increase (decrease)
Property, plant, and equipment	210		211	
Intangible assets	215		216	
Investment property	220			
Biological assets	225			
Financial instruments	230		231	
Other	235		236	

Financial instruments

Did the corporation derecognize any financial instrument(s) during the tax year (other than trade receivables)? 250 Yes ☐ No ☑

Did the corporation apply hedge accounting during the tax year? 255 Yes ☐ No ☑

Did the corporation discontinue hedge accounting during the tax year? 260 Yes ☐ No ☑

Adjustments to opening equity

Was an amount included in the opening balance of retained earnings or equity, in order to correct an error, to recognize a change in accounting policy, or to adopt a new accounting standard in the current tax year? 265 Yes ☐ No ☑

If yes, you have to maintain a separate reconciliation.

Canada Revenue Agency / Agence du revenu du Canada

Schedule 125
Code 1004
Protected B
when completed

Income Statement Information
(2010 and later tax years)

Corporation's name	Business number	Tax year-end Year	Month	Day
Cobequid Fun Tones	806338018 RC 0001	2022	03	31

- Use this schedule to report your income statement information.
- For more information, see guide RC4088, General Index of Financial Information (GIFI) and T4012, T2 Corporation – Income Tax Guide.
- If you need more space, attach additional schedules.

0001 Operating name	0002 Description of the operation	0003 Sequence number *
		01

Non-farming revenue

Field Code	Amount
8230	2,466
** 8299	

Non-farming expenses Cost of Sales

Field Code	Amount

Non-farming expenses Operating Expenses

Field Code	Amount
8860	1,475
8710	47
9270	921
** 9368	2,443
** 9369	

* See page 3 of this schedule for information on field code 0003.

** Complete this field code if you are reporting non-farming revenue or non-farming expenses.

Protected B when completed

Income Statement Information – continued

Farming revenue	
Field Code	Amount
* 9659	

Farming expenses	
Field Code	Amount

Farming expenses – continued	
Field Code	Amount
* 9898	

Extraordinary items and income taxes	
Field Code	Amount
** 9999	

Other comprehensive income	
Field Code	Amount
7000	
7002	
7004	
7006	
7008	
7010	
7020	
*** 9998	

* Complete this field code if you are reporting farming revenue or farming expenses.
** Complete this field code for all corporations.
*** If you used the International Financial Reporting Standards, you may have to report amounts under "Other comprehensive income."

Canada Revenue Agency / Agence du revenu du Canada

Schedule 140

Summary Statement (2010 and later tax years)

- Use this section of the schedule **only** to report the summary statement when you are submitting supplementary income statements.
- For information on supplementary income statements, see guide RC4068, Appendix B – Reporting multiple lines of business.
- If you need more space, attach additional schedules.

Field Code	Amount
**** 9970	

Extraordinary items and income taxes	
Field Code	Amount
**** 9999	

**** Complete this field code.

Protected B when completed

Part 2 – CCA calculation (continued)

17 Net capital cost additions of AIIP and property included in Classes 54 to 56 acquired during the year (column 14 minus column 16) (if negative, enter "0")	18 UCC adjustment for AIIP and property included in Classes 54 to 56 acquired during the year (column 17 multiplied by the relevant factor) See note 15	19 UCC adjustment for property acquired during the year other than AIIP and property included in Classes 54 to 56 (0.5 multiplied by the result of column 13 minus column 14 minus column 6 plus column 7 minus column 8 plus column 9) (if negative, enter "0") See note 16 224	20 CCA rate % See note 17 212	21 Recapture of CCA See note 18 213	22 Terminal loss See note 19 215	23 CCA (for declining balance method, the result of column 15 plus column 18 minus column 19, multiplied by column 20, or a lower amount, plus column 12) See note 20 217	24 UCC at the end of the year (column 10 minus column 23) 220
			Totals				

Enter the total of column 21 on line 107 of Schedule 1.
Enter the total of column 22 on line 404 of Schedule 1.
Enter the total of column 23 on line 403 of Schedule 1.

Note 3: If a class number has not been provided in Schedule II of the Income Tax Regulations for a particular class of property, use the subsection provided in Regulation 1101.

Note 4: Include any property acquired in previous years that has now become available for use, net of any government assistance received or entitled to be received in the year from a government, municipality or other public authority, or a reduction of capital cost after the application of section 80. This property would have been previously excluded from column 3. List separately any acquisitions of property in the class that are not subject to the 50% rule. See Income Tax Folio S3-F4-C1, General Discussion of Capital Cost Allowance, for exceptions to the 50% rule.

Note 5: A DIEP reported in column 4 is a property acquired after April 18, 2021, by a corporation that was a Canadian-controlled private corporation (CCPC) throughout the year, which became available for use in the tax year (before 2024) and was designated as such on or before the day that is 12 months after the filing-due date for the tax year to which the designation relates. It includes all capital property subject to the CCA rules, if certain conditions are met, other than property included in Classes 1 to 6, 14.1, 17, 47, 49, and 51. A property can only qualify as DIEP in the year in which it becomes available for use. See subsection 1104(3.1) of the Regulations for more information.

Note 6: Enter in column 5, "Adjustments and transfers", amounts that increase or reduce the UCC (column 10). Items that increase the UCC include amounts transferred under section 85, or transferred on amalgamation or winding-up of a subsidiary. Items that reduce the UCC (show amounts that reduce the UCC in brackets) include assistance received or receivable during the year for a property, subsequent to its disposition, if such assistance would have decreased the capital cost of the property by virtue of paragraph 13(7.1)(f). See the T2 Corporation Income Tax Guide for other examples of adjustments and transfers to include in column 5.

Also include property acquired in a non-arm's length transaction (other than by virtue of a right referred to in paragraph 251(5)(b) of the Act) if the property was a depreciable property acquired by the transferor at least 364 days before the end of your tax year and continuously owned by the transferor until it was acquired by you.

Note 7: Include all amounts of assistance you received (or were entitled to receive) after the disposition of a depreciable property that would have decreased the capital cost of the property by virtue of paragraph 13(7.1)(f) if received before the disposition.

Canada Revenue Agency / Agence du revenu du Canada

Schedule 8
Code 2101
Protected B
when completed

Capital Cost Allowance (CCA)
(2021 and later tax years)

Corporation's name	Business number	Tax year-end Year Month Day
Cobequid Fun Tones	606338018 RC 0001	2022 03 31

For more information, see the section called "Capital Cost Allowance" in the T2 Corporation Income Tax Guide.

Is the corporation electing under Regulation 1101(5q)? 101 ☐ Yes ☐ No

Part 1 – Agreement between associated eligible persons or partnerships (EPOPs)

Are you associated in the tax year with one or more EPOPs with which you have entered into an agreement under subsection 1104(3.3) of the Regulations? ..... 105 Yes ☐ No ☐

If you answered yes, complete Part 1. Otherwise, go to Part 2.

Enter a percentage assigned to each associated EPOP (including your corporation) as determined in the agreement.

This percentage will be used to allocate the immediate expensing limit. The total of all the percentages assigned under the agreement should not exceed 100%. If the total is more than 100%, then the associated group has an immediate expensing limit of nil. For more information about the immediate expensing limit, see note 12 in Part 2.

1 Name of EPOP 110	2 Identification number See note 1 115	3 Percentage assigned under the agreement 120
	Total	

Immediate expensing limit allocated to the corporation (see note 2) 125

Note 1: The identification number is the social insurance number, business number, or partnership account number of the EPOP

Note 2: If the total of column 3 is more than 100%, enter 0.

Protected B when completed

Part 2 – CCA calculation

1 Class number See note 3 200	2 Undepreciated capital cost (UCC) at the beginning of the year 201	3 Cost of acquisitions during the year (new property must be available for use) See note 4 203	4 Cost of acquisitions from column 3 that are designated immediate expensing property (DIEP) See note 5 232	5 Adjustments and transfers (show amounts that will reduce the undepreciated capital cost in brackets) See note 6 206	6 Amount from column 5 that is assistance received or receivable during the year for a property, subsequent to its disposition See note 7 221	7 Amount from column 5 that is repaid during the year for a property, subsequent to its disposition See note 8 222	8 Proceeds of dispositions See note 9 207
	276						

9 Proceeds of dispositions of the DIEP (enter amount from column 8 that relates to the DIEP reported in column 4) 234	10 UCC (column 2 plus column 3 plus or minus column 5 minus column 8) See note 10	11 UCC of the DIEP (enter the UCC amount that relates to the DIEP reported in column 4) See note 11 236	12 Immediate expensing See note 12 238	13 Cost of acquisitions on remainder of Class (column 3 minus column 4 plus column 11 minus column 12)	14 Cost of acquisitions from column 13 that are accelerated investment incentive properties (AIIP) or properties included in Classes 54 to 56 See note 13 235	15 Remaining UCC (column 10 minus column 12) (if negative, enter "0") 221	16 Proceeds of disposition available to reduce the UCC of AIIP and property included in Classes 54 to 56 (column 8 minus column 9 plus column 6 minus column 13 plus column 14 minus column 7) (if negative, enter "0") See note 14
	Totals						

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Peter McCracken, Deputy CAO
DATE:	May 25, 2023
SUBJECT:	**Meadow Park Recreation Group– Request for Assistance, Christie Foundation Application**

ORIGIN: A request was received from the Meadow Park Recreation Group for the Municipality to receive money on their behalf from the Christie Community Foundation.

LEGISLATIVE AUTHORITY: Income Tax Act – Canada Revenue Agency Charity Guideline
Registered municipalities are considered qualified donees by the Canada Revenue Agency and therefore can issue official donation receipts and are eligible to receive gifts from registered charities.

RECOMMENDATION: THAT the request by the Meadow Park Recreation Group for the Municipality to receive up to $15,000 from the Christie Community Foundation, if approved by the Foundation, and disburse those funds to the Meadow Park Recreation Group to assist with the costs for the revamping of their playground, be forwarded to the June 28, 2023, Regular Council meeting for consideration.

BACKGROUND: The funding will be used to assist the organization with the costs of a new play structure, a basketball net, hockey nets, new benches and picnic tables, a swing set and reconstruction of the walking track.

The Municipality has accepted donations of this nature in the past and has provided receipts to the donor and disbursed funds to the requested recipient. The disbursement is contingent on approval by Council and is for an expenditure which the municipality has the authority to spend.

DISCUSSION: The Municipality received correspondence from the Meadow Park Recreation Group advising that because the Christie Foundation cannot donate and receive a charitable donation receipt from the Meadow Park Recreation Group, they are requesting the Municipality accept the funds and then disperse them to the Meadow Park Recreation Group and then provide the Foundation with a charitable donation receipt.

FINANCIAL IMPLICATIONS: No financial impact to the Municipality, grant would be fully offset by donation.

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

ENVIRONMENTAL IMPLICATIONS: None have been identified at this time.

HOW WILL IT BE COMMUNICATED? Staff will communicate Council's decision to the Cobequid Fun-Tones and the Christie Foundation.

ALTERNATIVES: Council may choose to not receive and disburse the funds.

ATTACHMENTS: Application from the Meadow Park Recreation Group to the Christie Foundation
Correspondence from the Meadow Park Recreation Group to the Municipality.

Report prepared by: Peter McCracken, Deputy CAO

Megan Perry

Name of Applicant Organization: Meadow Park Recreation Society

Email: meadowparkrec@outlook.com

Telephone Number: 9026944970

Fax Number:

Mailing Address: 71 Meadow Park Drive

Amherst Nova Scotia

B4H3Y2

Canada Revenue Agency Business Number: 1280858

A description of your organization.: We are a nonprofit society run completely on volunteers, who help maintain a safe and usable park for our neighborhood and surrounding area. A few years ago, our play equipment for the park was condemned and the children in the neighborhood grew up and until recently, there were no younger families in the area. During the housing boom, a lot of younger families including our society members moved into the area and we are working hard to give the children in the area a place to play and have fun

can have a place to walk to, have fun, play together an
within a reasonable distance from many homes.
Please provide a copy of your most recent annual financial statements. If these cannot be made available, please explain and enclose as much financial information as may be relevant to the application.: http://tcscf.ca/wp-content/uploads/elementor/forms/6463f9dded3aa.jpg
Please provide the amount of assistance you are requesting including the scope and nature of the proposed project.: Attached is the most recent copy of the financial statement as the society members have just changed. The amount is still accurate. We are still in the fund raising part of our project. We have certain projects that we are wishing to have completed. We have reached out and are awaiting word for a grant through our Municipality. However, they will only cover half of the costs. We have to have another resource to cover the other half. Which is where we are hoping you will help us reach our goal!
A few of our projects are:

A few of our projects are:

New Play Structure- $15000

Basketball Net- $200

Hockey Nets- $1000

New Benches and Picnic Tables- $2000

Walking Track reconstruction- $5000

Swing Set- $9000

We are asking for the other half of our project costs which would be $15,000.

To recognize donors and volunteers to help us make this dream a reality, we will be placing signage with the park name as well as listing all of the people and organizations who need to be recognized.

Thank you for your time and consideration to our proposal.

I acknowledge that I understand The Christie-Smith Fund will only consider applications that benefit or support the advancement of Cumberland County, Nova Scotia.

COMMUNITY CREDIT UNION

MEADOW PARK RECREATION SOCIETY
C/O CYNTHIA MCGUIRE
41 MEADOW PARK DR
AMHERST NS B4H 3Y2

Contact us

COMMUNITY CREDIT UNION
0857
33 PRINCE ARTHUR STREET
AMHERST, NS
B4H 1V7

P 902-667-7541

ase review this statement
d direct any error or ommisons related to your
lance to our auditors MNP LLP at 902-493-5474
rtgage License 3000017

OMMON SHARES #16208-07-7

ate	Transaction Type	Item	Debit	Credit	Balance
ec 01 21		Opening Balance			25.00
ec 31 21		Closing Balance			25.00

URPLUS SHARES #16208-08-7

Date	Transaction Type	Item	Debit	Credit	Balance
Dec 01 21		Opening Balance			56.35
Dec 16 21	Patron dvdnd-dep			0.70	57.05
Dec 31 21		Closing Balance			57.05

YOUR NON PROFIT CHEQ #16208-10-7 Joint: CYNTHIA MCGUIRE

Date	Transaction Type	Item	Debit	Credit	Balance
Dec 01 21		Opening Balance			2,271.77
Dec 31 21	Service charge		2.00-		2,269.77
	Interest			0.02	2,269.79
Dec 31 21		Closing Balance			2,269.79
		Total	2.00-	0.02	

Transaction Totals

Deposits	1	
Withdrawals	1	
Cheques	0	
Direct Deposit	0	
Direct Payment	0	
MasterCard	0	
AccuInk	0	
Interac/Plus	0	
TeleService	0	
Loan	0	
Interest		0.02

Lost or stolen debit cards call 1-888-277-1043.
Lost or Stolen Collabria Financial Credit Cards call 1-855- 341-4643, outside Canada/Continental U.S call 647-252- 9564 (collect).

Shelley Hoeg-Eaton

From: Peter McCracken
Sent: May 18, 2023 10:19 AM
To: Shelley Hoeg-Eaton
Cc: Amanda Kinnear
Subject: FW: Application to Christie Foundation
Attachments: Image.jpeg; Image.jpeg; Image.jpeg; Image.jpeg

Hi,

This needs to be added to the June COW, please. Print off the attached and the email thread from the TTC email and below.

Thanks,

Peter

From: Meadow Park Recreation <meadowparkrec@outlook.com>
Sent: Thursday, May 18, 2023 9:26 AM
To: Peter McCracken <pmccracken@cumberlandcounty.ns.ca>; Fred Gould <fgould@cumberlandcounty.ns.ca>
Cc: johnbmatthews@gmail.com
Subject: Re: Application to Christie Foundation

Hello Mr. McCracken,

I have attached screenshots of the information that is on the original email from the Foundation group which contains all of the information that was asked for on the application. I have also attached a copy of our bank statement which was also asked for in our application. I hope this helps with the council's decision making process and thank you for your time regarding this matter. Anymore information or questions please feel free to reach out.

Thank you!
Megan Perry (Society Member)

Get Outlook for iOS

From: Peter McCracken <pmccracken@cumberlandcounty.ns.ca>
Sent: Thursday, May 18, 2023 8:36:16 AM
To: Fred Gould <fgould@cumberlandcounty.ns.ca>
Cc: meadowparkrec@outlook.com <meadowparkrec@outlook.com>; johnbmatthews@gmail.com <johnbmatthews@gmail.com>
Subject: RE: Application to Christie Foundation

Hello Councillor Gould,

I am copying the Meadow Park Recreation group as well as Mr. Matthews of the Christie-Smith Fund (Christie Foundation). The Municipality has played the role of intermediary by receiving and disbursing the granted amount from the Foundation to community groups in the past. That said, any requests of this nature require Council's approval.

I see some details on the project in the email thread. Please, if there was an application form submitted, as well, the applicants can send that to me to include in a package for Council's consideration at a future meeting.

Regards,

Peter McCracken
Deputy CAO

From: Fred Gould <fgould@cumberlandcounty.ns.ca>
Sent: Wednesday, May 17, 2023 5:48 PM
To: Peter McCracken <pmccracken@cumberlandcounty.ns.ca>
Subject: Fw: Application to Christie Foundation

Hi Peter, as per our conversation tonight, this was the email I received from the meadow parks rec group about committment from county for their group to be able to apply to the Christie Foundation. I am only sending this tonight because it's freah on my mind and not looking for anything done tonight, enjoy your evening.

From: Fred Gould <fgould@cumberlandcounty.ns.ca>
Sent: Wednesday, May 17, 2023 8:26 AM
To: Meadow Park Recreation <meadowparkrec@outlook.com>
Subject: Re: Application to Christie Foundation

OK , I will check into this.

From: Meadow Park Recreation <meadowparkrec@outlook.com>
Sent: Tuesday, May 16, 2023 7:41 PM
To: Fred Gould <fgould@cumberlandcounty.ns.ca>
Subject: Fwd: Application to Christie Foundation

Hey Fred!

I have forwarded the email we have received from the Christy Foundation.

Get Outlook for Android

From: TCC Foundation <tccf@eastlink.ca>
Sent: Tuesday, May 16, 2023 7:37:14 PM
To: 'Jessica Carmichael' <meadowparkrec@outlook.com>
Subject: Application to Christie Foundation

Hello

Your application was received through our web site. Thank you for your interest.

An issue is the fact your organization is not a registered charity with Canada Revenue Agency and therefore do not have a CRA Registration Number, which is distinct from the Business Number.
The by-laws of the Christie Foundation requires grants be given only to 'qualified donees' as defined by the *Income Tax Act of Canada*, defined as those organizations that are registered charities with CRA.

We are bound by this, therefore your application does not qualify for funding by the Foundation.

However, it may be possible for you to gain approval from the Municipality of Cumberland, as a qualified donee, to receive a grant from the Foundation and make a corresponding grant to your organization.
I suggest you contact your representative to enquire if this is a possibility. If you get written approval from the County, please send it to me and we can proceed with consideration of your application.

Please advise when there are future developments. Thank you.

Best regards,

John Matthews, Administrator
The Dr. & Mrs. H.E. Christie Community Foundation
(902) 667-3209 (office)
(902) 664-9779 (cell)

---------- Forwarded message ---------
From: **The Christie-Smith Fund** <noreply@tcscf.ca>
Date: Tue, May 16, 2023 at 6:47 PM
Subject: New Funding Application
To: <tccf@eastlink.ca>
Cc: <johnbmatthews@gmail.com>

Application Date : May 16th 2023
Contact Person (s): Jessica Carmichael
Megan Perry
Name of Applicant Organization: Meadow Park Recreation Society
Email: meadowparkrec@outlook.com
Telephone Number: 9026944970
Fax Number:
Mailing Address: 71 Meadow Park Drive
Amherst Nova Scotia
B4H3Y2
Canada Revenue Agency Business Number: 1280858
A description of your organization.: We are a nonprofit society run completely on volunteers, who help maintain a safe and usable park for our neighborhood and surrounding area. A few years ago, our play equipment for the park was condemned and the children in the neighborhood grew up and until recently, there were no younger families in the area. During the housing boom, a lot of younger families including our society members moved into the area and we are working hard to give the children in the area a place to play and have fun.
A description of the geographic area of operation and the geographic impact of the project applied for.: Meadow Park Drive Park
All of East Amherst can benefit from this as the closest park is a car drive away. Children and families can have a place to walk to, have fun, play together all within a reasonable distance from many homes.
Please provide a copy of your most recent annual financial statements. If these cannot be made available, please explain and enclose as much financial information as may be relevant to the application.: http://tcscf.ca/wp-content/uploads/elementor/forms/6463f9dded3aa.jpg

Please provide the amount of assistance you are requesting including the scope and nature of the proposed project.: Attached is the most recent copy of the financial statement as the society members have just changed. The amount is still accurate. We are still in the fund raising part of our project. We have certain projects that we are wishing to have completed. We have reached out and are awaiting word for a grant through our Municipality. However, they will only cover half of the costs. We have to have another resource to cover the other half. Which is where we are hoping you will help us reach our goal!
A few of our projects are:
New Play Structure- $15000
Basketball Net- $200
Hockey Nets- $1000
New Benches and Picnic Tables- $2000
Walking Track reconstruction- $5000
Swing Set- $9000

We are asking for the other half of our project costs which would be $15,000.
To recognize donors and volunteers to help us make this dream a reality, we will be placing signage with the park name as well as listing all of the people and organizations who need to be recognized.
Thank you for your time and consideration to our proposal.
I acknowledge that I understand The Christie-Smith Fund will only consider applications that benefit or support the advancement of Cumberland County, Nova Scotia.

Date: May 16, 2023
Time: 6:47 pm
Page URL: http://tcscf.ca/community-funds/
User Agent: Mozilla/5.0 (iPhone; CPU iPhone OS 16_4_1 like Mac OS X) AppleWebKit/605.1.15 (KHTML, like Gecko) Version/16.4 Mobile/15E148 Safari/604.1
Remote IP: 168.91.16.95
Powered by: Elementor

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Justin Waugh-Cress, Director of Public Works
DATE:	May 30, 2023
SUBJECT:	**Contract Award RFP-MCC-2304 Supply and Installation of Water Meters, Springhill NS**

ORIGIN: Council has pre-approved a portion of the capital budget for the 2023/24 fiscal year. Installation of water meters in the community of Springhill was included as one of the pre-approved capital budget items.

LEGISLATIVE AUTHORITY: Municipality of the County of Cumberland Policy 17-05 Procurement

RECOMMENDATION: It is recommended that Council award the contract for the supply and installation of water meters in the communities of Springhill to Neptune Technology Group Canada Co. The following motion is recommended:

That Council forward to the June 28th, Council session a motion to award RFP-MCC- Supply and Installation of Water Meters, Springhill NS, to Neptune Technology Group Canada Co. for a value of $1,024,667.92 including non-recoverable HST.

BACKGROUND: The intent of this project is to install a water meter on the water service of every customer of the Springhill water system. After water meters are installed the Springhill water system can transition to rates based on a customer's water consumption.

There are currently 1553 customers of the Springhill water utility. The estimated breakdown of meter sizes in the Springhill system is:
5/8" 1514
3/4" 7
1" 8
1.5" 2
2" 17
3" 3
4" 1
6" 1

Meters supplied will be able to be read remotely with no need to access customer's property to collect data for billing purposes.

DISCUSSION: RFP-MCC-2304 closed May 25, 2023. One proposal was received for this project. Staff have reviewed the proposal and it to be compliant with the requirements of the RFP.

FINANCIAL IMPLICATIONS: This project has a budget of $1,200,000.00 (including non-recoverable HST). The identified source of funding is water utility debentures.

	Tender (excl. HST)	Tender (incl. 4.29% HST)
Neptune Technology Group Canada Co.	$982,517.90	$1024,667.92

The proposal submission is within budget.

ENVIRONMENTAL IMPLICATIONS: Installing water meters provides customers information on their water consumption and creates a financial incentive to reduce water use. Reduction in water consumption reduces the amount of source water withdrawn and the amount of electricity to operate the treatment plant.

HOW WILL IT BE COMMUNICATED? Residents that are customers of the Springhill water system will be notified of the project through mail outs from the Municipality and Neptune, social media posting, and door hangers.

ALTERNATIVES:

ATTACHMENTS: None.

Report prepared by:
Report and Financial approved by:

CUMBERLAND COUNCIL

RFD

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Glen Boone, Director of Development and Planning
DATE:	**June 15, 2023**
SUBJECT:	Building Official Appointment - Contracted

ORIGIN: The Municipality has appointed Building Officials granting them the authority to issue permits and conduct building inspections associated with Building Permit Applications.

LEGISLATIVE AUTHORITY: Nova Scotia Municipal Government Act Part VIII Section 191 (d). Nova Scotia Building Code Act, Section 5 (2)

RECOMMENDATION: **THAT Council, at the June 28 Council meeting, appoint the following as a Building Official for the Municipality of the County of Cumberland; Mr. Pat Boyce, Mr. Mike McKenzie and Mr. Avery Withrow.**

BACKGROUND: The Municipality is once again this year experiencing a high volume of building permit applications resulting in the need for more Building Officials specifically to ensure timely field inspections.

DISCUSSION: The Municipality remains in a high level of demand for building inspections related to our continued growth in permits. In order to maintain a strong level of customer service we need to enhance our ability to conduct required field inspections in a timely manner. Many projects, especially residential new home construction, have multiple levels of inspections and require the Building Officials on site to ensure the construction process continues without delay.

An opportunity has arisen to gain assistance through contracted qualified Building officials to support our team during the busy permitting and construction season. The contracted personnel will work on a rotational basis up to 2 days per week and will focus on the field inspections.

Mr. Boyce, Mr. Withrow and Mr. McKenzie have completed all the requirements to be a Level II Building Official and are certified by NSBOA (Nova Scotia Building Officials Association). All three have the knowledge and experience to perform the building official duties expected of his position. This appointment by Council will grant the above noted the authority to carry out these duties on our behalf.

CUMBERLAND COUNCIL

RFD

Date: June 21, 2023

FINANCIAL IMPLICATIONS: The current budget has allocated/available funds to address the need for these professional service.

ENVIRONMENTAL IMPLICATIONS: No environmental impacts are anticipated.

HOW WILL IT BE COMMUNICATED all three Contractors will be informed individually of Council's decision by our Permits and Inspection Supervisor.

ALTERNATIVES: Do not appoint the Contractors as Building Official.

ATTACHMENTS:

Report prepared by:

Report and Financial approved by:

COMMITTEE OF THE WHOLE

CDR

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
SUBMITTED BY:	Aimee Hirtle, Director of Finance
DATE:	June 7, 2023
SUBJECT:	**Biggs Drive Water**

ORIGIN: There is an outstanding deficit from Biggs Drive Water and the rates are to be set.

LEGISLATIVE AUTHORITY: Municipal Government Act gives Council the authority to write off accounts that are deemed uncollectible and to set water charges rates.

RECOMMENDATION: **THAT Council forward a motion to adjust $24,919.34 to eliminate the historical deficit at March 31, 2023 from Biggs Drive Water Association to the June 28th, 2023 Council meeting, and further**

THAT Council forward a motion to set the rates for 2023/2024 Biggs Drive water at an annual flat rate of $910 and the consumption rate at 0.5283 per meters cubed, to the June 28th, 2023 Council meeting.

BACKGROUND: Biggs Drive Water Association owns the water infrastructure on Biggs Drive. The Municipality manages the operations and maintenance of this water system and collects the rates from these residents. The current rates have not been enough to cover the costs.

DISCUSSION: Staff have been in discussions with the Biggs Drive residents to come to an agreement on rates going forward and the historical costs incurred by the Municipality. A tentative agreement on rates has been reached subject to the approval of Council. It includes adjusting the old costs to eliminate the deficit.

FINANCIAL IMPLICATIONS: The elimination of the historical deficit of $24,919.34 would be an expense to the Municipality.

ENVIRONMENTAL IMPLICATIONS: None have been identified at this time.

HOW WILL IT BE COMMUNICATED? Through normal channels.

ALTERNATIVES: 1. Adjust the historical costs to eliminate the deficit and implement the new water rates.

2.Refuse to adjust the historical costs and discussions will continue with the residents.

ATTACHMENTS: There are no attachments.

Report prepared by: Aimee Hirtle, Director of Finance
Report and Financial approved by:

municipality of cumberland

MEMORANDUM

TO: Mayor Scott and Members of Council

FROM: Justin Waugh-Cress, P.Eng., Director of Public Works

DATE: June 14, 2023

RE: **Pugwash Wastewater Collection System Expansion Requests**

The Municipality has received requests from the Pugwash Village Commission and the Sunset Community Inc. requesting extension of the Pugwash wastewater collection system.

The Pugwash wastewater collection system currently serves approximately 390 properties within the Village of Pugwash. The existing system does not extend across the Palmerston Bridge or Tides Mill Bridge. The system ends at the hospital on Church St.

Staff have discussed the request for service extension submitted by the Village Commission with Village staff. Further clarification was provided by the Village Commission through their staff June 13, 2023:

> *"The Commission discussed services expansion yesterday evening.*
>
> *They understand that expansion of any services will involve a lot of planning, survey and engineering work and will be very expensive. They also understand that demographics and resulting demands change, sometimes quickly. To focus on just one area to the detriment of another just because of current needs would not be serving all residents equally.*
>
> *Whereas the current interest in development is east (and south) of the Village, that is not to say that similar projects could not be encouraged west of the harbour. There is also a development in progress at Pugwash Point, north of the Village core.*
>
> *Therefore, the Commission would like to request expansion of services in all three directions. That is, for sewer services should eventually reflect the same areas that are currently served with supply water. It is understood that, for budgeting/funding purposes, this would have to be viewed with a phased approach."*

The request for service extension from Sunset Community Inc. requests expansion to the east across Tides Mill Bridge. The extent of the request for wastewater from Sunset Community Inc. aligns with the extent of the water system.

The request from Sunset Community Inc. aligns with one of the three directions of expansion as the Village Commission request.

Staff will prepare correspondence to the Village Commission and Sunset Community Inc. acknowledging of their requests.

Per direction received at the May 17, 2023 Staff will prepare rough cost estimates, based on current year pricing, for wastewater collection system expansion to the above noted areas. These estimates will include cost per property to service these areas.

Village of Pugwash
124 Water Street
Pugwash, Nova Scotia, B0K 1L0
p: 902.243.2946 | e: villagecommission@pugwashvillage.com

May 2023

Warden Murray Scott and Council
by e-mail

To Warden Murray Scott,

Request for Improvement: Extension of Municipal services

The Commission welcomes the new businesses and developments that have come to the Village of Pugwash area in recent years. Most have flourished and would like to expand their business but find this expensive or difficult to do due to lack of infrastructure.

The Commission recognizes the importance of economic growth and the benefits it can bring to our residents including increased job opportunities, improved services, and a stronger tax base. However, to support this growth it is essential that we have the necessary infrastructure in place.

The extension of Municipal sewer services past the Tides Mill Bridge to the east and the Palmerston Bridge to the west of the Village is vital to this development. Water supply services already extend past these points but, we believe, there is capacity to extend this service further.

These services are critical to ensuring that the Village of Pugwash can accommodate new residents and businesses, while also maintaining the high quality of life that our community members have come to expect. The Commission is committed to working closely with all stakeholders to ensure that this expansion is carried out in a responsible and effective manner, and we look forward to seeing our community continue to grow and thrive in the years ahead.

The Pugwash Village Commission would like to request the extension of Municipal sewer and water services to encourage and accommodate the expansion of housing and new business in our community and surrounding area.

Thank you for your attention to this important matter.

Sincerely,

Brent Wilson
Chair Pugwash Village Commission

Cc Deputy Mayor Mark Joseph
Councillor Fred Gould
Councillor Rod Gilroy
Councillor Jennifer Houghtaling
Councillor Kathy Redmond
Councillor Angela McCormick
Councillor Dale Porter
Councillor Carrie Goodwin
Chief Administrative Officer Greg Herrett

the SUNSET COMMUNITY

May 26, 2023

Mayor Murray Scott
Municipality of Cumberland County
Via Email

Dear Mayor Scott and Council,

I am writing to request the Municipality's support in making a project that will greatly benefit our community and future economic development in our County.

Our potential housing development project, Sunrise Landing, aims to provide affordable homes to individuals and families in need, as well as to support local businesses that are struggling to attract and retain employees due to the lack of affordable housing options in the area. We have contacted several organizations in the local area who echoed our sentiments that they are struggling to attract and retain employees primarily due to housing shortages.

In order to make this project a reality, we are requesting the installation of a sewer line to connect our development site with the existing sewer system. Furthermore, we propose extending the sewer line to the top of Sunset Lane, including the Crossroads Cycle area. This extension will not only serve Sunrise Landing but also provide increased sewer services for the entire area. It will make the region more attractive for further development in the coming years.

With the installation of a sewer line and the extension to Sunset Lane, Sunrise Landing will be able to build a total of up to 42 homes on the 30-acre site under a land use agreement. The lack of affordable housing in our community is a significant issue that affects many individuals and families. Many people struggle to find suitable homes within their budget, which can lead to overcrowding, homelessness, or forced relocation. By creating affordable homes, we can help address this problem and provide a stable foundation for people to build their lives upon.

In addition, the lack of affordable housing also affects local businesses. Companies in our area have reported difficulty in attracting and retaining employees due to the high cost of living and lack of affordable housing options. By creating more affordable housing, we can help address this issue and provide a more stable and diverse workforce for local businesses.

The installation of a sewer line connecting our development site to the existing system, along with the extension to Sunset Lane, is necessary for the safe and efficient disposal of waste. This improvement in sewer services will benefit the entire area and promote growth and development in the coming years.

We believe that Sunrise Landing, along with the extension of sewer services to Sunset Lane, will have a positive impact on our community and will be a valuable investment in the future of our area. We are committed to working closely with the Municipality and any relevant stakeholders to ensure that this project is carried out safely and efficiently.

Thank you for your consideration of our proposal. We look forward to working with you to make Sunrise Landing a reality and enhance the sewer services in our area.

Sincerely,

Julie Hoeg

CEO, the Sunset Community Inc.

municipality of cumberland

MEMORANDUM

TO: Mayor Scott and Council

FROM: Peter McCracken, Deputy Chief Administrative Officer

DATE: **June 14, 2023**

RE: Poverty Reduction Advisory Committee

The Poverty Reduction Advisory Committee (PRAC) has created a strategic plan; Council had an opportunity to review the plan and provide input. The plan is thoughtful and well written and contains several goal areas, as well as 20 actions. That said, of the 20 action items in the plan, there are 18 that identify needing "staff" support. Some of these would require minimal staff involvement, such as supporting existing initiatives/groups, or considering funding for groups and projects (grants).

There are several actions that could require significant staff time:

Developing community food pantries
Developing community gardens
Reviewing existing bylaws to support housing development
Multimedia awareness campaign on de-stigmatizing homelessness
Establish a solar energy program for residents
Establish youth round tables in communities

Currently, the Deputy CAO is committed to attending PRAC meetings. Beyond that, there is no staffing capacity to assist the PRAC with strategy implementation. Therefore, should Council approve the PRAC strategic plan, it's staff's opinion we will require either additional staffing resources or existing staff will have to divert a portion of their time from existing work, including supporting Council's priorities that were identified at the January 2023 planning session, to support the PRAC strategy.

The suggested motion is:

THAT Council approve in principle, at the June 28th, 2023 Council meeting, the PRAC strategic plan, but advise the committee that the beyond attendance at PRAC meetings, the Municipality does not have staff available to work on the implementation of the plan.

Regards,

Peter McCracken

Intermunicipal Poverty Reduction Advisory Committee

Strategic Plan 2023

Amherst NOVA SCOTIA

TOWN OF OXFORD INCORPORATED 1904 Wild Blueberry Capital of Canada

municipality of cumberland

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Message from the Chairs

As municipally elected officials, we continue to hear firsthand from the people that they are struggling.

It can be overwhelming when we take an honest look at the complexity of the problems facing us. It can also be frightening to maintain hope while the world struggles to support basic human needs like food and shelter. Frightening, because understanding these issues requires us to be honest with ourselves. Vulnerability is not something that comes naturally to many of us. Yet, it is absolutely necessary if we are to come to terms with our own emotions that may act as barriers when helping others.

Doing this collectively, at the community level, can be even more difficult as each of us face unique challenges in our daily lives. The purpose of this committee is to find a more sustainable, community-based and collaborative approach that brings us back to knowing our neighbours and promotes working together as a means to avoid a polarizing narrative that perpetuates stigma around those living with poverty.

We, as the government who are closest to the people, feel a sense of urgency as we try to respond to sensitive social issues. Collectively, we owe a duty to our constituents to learn about our respective communities and understand their unique needs. Ideally, an ongoing process of learning will allow us to raise awareness and speak loudly to all levels of government on behalf of all our citizens who we do our best to serve.

Emphasizing the needs of those who have traditionally had their voices ignored due to impacts of living with poverty requires us to reflect on how our municipalities have governed our communities in the past. Change can be difficult, but it is essential if we are to ensure all of our community members feel heard and supported.

Leon Landry, Town of Amherst, Deputy Mayor
Jennifer Houghtaling, Cumberland County, Councillor
Carla Black, Town of Oxford, Councillor

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Introduction

In Nova Scotia, poverty is prevalent. In fact, as of 2019, more than 41,230 children in this province are living at or below the poverty line. It should also be noted that Nova Scotia has one of the highest rates of disabled persons, at about 30% of the overall population. Here in Cumberland County, the towns of Amherst and Oxford, the overall rate of poverty is greater than the provincial average.

Immediate, achievable steps need to be taken to ensure the goals of poverty reduction are met. During the last two decades many government and not-for-profit organizations have worked individually or in collaboration with each other to deliver services for those living in poverty. These attempts are largely focused on managing poverty as opposed to eradicating it. While many positive initiatives resulted from the hard work further efforts are required if we are to meet the Sustainable Development Goals as outlined by the United Nations.

The Municipal Government Act of Nova Scotia states:

Purposes of a municipality

9A The purposes of a municipality are to

(a) provide good government;

(b) provide services, facilities and other things that, in the opinion of the council, are necessary or desirable for all or part of the municipality; and

(c) develop and maintain safe and viable communities. 2019, c. 19,

In keeping with Section 9A, Subsection b and c, the Intermunicipal Poverty Reduction Advisory Committee (Committee) was developed to conceptualize, outline and develop a strategic plan to tackle the broad and overreaching outcome of poverty reduction. Its members include council members from the Municipal Governments of Amherst, Oxford and Cumberland County, community stakeholders and interested parties.

This strategic plan outlines short, medium and long-term goals that primarily focus on reducing the number of people experiencing poverty in our region. Additionally, our goal structure will include actions aimed at reducing the impact of poverty through strategies based on principles of harm reduction (a set of practical strategies and ideas aimed at reducing negative consequences while maintaining the respect and rights of the impacted individuals).

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Poverty reduction initiatives contribute to meeting Canada's international human rights obligations, contained in the International Covenant on Economic, Social and Cultural Rights, the Convention on the Rights of the Child, the Convention on the Rights of Persons with Disabilities and the Convention on the Elimination of All Forms of Discrimination against Women;

The progress made by Canada in the reduction of poverty contributes to meeting the Sustainable Development Goals of the United Nations;

A key component of a successful poverty reduction strategy is bringing together multi-sector stakeholders to work on a shared vision that offers a realistic, measurable action plan for long-term success.

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United Nations Sustainable Development Goals 1-4

1. End poverty in all its forms everywhere

Targets include eradicating extreme poverty; implementing social protection measures; and ensuring equal access of men and women to economic resources.

- Right to an adequate standard of living
  [UDHR art. 25; ICESCR art. 11; CRC art. 27]

- Right to social security
  [UDHR art. 22; ICESCR art. 9; CRPD art. 28; CRC art. 26]

- Equal rights of women in economic life
  [CEDAW arts. 11, 13, 14(2)(g), 15(2), 16(1)]

2. End hunger, achieve food security and improved nutrition, and promote sustainable agriculture

Targets include ending hunger and malnutrition; improving agricultural production, sustainable and resilient food production; correcting trade distortions, and ensuring functioning food commodity markets.

- Right to adequate food
  [UDHR art. 25; ICESCR art. 11; CRC art. 24(2)(c)]

- International cooperation, including ensuring equitable distribution of world food supplies
  [UDHR art. 28; ICESCR arts. 2(1), 11(h2)]

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3. Ensure healthy lives and promote well – being for all at all ages

Targets include reducing maternal mortality; ending preventable child deaths; ending or reducing AIDS other diseases; universal health coverage, affordable essential medicines, sexual and reproductive health care; vaccine research, and access to medicines.

- Right to life [UDHR art. 3; ICCPR art. 6], particularly of women [CEDAW art. 12] and children [CRC art. 6]

- Right to health [UDHR art. 25; ICESCR art. 12], particularly of women [CEDAW art. 12]; and children [CRC art.24]

- Special protection for mothers and children [ICESCR art.10]

- Right to enjoy the benefits of scientific progress and its application [UDHR art. 27; ICESCR art. 15(1)(b)]

- International cooperation [UDHR art. 28, DRtD arts. 3-4], particularly in relation to the right to health and children's rights [ICESCR art. 2(1); CRC art. 4]

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4. Ensure inclusive and equitable quality education and promote life-long learning opportunities for all

Targets include universal access to free, quality pre-primary, primary and secondary education; improving vocational skills; equal access to education; expanding education facilities, scholarships, and training of teachers.

- Right to education [UDHR art. 26; ICESCR art. 13], particularly in relation to children [CRC arts. 28, 29]; persons with disabilities [CRC art. 23(3), CRPD art. 24]; and indigenous peoples [UNDRIP art. 14]

- Equal rights of women and girls in the field of education [CEDAW art. 10]

- Right to work, including technical and vocational training [ICESCR art. 6]

- International cooperation [UDHR art. 28; DRtD arts. 3-4], particularly in relation to children [CRC arts. 23(4), 28(3)], persons with disabilities [CRPD art. 32], and indigenous peoples [UNDRIP art.

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Guiding Principles

The guiding principles of this strategy involve the theory that basic human needs of an individual must be met before their full potential can be achieved. These needs supersede all others and can be summarized as below.

Maslow's Hierarchy of Needs

In a 1943 paper titled "A Theory of Human Motivation," American psychologist Abraham Maslow theorized that human decision-making is undergirded by a hierarchy of psychological needs. In his initial paper and a subsequent 1954 book titled Motivation and Personality, Maslow proposed that five core needs form the basis for human behavioral motivation.

Maslow's hierarchy of needs is a theory of motivation. It states that five categories of human needs dictate an individual's behavior. Those needs are physiological, safety, love and belonging, esteem, and self-actualization needs.

Maslow's theory presents his hierarchy of needs in a pyramid, with basic needs at the bottom of the pyramid and more high-level, intangible needs at the top. A person can only move on to addressing the higher-level needs when their basic needs are adequately fulfilled.

Deficiency Needs versus Growth Needs on Maslow's Hierarchy

Maslow referred to self-actualization as a "growth need." He separated it from the lower four levels on his hierarchy, which he called "deficiency needs." According to his theory, if you fail to meet your deficiency needs, you'll experience harmful or unpleasant results.

Conditions ranging from illness and starvation up through loneliness and self-doubt are the by-products of unmet deficiency needs. By contrast, self-actualization needs can make you happier, but you are not harmed when these needs go unfulfilled. Thus, self-actualization needs only become a priority when the other four foundational needs are met.

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Social Determinants of Health

The concept of social determinants of health can be drawn from the premise that health begins where we live, learn, work and play. That is, the health of a community is promoted or undermined by its inhabitants' location and living conditions, educational attainment and opportunities, income and levels of accumulated assets or wealth and by other socioeconomic and political factors.

From: Principles and Practice of Clinical Research (Third Edition), 2012

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Ethical Practices

Recognizing the nature of when individuals lack basic human needs, this strategic plan, its data collection, interpretation and developed strategies have been carried out with the utmost respect for the individuals, honouring their privacy and ensuring the lens of compassion is used.

Our goal is to recognize the needs of our collective communities, build strong strategic relationships and plans to reduce poverty and the effects of generational poverty and to put in place real measures to ensure this work is carried out for the most positive impact. In addition, appropriate plans are developed for the evaluation of measures taken and future direction.

Outlining Poverty in our Province

According to the 2021 Nova Scotia Child and Family Poverty Report Card, 32% of children ages 0-17 in Amherst, 37.1 in Springhill, 30% in Oxford, 24.4% in Parrsboro, 38.5% in River Hebert live in poverty. Overall, the number of children living in poverty in Nova Scotia amounts to 24.2% or close to 1 in 4 children.

Between 1989 and 2019, child poverty rates decreased in every province and territory. However, Nova Scotia has performed the worst in reducing child poverty from 1989 levels. Nova Scotia has the highest rate in Atlantic Canada and the third-highest provincial child poverty rate in Canada, a consistent ranking over the last several years. As the report card details:

- Nova Scotia's child poverty rate in 2019 was 24.3%, down from 24.6% in 2018 (a 1.2% decrease).
- 41,230 children are living in poverty in Nova Scotia
- Almost 1 in 4 children in Nova Scotia live in poverty.
- 24.4% was the child poverty rate in 1989, when the promise was made to eradicate child poverty by the year 2000, which means poverty has only been reduced by 0.1 of a percentage point in Nova Scotia during the past 30 years.
- 27.8% was the child poverty rate in Nova Scotia in the year 2000, when it was supposed to be eradicated.

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2022 Living wages in Nova Scotia

Life should not be a constant struggle. Yet, for many Nova Scotians that is their reality and the challenge to make ends meet is even tougher this year. Between June 2021 and June 2022, consumer prices in Nova Scotia increased 9.3%.

The last time inflation was this high in the province was in July 1982 (9.8%). Year over year, rental costs increased 8.2%. Nova Scotians paid 60.5% more for gasoline in June than the previous year. Food costs increased 8.8% over last year at this time.

Dealing with cost increases is possible if your income is keeping up. That is not the case for the average worker in Nova Scotia. The average weekly earnings only increased by 4.1% from January-June 2021 to January-June 2022. This gap between increases in wages and inflation represents an actual cut to wages of nearly 5% on average, which is significant, especially when we have the second lowest average weekly earnings in the country after Prince Edward Island ($1,000.63 or $26.89 hourly in June 2022). The lowest average weekly earnings in Nova Scotia were in the accommodation/food service sector at $486.99 ($16.23 hourly).

Workers have been running in place for a long time, struggling to provide for themselves and their families, even during decades when inflation was relatively low. Median overall wage growth adjusted for inflation between 2001 to 2019 was just 11.3% ($18.75 to $20.87 expressed in 2021 dollars).

Given current inflation rates, workers need immediate support. We must ensure they share in the prosperity they produce. Workers struggle with sharp increases in the cost of essentials like rent, food and gas.

Nova Scotia's living wages are calculated annually to reflect changing living expenses. Nova Scotia's living wage rates for 2022 are: Annapolis Valley ($22.40), Cape Breton ($20.00), Halifax ($23.50), Northern ($20.40) and Southern ($22.55). The wages all increased from between 5% and 8%.

These increases are due to cost increases - for shelter, food, gas, in particular - and little improvement in tax credits or income transfers. The living wage is the hourly rate at which a household can meet its basic needs (the expenses in the living wage budget), once government transfers are added to the family's income, such as the Canada Child Benefit or GST credit, and deductions have been subtracted, such as income taxes and Employment Insurance premiums. This year's calculations underline the importance of ensuring government income transfers are adequate and that our tax system is progressive.

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Strategic Pillars

Food Security

Housing and Homelessness

Youth Outreach and Education

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Food Security

Strategic Goals	1 . Increase opportunities to put nutritious affordable food into individual and family's hands		
Action Plan	**Desired Outcome**	**Timeframe**	**Lead/supporting**
A) Partner with local businesses/non-profits to establish pilot projects related to food security (examples could be: community greenhouses, gardens, edible forests, square roots)	Numerous options for locally grown nutritious food are available	One year	PRAC/Staff
B) Explore new technologies for food security through research/innovation at universities.	New innovative solutions to food insecurity will be identified	Ongoing during the next 24 months	PRAC/Staff
C) Support community groups through local support grants to host community suppers in their area	Increased number of community meal kitchens. One in each community	One year	Co-Chairs/Staff
D) Support the development of community gardens	Increase in number of community gardens around the county	One year	Council/ Co-Chairs/ Staff
E) Install food pantries in various locations around the community	Food pantries installed in each community/ town	One year	Committee/Staff
F) Support local food banks, after the bell school programs	More robust support systems will be in place	One to two years	Committee/Staff

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Strategic Goals	2. Work with Provincial and Federal Governments to support the implantation of a basic living wage and increase employment support/income assistance for single parents and disabled persons		
Action Plan	**Desired Outcome**	**Timeframe**	**Lead/supporting**
A) Draft letter to Prime Minister	Letter sent to the Prime Minister	One year	Committee/ Council/ Staff
B) Partner with other organizations to be a collective voice	Stakeholders will be united in the Cumberland Region to speak with one voice	One year	Committee/ Council/ Staff

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Housing

Strategic Goals 1 . Support new housing development that has a supported affordable housing commitment

Action Plan	Desired Outcome	Timeframe	Lead/supporting
A) Support non-profit organizations with housing/homelessness developments	Strong partnership is developed between non-profit organizations and Municipal units	One year	Council and Committee Co-Chairs
B) Review existing bylaws and identify areas where actions could be taken to improve accessibility for non profits	Review of bylaws completed. Areas identified to reduce barriers to non-profits	One year	Council and Committee Co-Chairs

Strategic Goals 2 . Engage community groups and businesses to participate in creating safe spaces for the vulnerable in housing

Action Plan	Desired Outcome	Timeframe	Lead/supporting
A) Host meeting with community stakeholders	Host two meetings per year, one Town and one County/ Oxford. Funding will be contributed	Ongoing	Committee/Staff
B) Contribute to funding for the development of emergency housing shelter (if required)	Emergency shelter open	Ongoing	Committee/Council/ Staff

Strategic Goals 3 . Develop and promote anti-stigma campaign regarding homelessness

Action Plan	Desired Outcome	Timeframe	Lead/supporting
A) Circulate information and promote through multi-media awareness	Campaign will highlight stigmas around homelessness and seek to reach all members of our communities	One year	Committee/Staff

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Strategic Goals	4 . Education awareness campaign of energy poverty		
Action Plan	**Desired Outcome**	**Timeframe**	**Lead/supporting**
A) Adjust Property Assessed Clean Energy program to be more accessible	Property Assessed Clean Energy program program will be adjusted	One year	Committee/Staff
B) Request a partner-ship or copy Colchester's solar homes and cozy Colchester programs and advertise	Meet with Colchester regarding their initiatives around heat poverty	ASAP	Committee/Staff
C) Review low-income exemption amounts and adjust annually	Exemptions will be reviewed	ASAP	Committee/Staff/ Council

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Youth Outreach and Education

Strategic Goals 1. Increase opportunities for Youth Engagement

Action Plan	Desired Outcome	Timeframe	Lead/supporting
A) Establish Community Neighbourhood Round Tables (have Tamarack Institute coach us for this) with youth/senior representation.	Meetings will be conducted utilizing partnerships with Maggie's Place, Youth Development Centre, Amherst Youth Town Council, Cumberland County Youth Council and other interested youth professionals	Six months	Co-chairs committee/Staff
	Comprehensive list of all youth resources will be developed and made available to community stakeholders. Identified programs will be developed using existing and new resources through partnerships made through the Round Table meetings	One year	Committee/Staff
B) Identify needs for mentorship programs	Report generated on needs assessment	One year	Committee/Staff
C) Advocate for Skills Development 02 Program in all high schools in our municipalities. Develop list of youth educational resources aimed at tutoring/mentorship and life skills development	Life skills/ employment development programs will be created	One year	Committee/Staff

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Strategic Goals	2. Conduct presentations in grades 7 to 12 on stigma around poverty and why volunteering and grassroots community development is important.

Action Plan	Desired Outcome	Timeframe	Lead/supporting
A) Develop presentations B) Engage Amherst Youth Town Council and Cumberland County Youth Council in identify schools/classes to speak to	Presentations developed in partnership with AYTC and Cumberland County Youth Council	One year	Committee/Staff

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Community Outreach & Engagement Strategy

The Poverty Reduction Advisory Committee will consult with individuals in Cumberland County regarding the three pillars of focus identified in this document. It is imperative to gather community feedback from a first voice perspective to help inform the process moving forward. The strategic plan is a living document that will be fluid over time to allow input to factor in future decision making. The Committee will endeavor to create a climate of connectivity between municipal units and those who are currently working on poverty reduction initiatives.

Reporting Strategy

Reporting will be done quarterly that captures the successes of the plan in that period and identifies any challenges faced with suggestions on improvements. This will ensure the ongoing attention to the work plan and identify any new challenges are addressed immediately keeping the strategy as a living document.

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CUMBERLAND COUNCIL

Agenda Submission

Date: June 21, 2023

TO: Mayor Scott and Council

SUBMITTED BY: Councillor Houghtaling

DATE: June 14, 2023

SUBJECT: **Indigenous Education/Awareness**

ITEM / ISSUE: Request for Indigenous Education/Training for staff and Council

BRIEF SUMMARY: As Council is gathering on National Indigenous People's Day, and acknowledging the following Truth and Reconciliation Commission's Call to Action:

57. We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

DIRECTION/MOTION TO CONSIDER:

THAT staff be directed to contact a service provider and request educational training/information sessions for staff and Council on indigenous cultural awareness.

ATTACHMENTS: There are no attachments

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municipality of cumberland

MEMORANDUM

TO: Council

FROM: Mayor Scott

DATE: **June 14, 2023**

RE: Property Valuation Services Corporation (PVSC) Appeals

As a follow up to the presentation made to Council earlier this year by officials from the Property Valuation Services Corporation (PVSC), I would like to have a follow up letter sent to PVSC asking that they provide an update on the number of outstanding of appeals related to the Municipality of Cumberland, their status, and statistics on the number of files being resolved internally, at the Nova Scotia Assessment Appeals Tribunal, the Nova Scotia Utility And Review Board and the eventual disposition of those files.

Recommended Motion:

THAT staff correspond with PSVC to request an update on the number of outstanding appeals related to the Municipality of Cumberland, their status, and statistics on the number of files being resolved internally, at the Nova Scotia Assessment Appeals Tribunal, the Nova Scotia Utility And Review Board and the eventual disposition of those files.

municipality of cumberland

MEMORANDUM

TO: Mayor Scott and Council

FROM: Greg Herrett, Chief Administrative Officer

DATE: **June 16, 2023**

RE: Wallace Area Community Centre Levy

Attached is a request, received through Councilllor Redmond, from the Wallace Area Community Center Society to have the municipality "… assess the feasibility of using a special area levy, where each property owner contributes an amount towards the operational expenses of our community center…". Specifically, the request is that MCC explore a levy for poll district 4-1 only.

Further to informal discussions with Councillor Redmond, finance staff have been exploring the logistics of delineating the relevant assessment accounts and parcels and then reflecting them in our billing software in a way that allows MCC to reflect the potential charge on the correct tax bills.

By way of background, Finance Director Hirtle provides the following information for consideration:

> *The request is to assess an area rate based on the electoral boundary. Although this can be done, it would require quite a bit of work. It would also depend on if we are doing it for just this one (4-1). However, I suspect if we move forward with one, we will be opening the door to do it for others.*
>
> *We would need to get the planning department (Maggie) to pull a report showing the properties in each electoral boundary and then match each property up to the Tax Assessment Roll to get the assessed values. Note: Some properties will span more than one electoral boundary so we would have to determine whether they are being charged the area rate or not. Once we have the properties and their assessment values, we could calculate what the $0.01 area rate would be. If we were moving forward, we would need to have SAP map the information in our system accordingly which could come at a cost. Once this is done, it would be possible to assess an area rate based on the current electoral boundaries. To estimate this for one electoral boundary section, it would likely take a few weeks. To do the entire municipality would be a time consuming project for both the planning department as well as the finance department and would likely take several months.*
>
> *Another option, that would require minimal changes, would be to assess an area rate for the entire district to be designated to all community halls within the boundary. As we already have that mapping done in SAP, it would be fairly simple to get the information.*

There are several options which Director Hirtle has outlined in her comments.

A concern is Director Hirtle's assertion that doing this work for every polling district in the Municipality could take months. Given that the discussion is heading toward "an idea that could work across the municipality", I'm not able to commit to be able to deliver that on a timely basis without other work in the finance department being set aside or hiring more resources to deal with it.

In advance of having staff complete this work, I'm seeking Council's direction.

Thank you.

Wallace Area Community Center Society
13922 Highway 6
PO Box 148, Wallace
Nova Scotia B0K 1Y0

Councillor Kathy Redmond
Municipality of Cumberland
1395 Blair Lake Road,
Upper Nappan, NS, B4H 3Y4

June 7, 2023

Kathy Redmond,

We, the trustees of the Wallace Area Community Center Society, wish to thank you and Mayor Scott for attending our community meeting where we discussed the future role of our community's hall. Those in attendance agreed there is still a need for a community gathering space in today's society even though there is less demand for a community hall's traditional uses as an entertainment venue. Halls were places for card parties, dances, suppers, receptions, and many other activities often used for non-profit organizations's fund-raising. While there is less demand for this type of local community venue for social activities there remains a need to have this type of public space as part of an area's infrastructure. An accessible location to serve as a refuge for citizens in circumstances such as extended power outages, wildfire evacuations, or flooded roads is becoming an ever increasing need as we adapt to the impacts of climate change. Halls are also called upon to be polling stations, public health clinics, as well as continuing to host the occasional entertainment activity.

With less frequent use, rental imcome is no longer able to cover the operational costs of the building. We therefore need to find a reliable alternative to fund operational costs. We believe the community is willing to fund a community center but need an equitable way for the members of the community to do so. With this objective, we ask you to bring forward to council on our behalf the following request: will the municipality assess the feasibility of using a special area levy, where each property owner contributes an amount towards the operational expenses of our community center? Based on recent financial results, these expenses are in the neighbourhood of $15,000 annually. We suggest using poll district 4-1 as the boundaries for the area served by our hall for this analysis. If determined to be feasible it may be necessary to adopt different boundaries.

We thank you for your support and your assistance in persuing this funding idea.

Yours sincerely,

Warren Hebb

Warren Hebb
Chair, Board of Trustees
Wallace Area Commuinity Center Society

CUMBERLAND COUNCIL

Agenda Submission

Date: June 21, 2023

TO:	Mayor Scott and Council
SUBMITTED BY:	Councillor Houghtaling
DATE:	June 16, 2023
SUBJECT:	East Cumberland Lodge By-Law Amendment

ITEM / ISSUE: Request for ratification of an amendment to a By-Law.

BRIEF SUMMARY: The current By-Laws of Cumberland Senior Care Corporation provide that:

"5 (1) The annual meeting of the Corporation shall be held on the 3rd Thursday in May in each year."

Unfortunately, with a March 31 year end and requiring information from the Province regarding funding, the accountants have been unable to prepare the Financial statements for the 3rd Thursday in May the last few years.

To address this situation the members of Cumberland Senior Care Corporation passed the following resolution:

BE IT RESOLVED that:

1. The Meeting is declared to be a duly called meeting of the Corporation;

2. Section 5 (1) of the By-Laws be repealed and restated as follows:

"5 (1) The annual meeting of the Corporation shall be held within three months of receiving the Financial Statements from the accountants."

This amendment must be approved by the Municipality of the County of Cumberland before being submitted to the Minister of Municipal Affairs and the Minister of Health and Wellness for approval.

CUMBERLAND COUNCIL

Agenda Submission

Date: June 21, 2023

DIRECTION/MOTION TO CONSIDER:

THAT Council forward approval of East Cumberland Lodge's By-Law amendment regarding the date of the annual general meeting, to the June 28th, 2023 Council session.

ATTACHMENTS: Email from ECL
Amended By-Law

|

From: Jerry & Shelley Langille <jtlangille@gmail.com>
Sent: Thursday, June 15, 2023 4:19 PM
To: Jennifer Houghtaling <jhoughtaling@cumberlandcounty.ns.ca>
Cc: Andrew Holland <aholland@eastcumberlandlodge.ca>
Subject: Cumberland Senior Care Corporation

Hi Jennifer

The current By-Laws of Cumberland Senior Care Corporation provide that:

"5 (1) The annual meeting of the Corporation shall be held on the 3rd Thursday in May in each year."

Unfortunately, with a March 31 year end and requiring information from the Province regarding funding, the accountants have been unable to prepare the Financial statements for the 3rd Thursday in May the last few years.

To address this situation the members of Cumberland Senior Care Corporation passed the following resolution:

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"5 (1) The annual meeting of the Corporation shall be held within three months of receiving the Financial Statements from the accountants."

This amendment must be approved by the Municipality of the County of Cumberland before being submitted to the Minister of Municipal Affairs and the Minister of Health and Wellness for approval.

An official version of the resolution is attached. It will require your signature.

Would you kindly submit the resolution to the Municipality of the County of Cumberland for approval.

Thank you
Jerry

CUMBERLAND SENIOR CARE CORPORATION

(the "Corporation")

RESOLUTION

WHEREAS:

1. The Corporation is a body corporate established pursuant to the provisions of the Municipal Housing Corporations Act;
2. The membership of the Corporation passed a resolution to amend the bylaws of the Corporation (the "By-Laws") at a duly called meeting on June 15, 2023 (the "Meeting");

BE IT RESOLVED that:

1. The Meeting is declared to be a duly called meeting of the Corporation;

2. Section 5 (1) of the By-Laws be repealed and restated as follows:

"5 (1) The annual meeting of the Corporation shall be held within three months of receiving the Financial Statements from the accountants."

DATED this 15th day of June, 2023.

Jerry Langille
Chair of the Corporation

Jennifer Houghtaling
Secretary of the Corporation

CUMBERLAND SENIOR CARE CORPORATION

BY-LAWS

The CUMBERLAND SENIOR CARE CORPORATION under the powers of Chapter 304, revised Statutes of Nova Scotia, 1989, the Municipal Housing Corporations Act, hereby adopt the following by-laws and direct they be forwarded for the approval of the Minister of Health.

1. In these By-laws:

   (a) "Administrator" means the administrator of the Home;

   (b) "Chair" means the chairperson or presiding member presiding at any meeting of the Corporation or a committee of the Corporation;

   (c) "Corporation: means the CUMBERLAND SENIOR CARE CORPORATION;

   (d) "Council" means the Council of the Municipality of the County of Cumberland;

   (e) "Home" means the East Cumberland Lodge and such other homes as may in the future be established by the Corporation;

   (f) "Member" means a member of the Corporation duly and lawfully appointed;

   (g) "Secretary" means the Secretary of the Corporation;

   (h) "special resolution" means a resolution passed by not less than three fourths (3/4) of such members entitled to vote as a present in person, or by electronic means if applicable, at a regular or special meeting of which notice specifying the intention to propose the resolution as a special resolution has been duly given.

   (i) "Treasurer" means the Treasurer of the Corporation.

   (j) "Gender and Plurality": The singular includes the plural and the masculine includes the feminine, or body corporate, and vice versa, with the intent that it be read with all appropriate changes of number and gender, as the context may require.

PART I

2.

   (1) The Corporation shall consist of the following:

   Up to eight (8), but not less than six (6) members appointed by the Council at least three (3) of whom shall be appointed from citizens of the Municipality of the County of Cumberland other than Council members. Council members appointed to the

Corporation shall be appointed for one (1) year only. The first appointees from citizens other than members of Council shall be one (1) appointee for one (1) year, one (1) appointee for two (2) year, and the remaining appointees for three (3) year and thereafter all such members shall hold office for a term of three (3) years or until a successor is appointed.

(2) Every member may be eligible for re-appointment for two consecutive terms. Following such two consecutive terms, such member must take at least a one-year absence before being eligible for re-appointment, unless otherwise agreed to by Council.

(3) Where any vacancy occurs in the membership of the Corporation, the Council shall fill the vacancy.

(4) The office of a member shall be vacated if:

(a) by notice in writing to the Secretary he resigns his office; or

(b) a member misses three consecutive meetings without just cause as determined by the Corporation;

(c) a member representing the Council ceases to be a member of the Council;

(d) a member ceases to qualify for membership in accordance with these by-laws;

(e) the members, by special resolution, remove any member before the expiration of that member's term and appoint another person to complete the unexpired term of office of that member;

(f) the member dies or becomes mentally incompetent.

(5) All Members must adhere to the established screening requirements of long term care service providers in Nova Scotia and sign an Oath of Confidentiality and Conflict of Interest Form.

3.

(1) The Executive Committee of the Corporation shall consist of:

- A Chair
- A Vice-Chair
- A Secretary

Who shall be members of the Corporation and such other officers as may be appointed from time to time by the Corporation. These appointments are to be made annually at the annual meeting of the Corporation.

(2) The Chair: The Chair shall be the Chief Executive Officer and shall preside at all Meetings of the members of the Corporation. He shall perform such other duties as may be required by these By-laws and the Corporation, and shall be, ex officio, a member of all committees.

(3) The Vice-Chair: The Vice-Chair, in case of vacancy in the office of Chair, or during his absence or inability to act, shall exercise all the powers of the Chair and any other duties assigned to him by the Corporation.

(4) The Secretary: The Secretary shall cause to be kept a careful record of all proceedings of the meetings of the members of the Corporation, shall cause notice of all meetings to members of the Corporation, and shall in general perform all other duties incidental to the office of Secretary, subject to the control of the Corporation. The Secretary also shall perform such other duties as usually pertain to his office or may be assigned to him.

(5) The Reporting Secretary: The members may appoint a Reporting Secretary, to be responsible for taking minutes of all member meetings and other duties assigned to them by the Secretary or members. The Reporting Secretary may be an appointed Administrative person currently employed by the Corporation, who has the required knowledge, skills and ability to perform such duties, and does not need to be a member of the Corporation.

(6) The Treasurer: The members may appoint a Treasurer, to be responsible for maintaining the financial books and records of the Corporation, which shall be stored and maintained at the place of business of the Corporation, and other duties assigned to them by the members. The Treasurer may be an appointed Administrative person currently employed by the Corporation, who has the required knowledge, skills and ability to perform such duties as part of their regular duties of employment, and does not need to be a member of the Corporation.

(7) Any officer of the Executive Committee of the Corporation shall vacate his position if:

(a) an officer resigns by providing notice in writing to the Secretary;
(b) an officer ceases to be a member of the Corporation;
(c) the members, by special resolution, vote to remove an officer from his position;
(d) an officer dies or becomes mentally incompetent.

(8) Contracts, deeds, bills of exchange, and other instruments and documents may be executed on behalf of the Corporation by the Chair or the Vice-Chair and the Secretary, or as otherwise prescribed by a majority of the members.

4. The Corporation shall meet monthly on the 3rd Thursday of each month or such other date as the members shall decide. The monthly meetings shall be called "Regular" meetings; all others shall be called "Special" or "Extraordinary" meetings. All meetings may be called on

24 hours' notice, provided the Chair or Vice-Chair may call on shorter notice, an emergency meeting.

5.

(1) The annual meeting of the Corporation shall be held on the 3rd Thursday in May in each year.

(2) At the annual meeting the Secretary shall make a written report to the Corporation of the receipts and expenditures for the last fiscal year, the assets and liabilities of the Corporation, and of any other matter that he may deem of interest to the Corporation.

(3) At the annual general meeting the following business shall be dealt with:

(a) the election of the officers of the Executive Committee of the Corporation;
(b) the selection of persons, if required, for referral to the Council for appointment as members;
(c) the appointment of all committees and committee members,
(d) the various appointments to the staff and otherwise of the Home shall be ratified or confirmed; and
(e) such other business as may be required.

6. Each member of the Corporation shall be paid for each meeting of the Board that he attends, together with a rate per kilometre travelled in order to attend such meetings, an amount of remuneration and travel equal to the amount of remuneration and travel paid by the Municipality of Cumberland to its' Committee members from time to time.

7.

(1) The Corporation may appoint such committees and boards as shall be deemed necessary for the proper administration of the Home, for such purposes and for such time as it shall deem, meet and expedient.

(2) The first named member of every committee shall act as its chairperson until a chairperson is appointed, and he shall call the committee together within ten days after its appointment.

(3) When the committee meets, it shall appoint its own chair.

(4) In the absence of the chair, at any regularly called meeting, a quorum of the committee present may appoint a chair for the meeting.

(5) A majority of the members of a committee shall constitute a quorum.

8. The fiscal year of the Corporation shall begin the first day of April and end on the 31st day of March of each calendar year.

9. The order of business at a regular meeting of the Corporation shall be:

(a) the reading of the minutes of the last regular meeting and of any special meeting held since the last regular meeting.

(b) Business arising therefrom.

(c) Unfinished business.

(d) Communications.

(e) Financial Reports.

(f) Reports of Administrator and Committees.

(g) New Business.

(h) Adjournment.

10. At any special meeting of the Corporation, the order of business provided by these rules shall not apply, but the Corporation shall proceed immediately to the consideration of business for which the meeting was called. If there is more than one item of business, the Chair shall designate the order in which the same shall be taken up.

11. A majority of the members of the Corporation shall be deemed a quorum of the Corporation and shall be sufficient to transact any business of the Corporation to the same intent and purpose as if all the members of the Corporation were present.

11.1 A resolution in writing signed by a majority of the members entitled to vote on that resolution at a meeting of the members is as valid as if it had been passed at a meeting of members. A copy of every resolution of the members shall be kept with the minutes of meetings of members.

11.2 All meetings of the members may be carried on via electronic means. If the Corporation chooses to make available a telephonic, electronic, or other communication facility that permits all participants to communicate adequately with each other during a meeting of the members, any person entitled to attend such meeting may participate in the meeting by any such telephonic, electronic or other communication facility. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of the Bylaws, any person participating in a meeting of the members pursuant to this section 11.2 who is entitled to vote at that meeting may vote, by means of any telephonic, electronic or other means of communication facility that the Corporation has made available for that purpose.

11.3

(1) Every member and officer of the Corporation and his heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the Corporation, from and against:

i. All costs , charges and expenses which such member or officer sustains or incurs in or about any action, suit or proceedings which is brought, commenced or prosecuted against him, or in respect of any act, deed, error, omission, matter, or thing whatsoever, made, done, not done, or permitted by him, in or about the execution of the duties of his office or in respect of any such liability, except such costs, charges or expenses as are occasioned by his own gross negligence; and

ii. All other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his own wilful neglect or default.

(2) Notwithstanding anything herein to the contrary, the Corporation shall not indemnify or hold harmless any officer, member or employee for any costs, expenses, charges, loss, damage or misfortune of any kind whatsoever if such is incurred in the actual or purported execution of their duties for or on behalf of the Corporation that are caused directly or indirectly by:

i. Fraud, dishonesty or bad faith of any such person; or,

ii. Wilful neglect or default of any such person.

12.

(1) The Administrator of the Home shall be appointed by the Corporation.

(2) Subject to the direction, control and supervision of the Corporation, the Administrator shall be the Chief Administrative Officer, shall have general charge of all the premises and the general administration of the operation of the Home and shall be responsible for the engaging and dismissing of all the help and staff of the Home and for the performance of their duties unless otherwise provided by these By-laws.

(3) The Administrator shall attend all meetings of the Corporation unless otherwise requested, and shall make special reports to the Corporation, from time to time, as the case may require of any matters which are required to be dealt with by the Corporation. He shall also attend all meetings of the Executive Committee of the Corporation. He shall not have any voting privileges.

(4) The Corporation shall approve the times and conditions where the Administrator may be absent from the Home.

13. The Corporation shall establish the salary scale for the various positions in the Home in consultation with the Health Association of Nova Scotia and in accordance with funding provided by the Province of Nova Scotia.

14. The Corporation shall appoint a Medical Director for the Home.

15. The Corporation shall ensure that the Home operates in accordance with the legislation, policies, or standards governing long term care facilities within the Province of Nova Scotia.

16. All operating policies relating to the operation of the Home, and all additions to and amendments to the same, before they can become operative, must be confirmed by the Corporation.

17. Auditors for the Corporation shall be appointed, where possible, through a joint selection process co-ordinated by the Municipality of the County of Cumberland.

PART II

Admission To The Home.

18. A person shall not be considered for admission to the Home without the approval of the Nova Scotia Department of Health Continuing Care.

The Administrator of the Home

19. The Administrator is responsible for and has the authority to fulfil the responsibilities set out in Section 20. He may appoint a Delegate who shall exercise all the powers of the Administrator during his absence or inability to act. The Administrator and Delegate shall not both be absent from the Home without the approval of the Corporation.

20. The Administrator shall operate the Home in accordance with the standards set forth in the Nova Scotia Homes for Special Care Act and Regulations and all other legislation, policies, or standards that apply to long-term care facilities within the Province of Nova Scotia relating to the operation of the Home.

Medical Director

21. The Medical Director shall, in conjunction with the Administrator, ensure that the Home is operated in accordance with the standards set forth in the Nova Scotia Homes for Special Care Act and Regulations and all other legislation, policies, or standards that apply to long-term care facilities within the Province of Nova Scotia relating to the operation of the Home.

Amendment

22. These By-laws may be amended or repealed by resolution of the Corporation but any amendment or repeal will not become effective until approved by the Minister of Municipal Affairs and Minister of Health.

23. A copy of any By-law or amendment must be filed with the clerk of the Municipality of Cumberland that signed the Instrument of Incorporation.

Repeal

24. All former By-laws for the management of the Home are hereby repealed.

THIS IS TO CERTIFY that this By-law of which the foregoing is a true copy was duly passed at a duly called meeting of the CUMBERLAND SENIOR CARE CORPORATION duly held on the _____ day of _____ A.D., 20___.

GIVEN under the hands of the Chair and the Secretary and under the corporate seal of the said Corporation this _____day of _____ A.D., 20___.

.....

CHAIR

.....

SECRETARY

Certificate of Approval and Filing
Municipal Housing Corporation By-laws
Under the *Municipal Housing Corporations Act*

Cumberland Senior Care Corporation

This is to certify that, pursuant to subsection 14(2) of the *Municipal Housing Corporations Act*, the by-laws passed by special resolution of the Cumberland Senior Care Corporation dated February 18, 2021 are hereby approved, and the by-laws (as amended by said resolution) have been filed in the office of the Minister of Municipal Affairs and Housing.

DATED this 13th day of February, 2023

Honourable John Lohr
Minister of Municipal Affairs and Housing

Certificate of Filing
Amendment to the Instrument of Incorporation
in accordance with subsection 15(3) of the
Municipal Housing Corporations Act

Cumberland Senior Care Corporation

This is to certify that:

1. The resolution of the Cumberland Senior Care Corporation (the "Corporation") dated November 17th, 2022 to amend the Corporation's Instrument of Incorporation has been duly filed in the office of the Minister of Municipal Affairs and Housing; and

2. The amended Instrument of Incorporation (as revised by the said resolutions of the Corporation) is effective on the date of issuance of this Certificate of Filing.

ISSUED UNDER MY HAND this 13th day of Feb, 2023.

Andrew Atherton
Executive Director,
Department of Municipal Affairs and Housing

CUMBERLAND SENIOR CARE CORPORATION
(the "Corporation")

RESOLUTION

WHEREAS:

1. The Corporation is a body corporate established pursuant to the provisions of the *Municipal Housing Corporations Act*;

2. The membership of the Corporation passed a resolution to amend the bylaws of the Corporation (the "By-laws") at a duly called meeting on October 17 (the "Meeting");

BE IT RESOLVED that:

1. The Meeting is declared to be a duly called meeting of the Corporation;

2. The By-laws of the Corporation are repealed and restated as set out in the attached Schedule "A".

CERTIFICATE

I, the undersigned being the Secretary of the Corporation, hereby certify that the attached is a true copy of a resolution duly passed at the duly called meeting of the membership of the Corporation on October 17, 2019.

DATED the 17 day of October, 2019

Lynne Welton
Print Name: LYNNE WELTON
Position: Secretary of the Corporation

#2051535

CUMBERLAND SENIOR CARE CORPORATION
(the "Corporation")

RESOLUTION

WHEREAS:

1. The Corporation is a body corporate established pursuant to the provisions of the *Municipal Housing Corporations Act*;

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BE IT RESOLVED that:

1. The Meeting is declared to be a duly called meeting of the Corporation;

2. The By-laws of the Corporation are repealed and restated as set out in the attached Schedule "A".

DATED this 17 day of October, 2019.

Marney Gilroy
Print Name: Marney Gilroy
Position: Chair of the Corporation

Lyinne Welton
Print Name: LYINNE WELTON
Position: Secretary of the Corporation

#2051535

Cumberland Region Solid Waste Management Report
June 2023

Provincial Updates

Extended Producer Responsibility (EPR)

- EPR continues to be a priority with Nova Scotia Environment & Climate Change (NSECC); staff are hoping the recommendations on regulations will be going to the Minister soon.

C&D Regulation Changes

- As a reminder, treated wood will no longer be acceptable as C&D starting July 5th, however the department has communicated that they will be focusing on education for the first year. Municipalities are waiting to receive educational information from NSECC before reaching out to the public on the changes as we would like the information to be consistent across the province.

300kg Goal

Divert NS hired Stratzer to conduct the landfill audits over the summer months. The hope is to have a report in September/October, information from the report will feed into the consultation process that NSECC will have with municipalities. NSECC has reported that their focus right now is on the EPR file.

Northern Region

The committee is looking for a Vice Chair.

Mind Your Plastics

Mind Your Plastics, a registered Canadian Charity with a goal of eliminating plastic pollution in Canada, presented to the Northern Region in May. They are looking to work with municipalities and have them implement a plastic free event policy. (Presentation attached).

Education & Enforcement

Household Hazardous Waste Events

The following Household Hazardous Waste Events are scheduled for the month of June:

June 17th- Amherst Fire Hall from 9:00 a.m. – 12:00 p.m.

June 24th- Parrsboro Public Works Garage: 8:30 a.m. – 9:30 a.m.
Pugwash Transfer Station: 11:00 a.m. – 12:00 p.m.
Oxford Transfer Station: 1:00 p.m. – 2:00 p.m.
Springhill Community Center Overflow parking lot- 3:00 p.m. – 4:00 p.m.

NS Great Pick Me Up

Community groups that are looking to register a cleanup are encouraged to visit the following website for information on how to register a cleanup: https://www.nsadoptahighway.ca/

Solid Waste Collection Contract
Staff met with Miller Waste to discuss the new report card system that was included in the new curbside collection contract. Staff will continue to meet monthly for the first few months of the contract and then meetings will move to quarterly.

Social Media
Cumberland County Solid Waste continues to have an active presence on Facebook. The focus over the last month has been on Hazardous Waste Events, Dual Stream Recycling, and the Special Collection taking place in the Municipality of Cumberland.

Solid Waste Hotline
The phone has been very busy answering questions on solid waste. The hotline received over 480 calls in the month of May.

Education & Enforcement Agreements
Staff have submitted the education and enforcement work plans for Region 3 to Divert NS. The initial payments should be received shortly.

School Presentation
Staff met with the Grade 4/5 class from West End Memorial to discuss proper sorting.

GFL Community Liaison Meeting
The committee met on May 16th and the highlights from the meeting are outlined below:

- Don McCormick, Principal of NSCC Cumberland & Amherst was nominated as Chair of the committee.
- Chris MacDonald, Director of Landfill Operations and Environmental Compliance for Atlantic Canada informed the committee that GFL would be open to presenting to councils, on their core values, goals, short-term and long-term plans, etc. If municipalities are interested, they are encouraged to contact Stephen Rayworth.
- The new Recycling Transfer Station design is nearing completion.
- Stephen Rayworth reported that some materials from both the commercial and residential sector are not being sorted properly. Chris reported that contamination levels can be as high as 40%; this contamination may be garbage mixed in the recycling bags but may also be paper products being mixed in with the recyclable containers.
- Recyclable materials are currently being shipped to PEI and Sydney for further processing.

Enforcement
Staff are noticing an increasing number of curbside recycling rejections by our contractor, Miller Waste. Staff will continue to educate both the residential and commercial sector on proper separation.

THE CIRCULAR ECONOMY, PLASTIC POLLUTION, AND MUNICIPAL ACTION

Natasha Tucker, Executive Director
Michelle Brake, Environmental Policy Analyst
Mind Your Plastic

THE ISSUE

Less than 9% of the plastic produced around the world is recycled.

By 2050, there will be **more plastic in the ocean than fish**.

Every minute, **1 dump truck of plastic** enters the ocean.

By 2030, plastic production is set to double and to **triple by 2050**.

OUR MISSION

Mind Your Plastic is a registered Canadian charity dedicated to eliminating plastic pollution in Canada.

We create change by advocating for reduction strategies and bans at a municipal level, working alongside Canadian businesses and encouraging them to take impactful steps towards eliminating their plastic pollution footprint, and delivering direct action and education programming.

OUR PROGRAMS

PLASTIC-FREE EVENTS POLICY

Advocating for municipal policy change to reduce the amount of plastic and single-use item waste generated by local events.

PLASTIC AWARENESS AND REDUCTION TOOLKITS

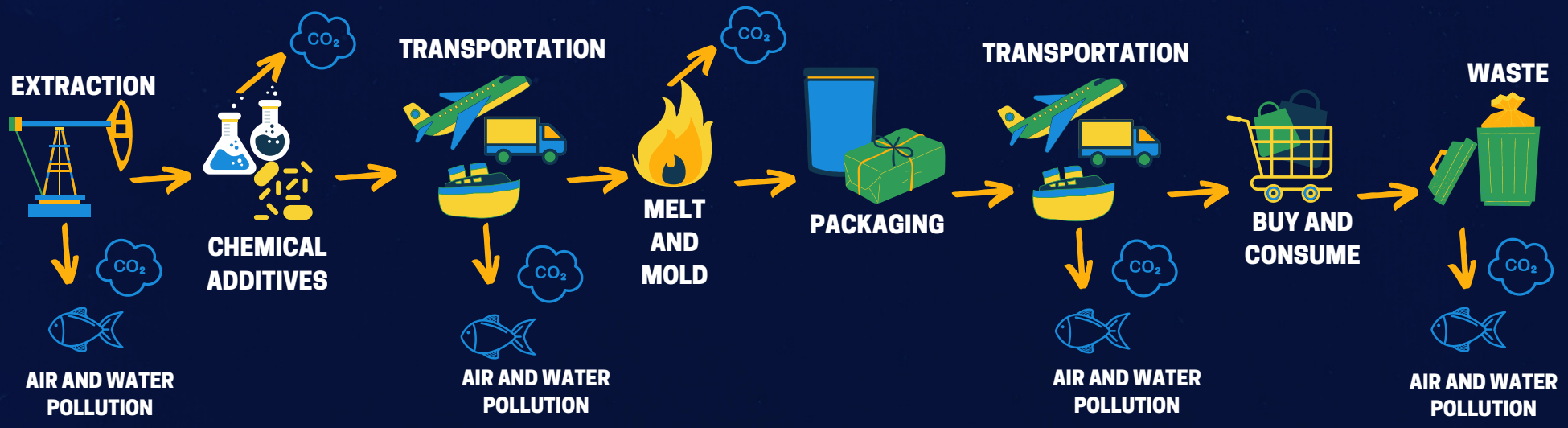
Providing resources to help Canadian businesses reduce their plastic waste footprint (4 sector toolkits available).

CIRCULAR ECONOMY AMBASSADOR PROGRAM

Educating students across Canada about the impacts of plastic pollution on our environment and the benefits of a circular economy.

LINEAR ECONOMY VS CIRCULAR ECONOMY

LINEAR ECONOMY:
an economic system based on
"TAKE-MAKE-WASTE"



LINEAR ECONOMY VS CIRCULAR ECONOMY

CIRCULAR ECONOMY:

an economic system based on using renewable resources, eliminating waste, and reusing and recycling material goods

- Uses waste as a resource to produce new materials / products
- Decreases and eliminates waste
- Prioritizes the value of materials based on the waste hierarchy

A MUNICIPALITY'S ROLE IN PLASTIC POLLUTION REDUCTION

ADVOCACY and COLLABORATION

Working with local partners and advocating for change at municipal level and beyond

LEADERSHIP

Taking bold action and leading the way to reduce plastic pollution in your region

POLICY

Adopting policy to ensure that businesses and residents in your municipality are partaking in important measures to prevent plastic waste

MUNICIPALITIES are CHANGEMAKERS and LEADERS in plastic waste reduction

POLICY ACTION BY MUNICIPALITIES

Municipalities across Canada have taken action against plastic pollution:

- Bans on single-use plastic items
- Plastic-free procurement strategies
- Investment in public plastic-free initiatives
- Green teams and waste sorting stations
- Plastic-free event policies*

PLASTIC POLLUTION PROBLEM AT LOCAL EVENTS

Local events such as food festivals, outdoor concerts, and other community gatherings are **MAJOR** contributors to plastic waste

Municipalities often host many different community events throughout the year with thousands of attendees

The result? Festival and event season can generate **more than 20,000 tonnes of waste** annually per municipality

MUNICIPAL PLASTIC-FREE EVENTS POLICY

The potential solution? A Single-Use Plastic-Free Event Policy

Adopt a policy to encourage plastic waste reduction and hold event planners accountable for the plastic waste produced

May include the prohibition of single-use plastic items such as: cups and serviceware, sachets, plastic wraps, balloons, and more!

REUSABLE ALTERNATIVES

A **Single-Use Plastic-Free Event Policy** is an opportunity to promote **reusable alternatives**

There are so many effective and innovative reusable systems that work well for community events:

- reusable cup and serviceware systems
- deposit-refund systems
- BYO containers

WHY IS REUSABLE BETTER?

Reusables outperform single-use options across all environmental metrics

Transportation and washing of reusables have minor impacts on sustainability of reusables when compared to impacts of single-use

Benefits of reusable systems: a) savings on disposables, b) savings on waste management costs, c) savings on clean-up and litter, d) opportunities for brand partnerships and brand loyalty, and e) opportunities for tech integration and special offers

THANK YOU!
MIND YOUR PLASTIC
mindyourplastic.ca
natasha@mindyourplastic.ca
michelle@mindyourplastic.ca

municipality of cumberland

MEMORANDUM

TO: Council

FROM: Councillor Jennifer Houghtaling

DATE: May 31st, 2023

RE: **Cumberland County Youth Council Annual Report**

The Cumberland County Youth Council had their final meeting May 31, 2023 to wrap up the year. Students are getting very busy with end of year projects and tests, and for some graduation.

There is interest from some of the members to continue on the youth council next year and they were very grateful to have this opportunity and would like to thank the municipal council for making youth a priority.

Thank you,

Councillor Jennifer Houghtaling

municipality of cumberland

MEMORANDUM

TO: Council

FROM: Allen Cole, Director of Protective Services

DATE: **June 21, 2023**

RE: Report to Council on the Status of Dangerous or Unsightly Orders

Background:

Part XV of the Municipal Government Act, section 345(3) requires the Administrator of Dangerous or Unsightly Premises to:

"…at least twice per year table a public report to council describing the status of dangerous or unsightly property orders including any remedial progress made…"

Status of Dangerous or Unsightly Orders:

Address	Type of Order	Date of Order	Status	Next Step
1247 Hwy 2, Moose River, NS	Clean up Order	02-Mar-23	In Progress	Seeking Quotes
7949 Hwy 321, Rockley, NS	Demolition Order	07-Jun-23	Pending	Application before Council
147 Herrett Road, Springhill, NS	Clean Up Order	28-Sep-22	In Progress	Seeking Quotes
1717 Hwy 242, River Hebert, NS	Demolition Order	26-Jan-23	Completed	
111 Main Street, Springhill	Demolition Order	07-Jun-23	Pending	Application before Council
88 Beaverdam Road, Parrsboro	Demolition Order	07-Jun-23	Pending	Application before Council
207 Main Street, Springhill	Demolition Order	07-Jun-23	Pending	Application before Council
6 Leckie Street, Springhill	Clean Up Order	30-Jan-23	In Progress	Seeking Quotes
61 McGee Street, Springhill	Clean up Order	04-Jan-23	Completed	
8 McGee Street Ext, Springhill	Demolition Order	31-May-23	Completed	
9609 Hwy 6, Pugwash	clean up order	28-Sep-22	In Progress	Seeking Quotes
7053 Hwy 366, Northport	Clean up Order	22-Mar-23	In Progress	Seeking Quotes

municipality of cumberland

MONTHLY REPORT

ADMINISTRATION DEPARTMENT

MAY 2023

By-law and Policy Review
As part of All Hands On Deck, our by-law and policy review is underway. Key interviews with staff and a gap analysis are taken place. A presentation of an interim report to the CAO and management team will happen in the coming weeks.

Asset Management Plan
We hosted the 3rd of 4 workshops for the asset management planning, which focussed on risk analysis of our current public work infrastructure. The asset management plan is a priority of Council as part of the All Hands On Deck implementation.

Human Resources
Recent Hires:
Nick Bennett, Seasonal Labourer (Upper Nappan)

Recent Postings:
The Acting Lead Hand for Public Works
The Community Centre Maintenance Casual
The Teen Centre Coordinator Casual
The Summer Recreation Facilitator position
Re-posting of Municipal Planner position
The Driver and Water Distribution Operator in Parrsboro
The Receptionist/Cashier Term in Upper Nappan

The HR policies and positions description review as part of All Hands On Deck is progressing well. We should have a new draft personnel handbook in the next 2-3 weeks.

Communication Highlights
Issue 1 of the newsletter is ready and will be distributed mid June; approximately 9000 copies will be printed, most being delivered in the flyers and some at each service centre and the Pugwash Library.

Proclamations for Lyme Disease Awareness Month, Gaelic Month, Mental Health Week were organized. Photos/articles were produced on Cliffs of Fundy, Parrsboro Playground, paving in Parrsboro, Junction Road/Athol Road projects, budget, summer recreation programs and NS Power meeting.

Social media highlights:

- Municipality of Cumberland Facebook Page, 3,134 followers (45 new); 24,261 post reach in May
- Dr. Carson & Marion Murray Community Centre Facebook – 2,115 followers; 24,737 post reach, 11,806 post engagements in May; top post this month: Spring Craft Fair
- Cumberland DCMMCC Instagram – 423 followers; posts reached 424 accounts in May, up 56%
- Cumberland Rec NS Facebook - 894 followers (36 new).

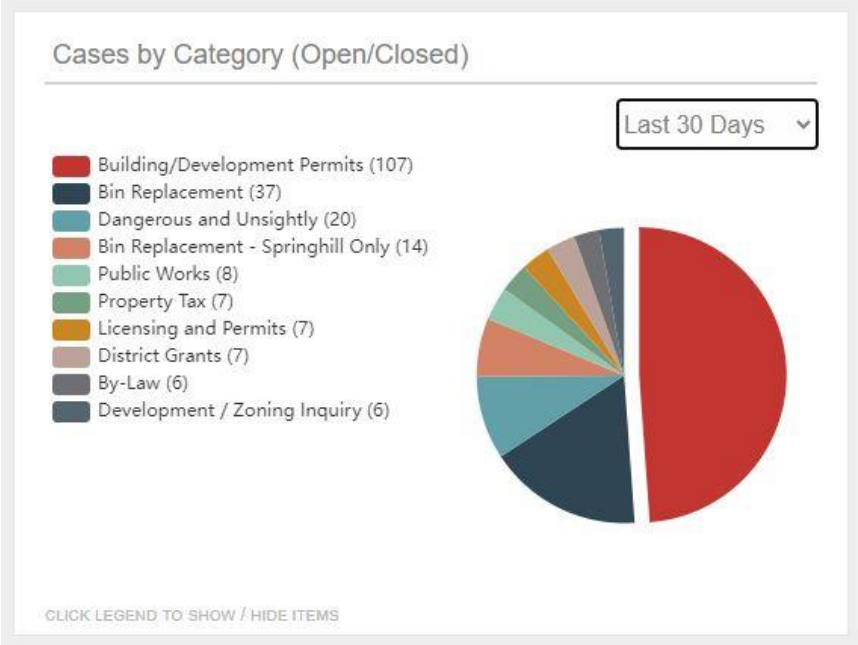
IT

We will be conducting a cyber security audit in the coming months for a full review of our security systems and infrastructure, with recommendations for improvements. We will also be implementing a software program organization-wide to assist with mitigating risks associated with cyber attacks.

There were 128 IT helpdesk requests which continue to climb month to month, most are related to printer and email issues. We also set up computers and phones for summer students, and troubleshooted internet issues and completed the access point set up for the solar power at the Pugwash library.

Customer Service Statistics

The graph below illustrates that building/development permits continues to be the largest service request category.



COMMITTEE OF THE WHOLE

CDR#

Date: June 21, 2023

TO:	Mayor Scott and Members of Council
FROM:	Glen Boone Director of Development and Planning
	Nelson Bezanson, Municipal Planner
DATE:	June 21, 2023
SUBJECT:	Setbacks in Land Use Bylaw

ORIGIN:
Councillor Redmond provided a motion at the May 17 Committee of the Whole (COW) asking for staff to bring a report to the June meeting of the Cow *on current minimum lot standards for the Recreational Residential Zone (RRec) in the Land Use Bylaw, as a first step in considering the appropriateness of those standards.*

LEGISLATIVE AUTHORITY:
Municipal Government Act Section 220*(4)(f)* Content of land-use by-law.
A land-use by-law may…regulate the size, or other requirements, relating to yards;

RECOMMENDATION: That the Committee of the Whole endorse the provided amendments and have them prepared for first reading as soon as possible recognizing other initiatives underway.

BACKGROUND:

Staff have reviewed the existing standards with a focus on the RRec zone and specifically on the challenges for undersized lots faced by owners. It is not the intent of this review and associated recommendations to engage in a wholesale change to any zone, including the RRec zone, but to assist in the reasonable development of properties in the short term. This will assit until our more extensive plan review occurs next year. The complete overview of the Municipal Planning Strategy (MPS) and Land Use By-Law (LUB) is set to occur in the 2024-2025 fiscal year, subject to budget approval. At that time a more detailed review can be undertaken for all zones and general requirements that help guide development and are not intended to unduly restrict growth.

Back in early 2022 public input on setbacks was sought in respect to setbacks in the LUB. An ad informing the public of a review was placed in the *Cumberland Wire* and notice was also placed on the Municipal website, the Plancumberland.ca website, facebook and twitter. Unfortunately, only two email responses were received. The first expressed concerns they had heard regarding the development of lots as small as 50’ x 100’ and felt that they shouldn’t be held to the same restrictions as newly created lots. The second email suggested that setbacks should be able to be as small as two feet, this would be in contravention of the Building Code. Following the February 2022 Committee of the Whole meeting additional notice was given and opportunity to provide feedback was extended until March 1, however no additional comments were received. The low public response provided limited staff direction addressing the suitability of these standards.

DISCUSSION:

From discussions with residents and developers over the last five years, it appears that the greatest concerns surround the development of smaller, undersized lots, primarily in the Recreational Residential (RRec) Zone along the shore. Although the focus has been on setbacks, feedback

previously received from residents suggest that limits on lot coverage, shoreline/watercourse buffers and the challenges posed by very small lots have similar or greater impacts on development.

Staff have prepared recommendations to address concerns raised by Council without unduly eroding climate change adaption measures. Simply reducing current setbacks impacts both undersized and large lots where owners are more able to comply. Instead, a more focused approach is advised.

The following measures provide suitable opportunities to increase lot coverage and reduce setbacks in a measured and targeted fashion accounting for particular circumstances without compromising policies meant to protect the environment or adapt to climate change.

Lot Coverage:

a) Allow up to 25% lot coverage for undersized lots on municipal services.
b) Allow lot coverage on undersized lots, not on Municipal services, to be increased from 10% to 25% by Site Plan Agreement (similar to a variance) with the following criteria:
   - Lot is not waterfront
   - Lot is not located in the Flood Hazard zone (HzFl)
   - A site grading/drainage plan has been prepared by a Professional Engineer ensuring the development will not adversely affect abutting lots.
   - Maximum building height is 6m for new construction or additions if in the RRec zone
   - Development does not negatively impact the current OSS or the ability to replace.

Setbacks (general criteria):

c) Allow reduction of setbacks by up to 25% in the Residential Recreation Zone (RRec) by Site Plan Agreement with the following criteria:
   - Lot is not waterfront
   - Lot is not located in the Flood Hazard zone (HzFl)
   - A site grading/drainage plan has been prepared by a Professional Engineer ensuring the development will not adversely affect abutting lots.
   - Development does not negatively impact the current OSS or the ability to replace.
   - Resulting setback is not less than 1.4m.

Existing Undersized Lots:

d) Allow 50% setback reduction to main buildings **and accessory buildings** on undersized lots in the RREC zone

Location certificates:

e) Change when location certificates are required on unsurveyed properties from “within 2.5 metres of any setback or property boundary” to “within 2.5 metres of any property boundary”.

FINANCIAL IMPLICATIONS:
NA

ENVIRONMENTAL IMPLICATIONS:
The current setbacks were developed in 2017-2018 after many months of consultation and dozens of public meetings. Larger setbacks and lot sizes, serve a pivotal role in responsible planning to address

climate change and protecting agricultural land and resource-based industries. Previous amendments have already reduced setbacks and provided other relaxations. Caution is warranted in further diminishing these protections.

One of the guiding principles of the 2017-2018 planning policy review was Council's commitment to environmental sustainability. One of the six focuses of the policy review was climate change mitigation and adaptation. Particular emphasis was placed on coastal vulnerability to storm surges and rising sea level. Another area of concern was inland flooding and water quality risks for lakes and rivers. The policies adopted by Council during that review were based on an unprecedented level of public engagement and targeted research by subject experts including the following documents available online: https://www.plancumberland.ca/background

- Assessment of River Floodplains within Cumberland County prepared by Tim Webster
- High Water Wrack Line Mapping by Tim Webster
- Coastal Risk Assessment prepared by CBCL
- Environmental Issues and Analysis Report prepared By Stantec

A detailed Planning Analysis was prepared for the review by the lead Consulting Firm Upland Design. Some excerpts from the report are below:

Cumberland's diverse natural environment is one of its defining features and most valuable assets. The varied geology and topography and many water bodies create distinct "ecodistricts" that support a variety of habitats, provide a wealth of natural resources, and present an abundance of scenic vistas. This diversity supports many different primary industries, such as agriculture and mining, as well as recreational and tourism opportunities.

At the same time, Cumberland's natural environment presents risks. Residents are accustomed to erosion and storm surge along the coast, particularly along the Northumberland Straight, as well as inland flooding from rivers. As climate change continues to occur, these events are expected to get stronger and more frequent.

COMMUNITY ENGAGEMENT:
Depends on direction.

ALTERNATIVES:
Status Quo. Council can continue with current regulations
Council can proceed with the recommended changes to the Land Use Bylaw
Council can request staff prepare different or additional changes to the Land Use Bylaw for review
Council can defer any decision or request additional information

ATTACHMENTS:
NA

Report prepared by: G. Boone Director Development and Planning, N. Bezanson, Municipal Planner
Report and Financial approved by:

municipality of cumberland

MONTHLY REPORT

DEVELOPMENT AND PLANNING DEPARTMENT

May 2023

PLANNING and PERMITTING

Brighter Community Planning and Consulting Ltd continue their work to support planning process. They are working on some additional rezoning applications and development agreements. One rezoning report will come before COW and Council in June. There is one additional rezoning received recently and we anticipate another development agreement application to be brought forward to Council session in July.

The two staff members training as Building Officials have successfully completed another of the required courses in May. They will attend the next course in early June. It is anticipated that they will be in position to conduct residential inspections independently in the Fall of 2023.

GIS Analyst has continued working on data and background information with Public Works/IT for our Asset Management program. In addition, they have the following projects taking focus.

- **Supply Site Mapping** and info for:
    - Vested properties, Solar Siting, firehalls, Springhill School Entrance
    - Cape d'Or signage
    - NS Public Works Community Signage
- **Civic Addressing**
    - Review all permits to update civic addressing for 911 & permitting database
    - Solve address requests and queries from public, staff, ReCollect app
    - Mapped several new roads, one trail
    - Reviewed and provided feedback to provincial gov't on new editing tool for addressing.

The process is underway to interview and hire a new community planner that can work with our current planner as part of our succession planning in the department.

We are also working forward on interviews for the EDO (Economic Development Officer) position.

UARB hearing on Municipal Council size and district boundaries was held Monday May 15, with attendance by our Clerk and the Planner. The presentation by the Municipality was well received and only additional information that was requested was some population data by district. This information was provided and since that time we have been given the formal approval in the matter.

municipality of cumberland

Climate Change and Special Projects

Parrsboro Playground. All large equipment has been installed. Sod placed on play hill. Work on concrete apron and accessible surface slowed by recent rain but will resume soon. Community volunteers have been installing the forms for the concrete apron. Still aiming for completion of construction in June, but opening may have to wait for sod to settle in.

Parrsboro Park Design. Completion of conceptual design on hold pending completion of First Nations engagement with KMKNO. First session held May 16; second session tentatively scheduled for June 27- or early July.

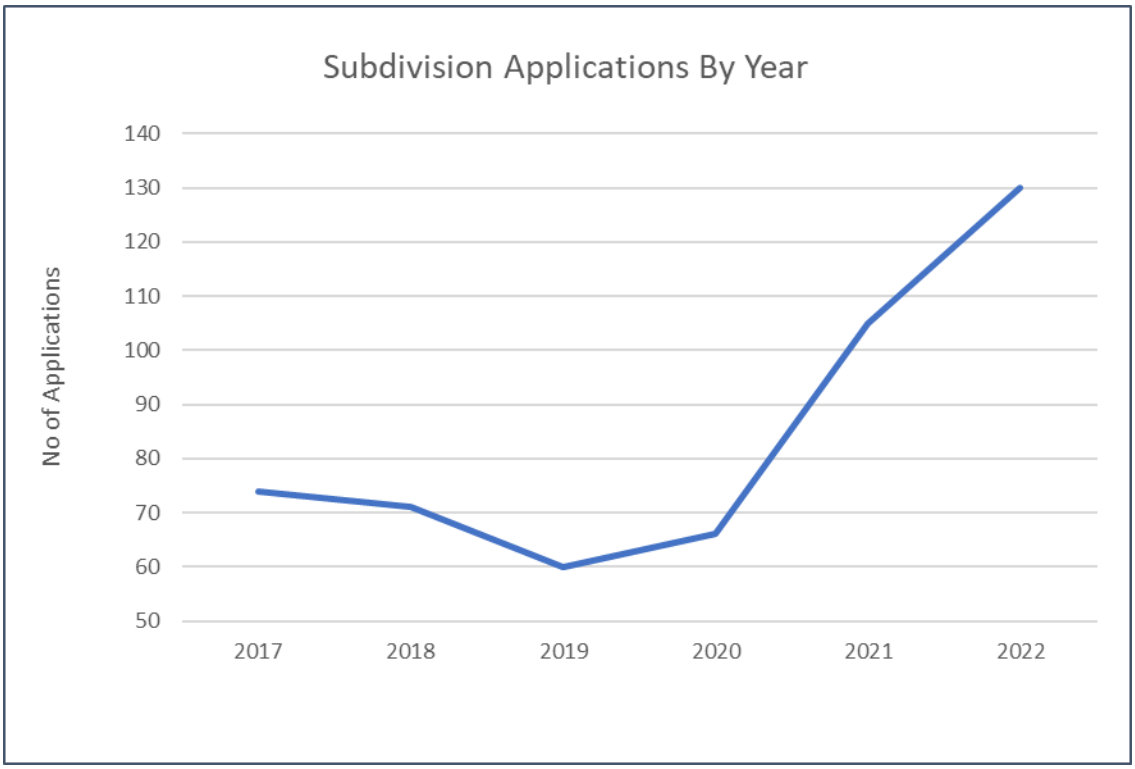
Work continues the **Broadband Internet** project with regular meetings and reporting through Xplore net and Build NS. Staff continue joint meetings with Colchester Municipal staff to discuss the project progress and any action items to support each other on. A public update for the project is anticipated to be available this summer. NSP has committed to dedicated crews in Fall 2023 to help get required power and poles in place to advance the projects and associated tower infrastructure.

The working session with the **Research Advisory Committee for the Geothermal project** was held on Thursday May 11, 2023, at NSCC Springhill. Council Members on the Committee attended along with the representatives from Natural Resources, NSCC and Minister Rushton. The session provided an overview of project objectives, background and research done to date. The session was well prepared and provided great information. The next session will be in September 2023.

Community Energy and Emissions Plan funding application to the Low Carbon Communities (LCC) Fund being prepared. Have consulted with LCC staff, SSG and Colchester County for the enhanced plans they did in past. The energy plan will position the Municipality well for future funding opportunities and guide the Municipalities efforts to reduce GHG emissions in the coming decades. The first application to the Provincial LCC (Low Carbon Communities) program is for support to update on our climate action plan and strategy for renewable energy projects. The expression of interest will be submitted by mid-June / if successful at that stage a full application will be submitted by June 28th.

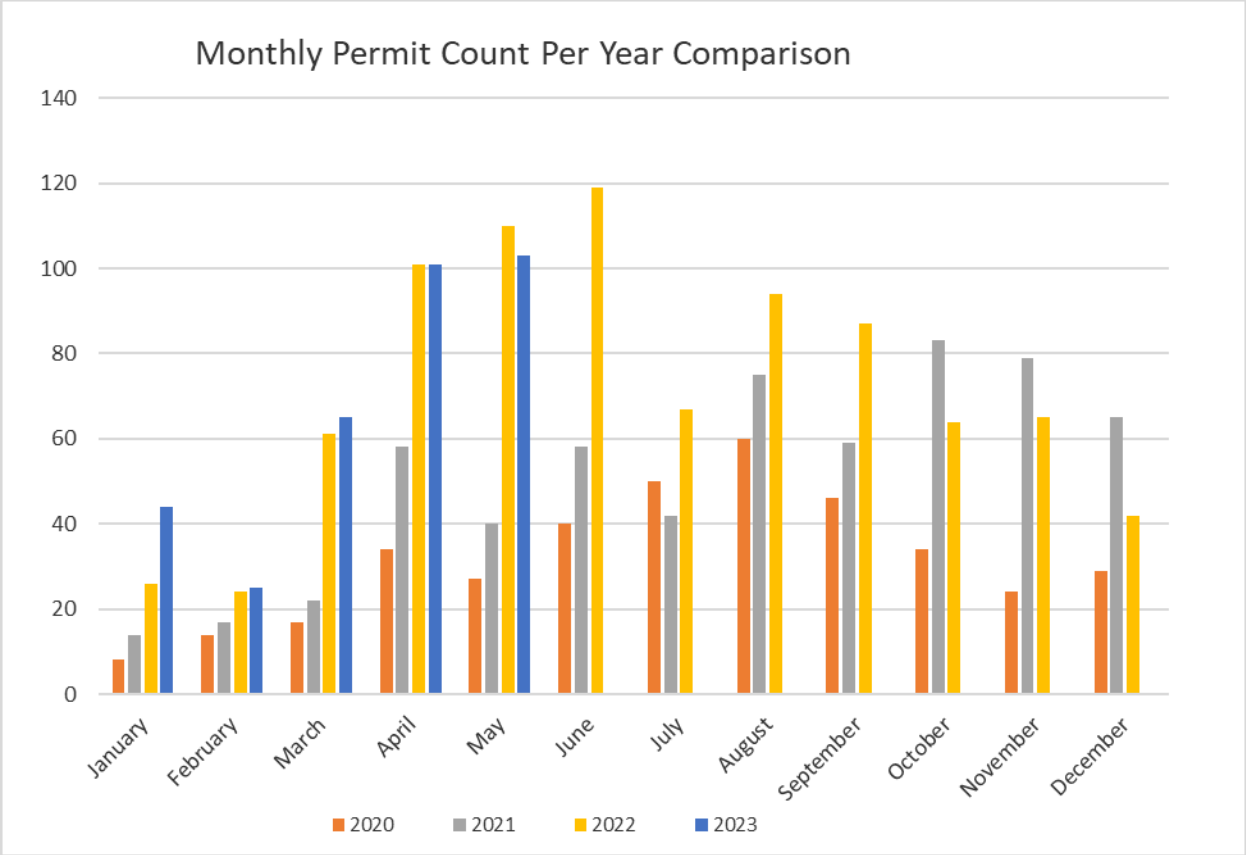
The second application we are working on is a joint one with the Town of Truro and moving forward our Solar PV Utility Scale project. The LCC program looks favourable towards partnerships in these applications. Truro supports bringing the Cumberland site options forward as a renewable energy project option they will serve as lead on funding application and are putting forward funding of their own.

Planning and Subdivision Data



Monthly Planning Applications	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September
Heritage Applications Received	0	0	0	0	0	0	0	0	1	0	0	0	0				
Heritage Applications Approved	0	0	0	0	0	0	0	0	0	0	0	0	0				
Heritage Applications in process	0	0	0	0	0	0	0	0	0	1	1	1	1				
Heritage Applications YTD	0	0	0	0	0	0	0	0	0	1	1	1	1				
Rezoning Applications Received	0	0	0	0	1	1	2	0	0	0	2	1	0				
Rezoning Approved	3	0	0	0	0	0	0	1	1	1	0	0	0				
Rezoning in process	0	0	0	0	0	1	4	3	2	0	1	3	4				
Rezoning YTD	4	4	4	4	4	4	8	8	0	0	2	3	4				
Subdivisions Received	12	16	10	7	9	13	7	11	10	7	11	10	4				
Subdivisions Approved	8	13	7	17	16	7	11	9	9	6	9	8	8				
Subdivisions YTD	50	68	78	85	94	109	116	130	10	17	29	39	43				
Subdivisions YTD Previous Year	42	53	65	73	77	91	101	105	5	20	27	37	50				
2021Change (increase) from year prev	17%	25%	20%	16%	22%	20%	15%	24%	100%	-15%	7%	5%	-14%				
Average Approval Time (days)*	29	33	40	52	50	33	26	45	39	43	45	33	35				

Building Permit Stats May 2023



	2020	2021	2022	2023
January	8	14	26	44
February	14	17	24	25
March	17	22	61	65
April	34	58	101	101
May	27	40	110	103
June	40	58	119	
July	50	42	67	
August	60	75	94	
September	46	59	87	
October	34	83	64	
November	24	79	65	
December	29	65	42	
Total	383	612	860	338

municipality of cumberland

MONTHLY REPORT

FINANCE DEPARTMENT

MAY 2023

ACCOUNTING

All bank account reconciliations for the month of May have been completed.

The operating budget and capital budgets were approved on May 26, 2023.

All Payroll remittances were completed and are up to date.

PROPERTY TAXES AND TAX SALES

The 2023 Tax Levy was posted on May 26, 2023 in the amount of $25,523,894 compared to $23,381,753 (posted June 14, 2022).

Aging	May 2023	May 2022
Current	$25,063,056	($108,278)
Arrears		
1 year	$577,777	$501,259
2 years	$317,669	$350,205
3 years	$150,678	$212,938
4 years and greater	$741,167	$747,384
Total Arrears	$1,787,291	$1,811,786
Grand Total	**$26,850,347**	**$1,703,508**

Current year tax bills have been mailed to residents.

The next tax sale is scheduled for July 12, 2023. There were a total of 68 properties that had notices mailed to them. There are now 42 accounts that have been advertised.

After this tax sale, two sales will be held per year in October and March.

YEAR-END

The 2022/2023 fiscal year ended on March 31, 2023. The finance department is compiling information and reports that will be required by the auditor. We will be planning an audit committee meeting shortly to have the auditor present the audit plan communication.

WATER UTILITY

Outstanding water as of May 31, 2023 was $74,416.80 (May 31, 2022 $59,853.66). There was a total of $170,278 collected during the month of May, 2023.

Pugwash bills were mailed in April, due May 8th.

Springhill flat rate bills were mailed in May, due June 6th.

Springhill metered bills were mailed in March, due April 30th.

municipality of cumberland

MONTHLY REPORT

PROTECTIVE SERVICES

MAY 2023

Emergency Management Organization

Weather Events

There were no significant weather events which impacted the Municipality during the month of May.

Matters in Progress / Ongoing

- Emergency Management Manual / All Hazards Manual
- Fire evacuation / emergency plan

Other Activities

EMO equipment and communications database is now functional for EMO communications equipment. The next phase will be to add fire services vehicles and equipment to the data base.

As part of the ongoing revisions and updating of the Emergency Plan and All Hazards Plan, focus has turned to the addition of a specific forest fire plan for the Municipality.

The forest fires ravaging the southern part of the province have not had a direct impact on Cumberland County, although forest access and open burning bans are in effect across the province. Cumberland EMO has been monitoring the situation throughout.

Fire Services

During the month of May the number of call outs decreased from 211 in April to 137 in May. The main decreases were in Mutual Aid, which dropped from 82 to 46 and Brush Fires which dropped from 41 to 10.

Medical calls remain at the top of the call out list YTD with 36 in April and the busiest departments continue to be Parrsboro, Springhill and Pugwash.

There were 11 structure fires in May, 4 of which were in Springhill.

The busiest fire departments continue to be Parrsboro, Pugwash and Springhill.

Monthly Statistics (past 2 month and YTD comparison)

MAY	TOT	YTD	INV	MUT	ALRM	CHIM	BRSH	POW	VEH	MVA	MED	STRU	OTH	
Advocate	4	23		1							2	1		Mutual Aid: River Herbert
Collingwood	8	36		2			2				4			Mutual Aid: Springhill, Oxford
FPW	1	23		1										Mutual Aid: River Hebert
Joggins	8	73	1	6									1	Mutual Aid: River Hebert(5), Advocate
Leicester	3	7		2								1		Mutual Aid: Collingwood, Springhill
Oxford	14	59	2	6	1		1			1	3			Mutual Aid: Springhill(4), Pugwash, Collingwood
Parrsboro	15	93		1		1				1	11		1	Mutual Aid: River Hebert
Pugwash	15	61	2	6	4						1	1	1	Mutual Aid: Springhill(2), Oxford(2), Collingwood, Wallace(2)
River Hebert	6	73		1			1				3	1		Mutual Aid: Joggins
Shinimicas	2	12		1			1							Mutual Aid: Pugwash
Southampton	6	23		3						1	2			Mutual Aid: Springhill, Collingwood, River Hebert
Springhill	24	92	2	5	2		3			4	1	4	3	Mutual Aid: Pugwash, Southampton, Collingwood
Tidnish Bridge	4	23									2		2	
Truemanville	4	14		2							2			Mutual Aid: Amherst, Shinimicas
Wallace	10	44		4			1			3		1	1	Mutual Aid: Tatamagouche(2), Pugwash
Wentworth	6	18		2			1	1				2		Mutual Aid: Collingwood
Westchester	7	19		3						2	1		1	Mutual Aid: Wentworth, Collingwood
Total	137	693	7	46	7	1	10	1	0	12	32	11	10	
YTD	693		15	229	38	29	54	10	13	64	176	26	40	

APRIL	TOT	YTD	INV	MUT	ALRM	CHIM	BRSH	POW	VEH	MVA	MED	STRU	OTH	
Advocate	6	19		3						1	2			Mutual Aid: Joggins, FPW, River Hebert
Collingwood	16	28		6			1	1			8			Mutual Aid: Oxford(3), Wentworth, Pugwash(2)
FPW	6	22		5									1	Mutual Aid: Joggins, Advocate Harbour (3), River Hebert
Joggins	27	65	1	12		1	7				4	2		Mutual Aid: River Hebert(12)
Leicester	3	4		1								2		Mutual Aid: Shinimicas
Oxford	19	45		6			2		1	2	7		1	Mutual Aid: Leicester, Shinimicas(2), Pugwash(2), Springhill
Parrsboro	18	78		4	1	2	7				4			Mutual Aid: Joggins, FPW, Advocate, River Hebert
Pugwash	21	46	1	10	1		6			1	1		1	Mutual Aid: Oxford(4), Wallace, Leicester, Shinimicas, Tatamagouche(2), Spring
River Hebert	30	67	1	14			9			1	2	1	2	Mutual Aid: Joggins(14)
Shinimicas	3	10		1								1	1	Mutual Aid: Leicester
Southampton	8	17		2			2				3		1	Mutual Aid: River Hebert
Springhill	25	68	1	7	3	1	3		3	2	1	1	3	Mutual Aid: Southampton(3), Joggins, Oxford, Shinimicas
Tidnish Bridge	5	19					1				3		1	
Truemanville	3	10		3										Mutual Aid: Joggins, Amherst, Leicester
Wallace	13	34		5	2		3			1			2	Mutual Aid: Pugwash(2), Tatamagouche(2)
Wentworth	5	12		1	1				2			1		Mutual Aid: Wallace
Westchester	3	12		2							1			Mutual Aid: Wentworth, Collingwood
Total	211	556	4	82	8	4	41	1	6	8	36	8	13	
YTD	556		8	183	31	28	44	9	13	52	144	15	30	

municipality of cumberland

By-Law

Case Summary Report - Last Month							
Date: June 6, 2023							
Created by: Allen Cole							
-							
All times are presented in Business Days unless otherwise indicated							
Top Level Category	**Category**	**Total Cases**	**Close Rate**	**Target Achievement**	**Mean Time To Close**	**Median Days Opened**	**Target Time To Close**
By-Law	**By-Law**	**5**	**40.00%**	**25.00%**	**6.00**	**6.00**	**5**
By-Law	**Canine Control / Dogs Off Leash**	**3**	**100.00%**	**100.00%**	**1.67**	**2.00**	**5**
By-Law	**Dangerous and Unsightly**	**18**	**27.78%**	**100.00%**	**10.40**	**15.00**	**60**
By-Law	**Dead Animal Removal**	**1**	**100.00%**	**100.00%**	**0.00**	**0.00**	**5**
By-Law	**Illegal Dumping**	**3**	**33.33%**	**0.00%**	**18.00**	**18.00**	**5**
By-Law	**Livestock at Large**	**1**	**0.00%**	**0.00%**			**5**
By-Law	**Noise**	**0**					**5**
By-Law	**Open Burning**	**0**					**5**
By-Law	**Pest Issue - Skunk , Raccoon, Feral cat, etc.**	**0**					**5**

municipality of cumberland

Case Summary Report - Year to Date							
Date: June 6, 2023							
Created by: Allen Cole							
-							
All times are presented in Business Days unless otherwise indicated							
Top Level Category	Category	Total Cases	Close Rate	Target Achievement	Mean Time To Close	Median Days Opened	Target Time To Close
By-Law	By-Law	25	48.00%	21.74%	13.17	9.00	5
By-Law	Canine Control / Dogs Off Leash	11	100.00%	63.64%	4.09	3.00	5
By-Law	Dangerous and Unsightly	35	42.86%	83.33%	15.47	15.00	60
By-Law	Dead Animal Removal	2	100.00%	100.00%	1.50	1.50	5
By-Law	Illegal Dumping	8	62.50%	25.00%	8.60	11.00	5
By-Law	Livestock at Large	2	50.00%	0.00%	59.00	59.00	5
By-Law	Noise	0					5
By-Law	Open Burning	3	66.67%	66.67%	2.00	2.00	5
By-Law	Pest Issue - Skunk , Raccoon, Feral cat, etc.	1	100.00%	0.00%	25.00	25.00	5

Glooscap Campground

The campground opened on May 19th with all 33 seasonal sites occupied. The campground also received 78 people for overnight stays.

The contract for the new washroom facility has been signed and completion is estimated to be prior to October 31, 2023

The campground had a good start to the season but we believe that the forest fires did have a negative impact on travel in the province and are hoping that numbers will increase in June.

MONTHLY REPORT

PUBLIC WORKS

MAY 2023

Capital Projects

Capital Paving

Figure 1 Asphalt overlay Farrell Rd. Parrsboro

Asphalt overlay has been completed in Parrsboro has been completed.

Figure 2 Culvert Replacement on North St.

Municipal staff are working to replace cross culverts, re-grade driveway culverts, replace lead water laterals and patch deteriorated areas. Asphalt overlay in Springhill will be coordinated with Miller as preparation work is completed.

Junction Road Infrastructure Upgrade

Temporary water has been installed to provide water service to residents throughout the duration of the project. Equipment was mobilized to site to mill the asphalt overlaying the cement base on Junction Rd. Installation of buried infrastructure is expected to commence the week of June 12, 2023.

Figure 3 Asphalt Milling on Junction Rd.

A meeting was held with residents on Junction Rd. that live in the project area on May 29, 2023. The meeting was attended by Contractor representatives and the engineering Consultant (virtually). Residents were notified of the meeting by hand delivered Temporary Water notices distributed by the Contractor. The meeting gave residents an opportunity to meet the Contractor and Staff, review the project details, and ask questions. The meeting was attended by 6 residents.

Athol Road Waterline Replacement

The Contractor is finalizing the installation of temporary water service for the Athol Rd. waterline project.

Figure 4 Temporary waterline Athol Rd.

A meeting was held with residents on Athol Rd. that live in the project area on May 31, 2023. The meeting was attended by Contractor representatives and the engineering Consultant. Residents were notified of the meeting by hand delivered Temporary Water notices distributed by the Contractor. The meeting gave residents an opportunity to meet the Contractor and Staff, review the project details, and ask questions. The meeting was attended by 4 residents.

Public Works Operations

Public Works activities in May 2023 have included:

Streets:

- Concrete sidewalk patch
- Grade gravel roads and potholes.
- Grade shoulders with new tractor to prevent low shoulder and edge of road loss.
- Paint street markings - Parrsboro.
- Road sign installs-Port Howe.
- Wastewater Treatment Plant-Road grading.
- Asphalt cutting-Black River Road.
- Cross culvert replacement for paving project.
- Two driveway culverts.
- Ditched along Lamb's Hill Road from Oceanview to Whitehall Road.
- Two culverts replaced-Black River Road.
- Replacing cross culverts in advance of capital paving - Parrsboro.

Water:

- Exchanged water meters that were showing no consumption - Parrsboro.
- Disconnect water and sewer from the new playground lot.
- New Builds-Two new water services connected to main line.
- Flushing lines-Springhill.
- Collecting water samples to identify lead services in capital paving project area.
- Two new services.

Wastewater:

- Wallace PS#2 SCADA Configuration and pipe repairs.
- PS#3 Wallace Pump 3 repair.
- Maccan PS#1-Pump #2 repair.
- Approval to Operate renewal applications completed for River Hebert West and East WWTP.
- Rebuild catch basin.
- Repair Sewage issue-Hall Street.
- Prepared two sewer services for potential future sewer extension - Black River Road.

Other:

- Christmas Decorations down, Sails put in place - Parrsboro.
- Tables put in place for Community Development - Parrsboro.
- Mulch from Fundy Landscaping for flower beds.
- Two days accepting brush and leaves at Swan Creek Landfill.
- Install large Cape D'Or signage-Maccan.
- Install new signage for Cape D'Or.
- Firetrucks pump testing.
- Lawn & gravel repairs-UNSC.
- Flagging & Traffic Control Course-Springhill and Parrsboro.
- Garbage bins and benches put in place.
- Placed grad banners - Springhill.

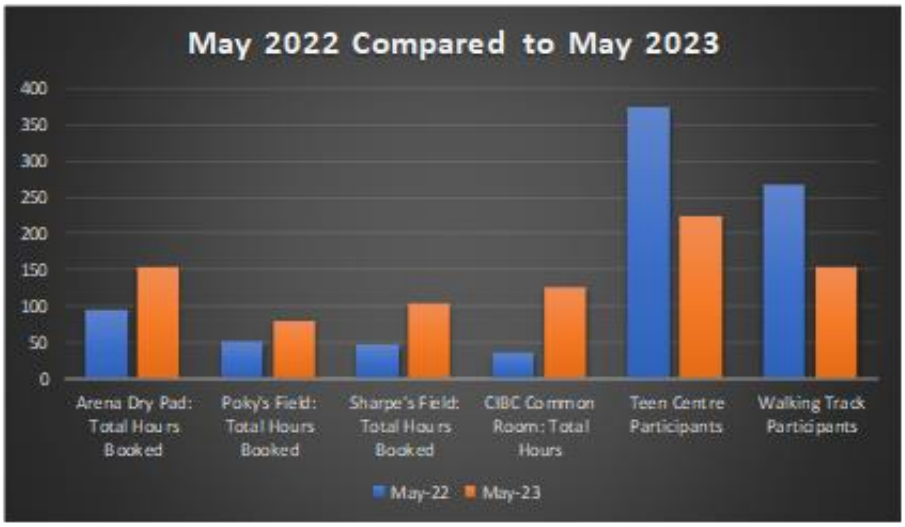
MONTHLY REPORT

RECREATION & COMMUNITY SERVICES

MAY 2023

Community Centre Activities

May activities at the DCMMCC included several days of MCC Training/Workshops, Maple Producers AGM, a birthday party, SMART23 Symposium, Police Week Community Event, Friends Hook Nook, several softball tournaments, and re-opening of the Splash Pad.



Events on the horizon include 2 AGM's, 3 weddings, 2 anniversary parties, Grappling Event, Live Pro-Wrestling Event, Canadian National UpDog Championships, NSCC Convocation, SHS Graduation and Prom Walk-through, Grade 6 Prom and Roller Derby Tournament/Disco.

The Springhill Farmers Market has joined the Farmers' Markets of Nova Scotia (FMNS) cooperative and as a result has also signed on to the Nourishing Communities Food Coupon Program (NCP). With the assistance of FMNS we have secured $4000 in funding. Maggie's Place Cumberland has signed the partner agreement and will deliver the funds to approximately 12 to 15 households in the area to help with food security.

Approximately 350 people visited the 38 vendors at the Springhill Craft Fair.

Programs and events

- T-ball programs are being explored in Springhill and Parrsboro.
- The bike week schedule is prepared for Cumberland communities (bike rodeos in Parrsboro + Springhill).
- 2 pride week events planned for Springhill, 3 pride events planned for Parrsboro.
- The NS Walk Parrsboro group participated in NS Walk day on May 10th, hosting 3 walks and an evening bonfire.
- Community use of schools in Parrsboro will wrap up in June. We had adult volleyball, adult basketball and adult pickleball actively using the PRHS gym this school year.
- Pickleball happens in the Lions Arena throughout the summer.
- The Bike loan program has begun. The fleet of bikes have all been tuned up and ready for lending.

Summer Programs and Events

Summer Programming is ready! Our Outdoor Adventures Day Camps, Timbits Soccer, Pop-Up Events, Mini Camps and Community Events are planned. Registration starts June 12 online or by phone, payments are made at the service centres. We will be having a registration/payment day in Pugwash to accommodate families in that area who don't access service centres as easily, it's June 27 from Noon to 7 pm.

Meet our Summer Supervisors:

Parker Faulkner, Parrsboro

Favourite Season: Summer
Favourite Food: Pasta
Favourite Team: New York Rangers
Favourite Disney Character: Belle
Favourite Camp Game: Dodgeball

Ella Harrison, Parrsboro

Favourite Season: Summer
Favourite Food: Pasta
Favourite Team: Pittsburgh Penguins
Favourite Disney Character: Ariel
Favourite Camp Game: Line Tag

Olivian Sanderson, Pugwash

Favourite Season: Spring
Favourite Food: Sushi
Favourite Team: Toronto Raptors
Favourite Disney Character: Olaf
Favourite Camp Game: Soccer

Brooklyn McBurnie, Springhill

Favourite Season: Summer
Favourite Food: Pasta
Favourite Team: Toronto Maple Leafs
Favourite Disney Character: Minnie
Favourite Camp Game: Slip n' Slide

NOVA SCOTIA UTILITY AND REVIEW BOARD

IN THE MATTER OF THE MUNICIPAL GOVERNMENT ACT

- and -

IN THE MATTER OF AN APPLICATION by the **MUNICIPALITY OF THE COUNTY OF CUMBERLAND** to confirm the number of councillors and boundaries of polling districts

BEFORE: Roland A. Deveau, K.C., Vice Chair

ORDER

The Municipality of the County of Cumberland filed an application under s. 369 of the *Municipal Government Act* and the Board issued its Decision on June 5, 2023.

The Board approves the application and orders that:

1. The number of polling districts for the Municipality is set at eight (8);
2. The number of councillors is set at eight (8);
3. The existing boundaries of the polling districts are confirmed as outlined on the digital maps previously approved by the Board in Matter M09530 [2020 NSUARB 58] dated April 16, 2020, and as amended by the Board's Amending Order, dated October 13, 2021.

DATED at Halifax, Nova Scotia this 7th day of June, 2023.

Chief Clerk of the Board